Live Production and Services

C Course

Written under the VET Quality Framework

Accredited from 2015 – 2019, extended to 2022

Amended December 2016 to meet Standards for new version of Training Package

Supporting Qualifications from CUA Creative Arts and Culture Training Package (refer to *training.gov.au*):

CUA20215   **Certificate II in Creative Industries**

CUA30415   **Certificate III in Live Production and Services**

Front Cover Art provided by Canberra College student Aidan Giddings

	Course Adoption Form for Accredited C Course

Note: The college must be entered on the National Register (training.gov.au) to award Certificates delivered by this course.

College:				
Course Title: Live Production and Services	**Classification: C**			
Framework: VET Quality Framework	**Course Area: 012**			
Dates of Course Accreditation:	**From**	1/1/2017	**to**	31/12/2022

Identify units to be adopted by ticking the check boxes

Adopt	Unit Title	Value (1.0/0.5)	Length
☐	Core Skills in Live Production	0.5	Q
☐	Developing skills in Live Production	0.5	Q
☐	Skills and Knowledge in Lighting	0.5	Q
☐	Skills and Knowledge in Sound	0.5	Q
☐	Skills and Knowledge in Vision Systems	0.5	Q
☐	Skills and Knowledge - Stage Design 1	0.5	Q
☐	Skills and Knowledge - Stage Design 2	0.5	Q
☐	Skills and Knowledge in Venue Operation	0.5	Q
☐	Skills and Knowledge in Costuming	0.5	Q
☐	Skills and Knowledge in Construction	0.5	Q
☐	Skills and Knowledge in Venue Staging	0.5	Q
☐	Creative Project in Live Production	0.5	Q
☐	SWL - Lighting	0.5	Q
☐	SWL - Sound	0.5	Q
☐	SWL – Vision Systems	0.5	Q
☐	SWL – Stage Design	0.5	Q
☐	SWL – Venue Operation	0.5	Q
☐	SWL - Costuming	0.5	Q
☐	SWL - Construction	0.5	Q
☐	SWL - Backstage	0.5	Q
☐	**Production Skills Extended 1**	**1.0**	**S**
☐	Production Skills Extended 1(a)	0.5	Q
☐	Production Skills Extended 1(b)	0.5	Q
☐	**Production Skills Extended 2**	**1.0**	**S**
☐	Production Skills Extended 2(a)	0.5	Q
☐	Production Skills Extended 2(b)	0.5	Q

Adoption The course and units named above are consistent with the philosophy and goals of the college and the adopting college has the human and physical resources to implement the course.				
Principal:	/	/20	**College Board Chair:**	/ /20
BSSS Office Use Entered into database: / /20				

Table of Contents

VET Qualifications

CUA20215 Cert II in Creative Industries

To obtain a Certificate II Creative Industries, 10 units of competence must be achieved:

- 3 core units
- 7 elective units of which:
  - o 4 units must be from Group A
  - o of the remaining units:
    - − up to 3 units may be from group A or Group B or
    - − any currently endorsed Training Package Qualification at Cert II or III level.

The elective units chosen must be relevant to the work outcome and meet local industry needs.

If the full requirements of a Certificate are not met, students will be awarded a Statement of Attainment listing Units of Competence achieved according to the Standards for Registered Training Organisations 2015.

Please refer to page 10 for a comprehensive listing of the VET competencies mapped to course units.

Units of Competency

Core

BSBWOR203	Work effectively with others
CUAWHS302	Apply work health and safety practices
CUAIND201	Develop and apply creative arts industry knowledge

Elective A

BSBWOR202	Organise and complete daily work activities
BSBCUS201	Deliver a service to customers
BSBDES201	Follow a design process
CPCCOHS1001A	Work safely in the construction industry*
CPCCOHS2001A	Apply OHS requirements, policies and procedures in the construction industry
CPCCVE1011A	Undertake a basic construction project
CPCCCA2002B	Use carpentry tools and equipment**
ICTTEN202	Use hand and power tools
CUAFOH201	Undertake routine front of house duties
CUAFOH202	Usher patrons
SITXCCS201	Provide visitor information
CUALGT201	Develop basic lighting skills and knowledge
CUASOU202	Perform basic sound editing
CUASOU203	Assist with sound recordings
CUASOU201	Develop basic audio skills and knowledge

CUAVSS201	Develop basic vision system skills
CUASCE202	Prepare and prime scenic art cloths
CUAACD101	Use basic drawing techniques
CUAACD201	Develop drawing skills to communicate ideas
CUAPRP201	Develop basic prop construction skills
CUASCE201	Develop basic scenic art skills
CUASET201	Develop basic skills in set construction
CUASTA201	Develop basic staging skills
CUASTA202	Assist with bump in and bump out of shows
LMTCL2003B	Identify fibres and fabrics

Elective B

BSBSUS201	Participate in environmentally sustainable work practices
BSBCMM201	Communicate in the workplace
CUARES201	Collect and organise content for broadcast or publication
LMTCL1001B	Produce a simple garment
LMTML1001A	Make a simple head piece

* Due to the complex needs in meeting the requirements of CPCCOHS1001A Work safely in the construction industry, it is strongly recommended that this competency is delivered by an external RTO.

**The prerequisite unit for this competency is CPCCOHS2001A Apply OHS requirements, policies and procedures in the construction industry

Guidelines for Colleges Seeking Scope of Registration to Include a Full Qualification at the Certificate III Level

Colleges must apply to have their scope of registration extended for each new qualification they seek to issue. There is no system-level process. Each College must demonstrate capacity to fulfil the requirements outlined in the Training Package.

Assessment of Certificate III Units of Competence

Colleges delivering any units of competence from Certificate III will need to have them listed on their scope or negotiate a Third Party Agreement with a training partner. This document must be kept on record by the college as the RTO.

CUA30415: Certificate III in Live Production and Services

To achieve a Certificate III in Live Production and Services 15 units of competence must be achieved:

- 6 core units and
- 9 elective units of which:
    - 5 units must be from Group A
    - 1 unit must be selected from Group A or Group B
    - 3 units may be selected from Groups A, B or C or any currently endorsed training package qualification or accredited course at Certificate III or IV level
    - if not listed, 1 unit may be selected from any currently endorsed Training Package qualification or accredited course at Certificate II level

The elective units chosen must be relevant to the work outcome and meet local industry needs.

If the full requirements of a Certificate are not met, students will be awarded a Statement of Attainment listing Units of Competence achieved according to the Standards for Registered Training Organisations 2015.

Please refer to page 10 for a comprehensive listing of the VET competencies mapped to course units.

Units of Competency

Core

BSBWOR301	Organise personal work priorities and development
CPCCOHS1001A	Work safely in the construction industry*
CUAIND301	Work effectively in the creative arts industry
CUAWHS302	Apply work health and safety practices
CUAPPR304	Participate in collaborative creative projects
SITXCCS303	Provide service to customers

Elective A

CUALGT301	Operate basic lighting
CPCCCM1013A	Plan and organise work
CPCCCM1015A	Carry out measurements and calculations
CUASMT301	Work effectively backstage during performances

CUALGT305	Operate floor electrics
CUASTA301	Assist with production operations for live performances
CUASTA302	Install staging elements
CUASTA303	Operate staging elements
CUASOU304	Prepare audio assets
CUASOU306	Operate sound reinforcement systems
CUASOU308	Install and disassemble audio equipment

* Due to the complex needs in meeting the requirements of CPCCOHS1001A Work safely in the construction industry, it is strongly recommended that this competency is delivered by an external RTO

VET Competencies Mapped to Course Units

Grouping of competencies within units may not be changed by individual colleges.
Competencies designated at the Certificate III level can only be delivered by schools that have scope to do so. Colleges must apply to have additional competencies at a higher level listed on their scope of registration.
NOTE: When selecting units, colleges must ensure that they follow packaging rules and meet the requirements for the Certificate level. In the event that full Certificate requirements are not met a Statement of Attainment will be issued.

VET Implementation Summary

Core Skills in Live Production	CPCCOHS1001A	Work safely in the construction industry*	Elective
	CUAWHS302	Apply work health and safety practices	Core
	CUAIND201	Develop and apply creative arts industry knowledge	Core
Developing Skills in Live Production	BSBWOR203	Work effectively with others	Core
	CUAWHS302	Apply work health and safety practices	Core
	CUAIND201	Develop and apply creative arts industry knowledge	Core
Skills and Knowledge in Lighting	CUALGT201	Develop basic lighting skills and knowledge	Elective A
	BSBSUS201	Participate in environmentally sustainable work practices	Elective B
	BSBWOR202	Organise and complete daily work activities	Elective A
Skills and Knowledge in Sound	CUASOU202	Perform basic sound editing	Elective A
	CUASOU203	Assist with sound recordings	Elective A
	CUASOU201	Develop basic audio skills and knowledge	Elective A
Skills and Knowledge in Vision Systems	CUAVSS201	Develop basic vision system skills	Elective A
	CUARES201	Collect and organise content for broadcast or publication	Elective B
Skills and Knowledge - Stage Design 1	CUAACD101	Use basic drawing techniques	Elective A
	CUAACD201	Develop drawing skills to communicate ideas	Elective A
	CUASTA201	Develop basic staging skills	Elective A
Skills and Knowledge – Stage Design 2	CUAPRP201	Develop basic prop construction skills	Elective A
	CUASCE201	Develop basic scenic art skills	Elective A
	CUASCE202	Prepare and prime scenic art cloths	Elective A
	CUASET201	Develop basic skills in set construction	Elective A
Skills and Knowledge in Venue Operation	CUAFOH201	Undertake routine front of house duties	Elective A
	CUAFOH202	Usher patrons	Elective A
	SITXCCS201	Provide visitor information	Elective A

Skills and Knowledge in Costuming	LMTCL1001B	Produce a simple garment	Elective B
	LMTML1001A	Make a simple head piece	Elective B
	LMTCL2003B	Identify fibres and fabrics	Elective A
Skills and Knowledge in Construction	CPCCOHS2001A	Apply OHS requirements, policies and procedures in the construction industry	Elective A
	CPCCVE1011A	Undertake a basic construction project	Elective A
	CPCCCA2002B	Use carpentry tools and equipment **	Elective A
	ICTTEN202	Use hand and power tools	Elective A
Skills and Knowledge in Venue Staging	CUAWHS302	Apply work health and safety practices	Core
	CUASTA202	Assist with bump in and bump out of shows	Elective A
	BSBCMM201	Communicate in the workplace	Elective B
Creative Project in Live Production	BSBCUS201	Deliver a service to customers	Elective A
	BSBDES201	Follow a design process	Elective A
SWL - Lighting	BSBCMM201	Communicate in the workplace	Elective B
	CUALGT201	Develop basic lighting skills and knowledge	Elective A
SWL - Sound	BSBCMM201	Communicate in the workplace	Elective B
	CUASOU201	Develop basic audio skills and knowledge	Elective A
SWL - Vision Systems	BSBCMM201	Communicate in the workplace	Elective B
	CUAVSS201	Develop basic vision system skills	Elective A
SWL - Stage Design	BSBWOR203	Work effectively with others	Core
	CUASTA201	Develop basic staging skills	Elective A
SWL - Venue Operation	BSBWOR203	Work effectively with others	Core
	CUAFOH201	Undertake routine front of house duties	Elective A
SWL - Costuming	BSBWOR203	Work effectively with others	Core
	CUAIND201	Develop and apply creative arts industry knowledge	Core
SWL - Construction	BSBCMM201	Communicate in the workplace	Elective B
	CPCCOHS2001A	Apply OHS requirements, policies and procedures in the construction industry	Elective A
SWL - Backstage	CUASTA202	Assist with bump in and bump out of shows	Elective A
	BSBCMM201	Communicate in the workplace	Elective B

* Due to the complex needs in meeting the requirements of CPCCOHS1001A Work safely in the construction industry, it is strongly recommended that this competency is delivered by an external RTO.

**The prerequisite unit for this competency is CPCCOHS2001A Apply OHS requirements, policies and procedures in the construction industry

Colleges scoped to deliver Cert III
(Core and elective units taken from CUA 30415 Certificate III in Live Production and Services)

Production Skills Extended 1	CUAIND301	Work effectively in the creative arts industry	Core
	CUAPPR304	Participate in collaborative creative projects	Core
	CPCCOHS1001A	Work safely in the construction industry*	Core
	CUASMT301	Work effectively backstage during performances	Elective A
	CUALGT305	Operate floor electrics	Elective A
	CUASTA301	Assist with production operations for live performances	Elective A
	CUASTA302	Install staging elements	Elective A
	CUASTA303	Operate staging elements	Elective A
Production Skills Extended 1(a)	CUAIND301	Work effectively in the creative arts industry	Core
	CPCCOHS1001A	Work safely in the construction industry*	Core
	CUASMT301	Work effectively backstage during performances	Elective A
	CUASTA301	Assist with production operations for live performances	Elective A
Production Skills Extended 1(b)	CUAPPR304	Participate in collaborative creative projects	Core
	CUALGT305	Operate floor electrics	Elective A
	CUASTA302	Install staging elements	Elective A
	CUASTA303	Operate staging elements	Elective A
Production Skills Extended 2	CUAWHS302	Apply work health and safety practices	Core
	SITXCCS303	Provide service to customers	Core
	BSBWOR301	Organise personal work priorities and development	Core
	CUASOU304	Prepare audio assets	Elective A
	CUASOU306	Operate sound reinforcement systems	Elective A
	CUASOU308	Install and disassemble audio equipment	Elective A
	CUALGT301	Operate basic lighting	Elective A
	CPCCCM1013A	Plan and organise work	Elective A
Production Skills Extended 2(a)	SITXCCS303	Provide service to customers	Core
	CUASOU304	Prepare audio assets	Elective A
	CUASOU306	Operate sound reinforcement systems	Elective A
	CUASOU308	Install and disassemble audio equipment	Elective A

Production Skills Extended 2(b)	CUAWHS302	Apply work health and safety practices	Core
	BSBWOR301	Organise personal work priorities and development	Core
	CUALGT301	Operate basic lighting	Elective A
	CPCCCM1013A	Plan and organise work	Elective A

* Due to the complex needs in meeting the requirements of CPCCOHS1001A Work safely in the construction industry, it is strongly recommended that this competency is delivered by an external RTO

Course Name

Live Production and Services

Course Classification

C

Training Package Code and Title

CUA Creative Arts and Culture Training Package

Course Framework

Written under the VET Quality Framework

Course Developers

Name	Qualifications	College
Tony Martin	BA; Associate Dip in Theatre Practice; Grad Dip Ed; Cert IV TAA	Canberra Theatre Centre
Maria Stewart	BA; Dip ED; Ass Dip Creative Arts; Grad Dip Shakespeare; Cert IV Entertainment; Cert IV TAA	Gungahlin College
Maria Kelliher	Cert IV in Live Theatre Technical Production; Cert IV TAA	Hawker College
Danuta Mrowka	Bachelor of Creative Arts-Music, Drama, Theatrical Production (Wollongong University); Dip Ed. (Sydney University); Cert IV in Stage Management	Lake Tuggeranong College
David Mahon	Certificate III in Technical Production; Certificate IV in Sound Production; Bachelor of Education in Secondary Teaching (Music); Cert IV TAA	Lyneham High
Peter van Rijswijk	B.Ed; Cert IV Entertainment; Cert IV TAA	St Francis Xavier College
Tony Lazzarato	B.Ed: Cert IV Entertainment; Cert IV TAA	St Mary MacKillop College

This group gratefully acknowledges the developers of the Production for Live Theatre A/V courses past and present.

Evaluation of Previous Course

This is the first C Course in Live Production and Services

Course Length and Composition

The following combinations of 0.5 units have been approved by the accreditation panel as having coherence of purpose and clarity.

Core Skills in Live Production	0.5
Developing Skills in Live Production	0.5
Skills and Knowledge in Lighting	0.5
Skills and Knowledge in Sound	0.5
Skills and Knowledge in Vision Systems	0.5
Skills and Knowledge – Stage Design 1	0.5
Skills and Knowledge – Stage Design 2	0.5
Skills and Knowledge in Venue Operation	0.5
Skills and Knowledge in Costuming	0.5
Skills and Knowledge in Construction	0.5
Skills and Knowledge in Venue Staging	0.5
Creative Project in Live Production	0.5
SWL - Lighting	0.5
SWL - Sound	0.5
SWL - Vision Systems	0.5
SWL - Stage Design	0.5
SWL - Venue Operation	0.5
SWL - Costuming	0.5
SWL - Construction	0.5
SWL - Backstage	0.5
Production Skills Extended 1	**1.0**
Production Skills Extended 1(a)	0.5
Production Skills Extended 1(b)	0.5
Production Skills Extended 2	**1.0**
Production Skills Extended 2(a)	0.5
Production Skills Extended 2(b)	0.5

Implementation Guidelines

Compulsory Units

Completion of core Units of Competence is required for the achievement of a vocational certificate qualification. In addition, Training Package rules for completion of core and elective competencies must be adhered to. Refer to qualification guidelines in CUA Creative Arts and Culture Training Package.

Prerequisites for the course or units within the course

There are no pre-requisites for this course

Arrangements for students continuing study in this course

Students continuing in this course from the previous course must study units not previously undertaken. Please refer to Duplication of Content rules below for further information on duplication in units within the course.

New and/or Updated Training Package

Training Packages are regularly updated through the mandatory continuous improvement cycle. This may result in updating of qualifications and a change in the combination of competencies within a qualification. Where qualifications from the new Training Package have been deemed to be equivalent, students may continue their study without interruption. Students will be granted direct credit for those competencies already achieved.

Where there are new competencies or updated competencies with significant change and these are deemed not equivalent, students may apply for Recognition of Prior Learning (RPL) for all or part of competencies.

Granting of Recognition of Prior Learning for competencies does not equate to points towards the Senior Secondary Certificate. Refer to RPL p.17.

Duplication of Content

Duplication of Content Rules

Students cannot be given credit towards the requirements for a Senior Secondary Certificate for a unit that significantly duplicates content in a unit studied in another course. The responsibility for preventing undesirable overlap of content studied by a student rests with the principal and the teacher delivering the course. While it is acceptable for a student to be given the opportunity to demonstrate competence over more than one semester, substantial overlap of content is not permitted. Students will only be given credit for covering the content once.

Duplication of Units

Some content from Sound and Light Design; Light and Sound; Theatre Production and Performance and some content from the Drama A/T Type 2 Course: Design for the Stage; Set/Costume Design.

Relationship to other courses

This course contains content that overlaps with content in other BSSS accredited courses:
- Drama A/T course Type 2 2011 – 2015
- Music Industry C

This course shares common competencies with the following BSSS accredited course:
- Textiles and Fashion A/T/M/V

Suggested Implementation Patterns

The expected completion time for Certificate II is 8 standard 0.5 units. The unit *Core Skills in Live Production* should be the introductory unit for all students. After the introductory unit is completed, there are a large range of 0.5 units that can be delivered. These units are specific to each student's ability and interest level and offer the student the opportunity to focus on a specialised stream.

This course will be delivered through simulated work activities, class based projects, theory sessions and SWL (Structured Workplace Learning). Emphasis will be given to observation of practical skills and teacher questioning of knowledge. Evidence should be collected throughout the course contributing towards the attainment of competencies for qualifications or Recognition of Prior Learning (RPL).

Subject Rationale

This qualification is designed to reflect the role of individuals who perform a range of mainly routine tasks and who work under direct supervision. It is also designed to reflect the role of individuals who work in technical production areas, who perform a range of skilled tasks using discretion and judgement, and who have the ability to select, adapt and transfer skills to different situations.

This qualification is very flexible and designed to meet a broad range of industry needs. It includes a general option to reflect the need for multi-skilling plus specialised streams for specific job outcomes (e.g. for audio, lighting). Other job roles include front of house assistant in a small venue and lighting/audio/staging assistant.

Goals

Goals are statements of intended student outcomes. This course should enable students to develop and demonstrate:

- demonstrate the ability to work and learn individually and with others
- communicate effectively through production skills for a variety of audiences
- use a range of technologies and media to support learning and performance
- acquire a physical and verbal understanding of Performing Arts terminology
- demonstrate an understanding and implementation of Work Health and Safety (WHS)
- develop basic audio, lighting, staging, theming and various elements of production
- experience the interaction between performers, technicians and business
- provide technical support to performers, working as part of an 'in house' production team with industry conventions and practices
- finally amalgamate practical and production elements for independent and leadership practices in live theatre and events
- Improve Language Literacy and Numeracy

Student Group

This course is designed for students interested in the Entertainment industry. It focuses on the fundamental skills and underpinning knowledge required to pursue further training and work in a range of live events.

It is envisaged that this course will meet the needs of students with varying ability levels and interests who wish to:

- Undertake related study at tertiary level and/or with private providers
- Enter the Entertainment industry and associated commercial industries and
- Work part time while still studying at school/college

Recognition of Prior Learning

RPL is an assessment process that assesses an individual's formal, non-formal and informal learning to determine the extent to which that individual has achieved the required learning outcomes, competence outcomes, or standards for entry to, and/or partial or total completion of, a VET qualification.

Recognition of competence through the RPL process should be granted to students through gathering supplementary evidence against elements, skills and knowledge from the Training Package as well as through established assessment criteria. RPL may be granted for individual Units of Competence where the evidence is sufficient to do so.

A student having been granted RPL for one or more Units of Competence will still be required to fulfill the time based component of units that contributes to units.

To cater for this requirement, curriculum designers should design the course to be flexible enough to accommodate students who have gained some competencies through RPL.

Students may demonstrate the achievement of learning outcomes through challenge testing, interview or other means that the teacher deems reasonable. Full records of the RPL process and results must be stored by the college for perusal by the National VET Regulator upon request and should confirmation be required for VET certification. The college must be informed of the Application of RPL before the start of the unit that includes the competency. For RPL to be awarded, the Units of Competency must be demonstrated in the live production and services context.

Content

The essential concepts and content in this course are guided by the industry endorsed Creative Arts and Culture Training Package.

Teaching and Learning Strategies

This C course will attract students with a wide range of abilities and interests. The aim is to achieve a national Certificate qualification. A Statement of Attainment will be awarded for partial completion when all competencies are not attained according to Training Package rules. Teaching and learning strategies must accommodate delivery of underpinning essential skills and knowledge required as identified in the Training Package. Any tasks should contribute to the evidence required to deem a student competent.

It is recommended that teachers use a variety of modes of presentation to address different learning styles. Structured Workplace Learning is essential for extension of students' understanding of the real world of work. Simulated work environments are also valuable. Variety in delivery mode can also contribute to more meaningful and motivating learning experiences.

Teaching strategies that are particularly relevant and effective include:
- responses to focus questions
- direct observation
- case studies and problem solving exercises

- oral or written tasks
- portfolios of evidence
- workplace reports of on-the-job performance
- evaluations
- industry projects or work activities
- practical demonstration
- mentoring
- simulation of live events
- theatre production or live event
- Quality Teaching Framework
- Curriculum Differentiation
- Cooperative learning structures
- Tactical teaching (reading strategies)
- Formative Assessment

Evidence of competence must be collected via a variety of assessment strategies, these could include: industry projects; observations; case studies; interviews; workplace projects; structured work place learning placements; and third party on the job assessment reports that are undertaken in this unit.

Teachers must use this document in conjunction with the Units of Competence from the CUA20215 Cert II in Creative Industries and CUA30415 Cert III in Live Production and Services, which provides performance criteria, range statements and assessment contexts. Please note that competence must be demonstrated over time and in the full range of music industry contexts.

Reasonable Adjustment

The units in this course are suitable for students requiring reasonable adjustment for delivery and assessment. However, standards of competency (outcomes) as dictated by National Training Packages cannot be modified. Students must demonstrate competence to the level required by industry in order to gain a Statement of Attainment or Vocational Certificate.

Assessment

The identification of assessment task types, together with examples of tasks, provides a common and agreed basis for the collection of evidence of student achievement of competencies. This collection of evidence also enables a comparison of achievement within and across colleges, for moderation processes. BSSS requirements and SNR standards stipulate that assessment of competencies must be reliable, valid, fair and equitable. Refer to the Standards for RTOs 2015 in this document on page 23 for further information.

There should be a variety of assessment tasks delivered each semester, in line with other BSSS Accredited courses. Collectively, these assessment tasks need to provide evidence for **every** element of **every** competency being delivered in the relevant semester.

An assessment rubric for one core competency is included in Appendix A. This will assist in ensuring that evidence collected will be valid and sufficient. A similar rubric needs to be created for ALL competencies included in the relevant semester.

Students will be assessed based on whether they are able to demonstrate competence to the standard required in the Training Package against Units of Competency. Essential skills and knowledge will be incorporated. Students will be deemed competent or not yet competent. Students must have timely access to current and accurate records of their progress towards achieving competence. RTO Colleges must ensure that regular feedback and further opportunities are provided for students to develop the knowledge and skills required to be deemed competent.

Competency Based Assessment

The assessment of competence must focus on the competency standards and the associated elements as identified in the Training Package. Assessors must develop assessment strategies that enable them to obtain sufficient evidence to deem students competent. This evidence must be gathered over a number of assessment items. Competence to industry standard requires a student to be able to demonstrate the relevant skills and knowledge in a variety of industry contexts on repeated occasions. Assessment must be designed to collect evidence against the four dimensions of competency.

- **Task skills –** undertaking specific work place task(s)
- **Task management skills –** managing a number of different tasks to complete a whole work activity
- **Contingency management skills –** responding to problems and irregularities when undertaking a work activity, such as: breakdowns, changes in routine, unexpected or atypical results, difficult or dissatisfied clients
- **Job/role environment skills –** dealing with the responsibilities and expectations of the work environment when undertaking a work activity, such as: working with others, interacting with clients and suppliers, complying with standard operating procedures or observing enterprise policy and procedures.

The most appropriate method of assessing workplace competence is on-the-job in an industry setting under normal working conditions. This includes using industry standard tools, equipment and job aids and working with trade colleagues. Where this is not available, a simulated workplace environment that mirrors the industry setting will be used. The following general principles and strategies apply:

- assessment is competency based
- assessment is criterion-referenced

This course has been designed for:

- flexible delivery modes, such as combined structured workplace learning and simulated workplace; and
- assessment of learners against workplace competency standards

Quality outcomes can only be assured through the assessment process. The strategy for assessment is based on an integration of the workplace competencies for the learning modules into a holistic activity. The awarding of vocational qualifications is dependent on successful demonstration of the learning outcomes within the modules through the Integrated Competency Assessment that meets the Training Package rules and requirements.

The integrated assessment activity will require the learner to:

- use the appropriate key competencies,
- Apply the skills and knowledge which underpin the process required to demonstrate competency in the workplace,
- integrate the most critical aspects of the competencies for which workplace competency must be demonstrated

Structured Workplace Learning (SWL): Assessment

Structured Workplace Learning is the workplace component of a nationally recognised industry specific VET in Schools program. It provides supervised learning activities contributing to an assessment of competence, and achievement of outcomes and requirements of a particular Training Package. (Please refer to BSSS Policies and Procedures Manual for Board policy on SWL)

Students must be able to demonstrate identified competencies in SWL units with direct reference to elements of competence and required skills and knowledge from the relevant Training Package. Assessment of SWL units is competency based and reliant on the gathering of sufficient evidence from a student's work placement. Students will be awarded a grade Pass or Participated in the SWL unit (refer section 4.3.6.3 Unit Grades – BSSS Policies and Procedures Manual).

Moderation

Moderation is a system designed and implemented to:

- provide comparability in the system of school-based assessment
- form the basis for valid and reliable assessment in senior secondary schools
- involve the ACT Board of Senior Secondary Studies and colleges in cooperation and partnership
- maintain the quality of school-based assessment and the credibility, validity and acceptability of Board certificates.

The Moderation Model

Moderation within the ACT encompasses structured, consensus-based peer review of assessment instruments for all accredited C courses. Moderation commences within individual colleges. Teachers develop assessment programs and instruments according to the VET Quality Framework. Teachers of C courses are required to present portfolios of student work for verification that units are taught and assessed as documented and validation that assessment meets industry standards.

Moderation by Structured, Consensus-based Peer Review

Review is a subcategory of moderation, comprising the review of competency assessment against the NVR standards. This is achieved by matching student performance with the elements, skills, knowledge and critical aspects for assessment outlined in each competency in the relevant training package. Advice is then given to colleges to assist teachers with, and/or reassure them on, their judgments.

Preparation for Structured, Consensus-based Peer Review

Each year, teachers teaching a Year 11 class are asked to retain originals or copies of student work completed in Semester 2. Similarly, teachers teaching a Year 12 class should retain originals or copies of student work completed in Semester 1. Assessment and other documentation required by the Office of the Board of Senior Secondary Studies should also be kept. Year 11 work from Semester 2 of the previous year is presented for review at Moderation Day 1 in March, and Year 12 work from Semester 1 is presented for review at Moderation Day 2 in August.

In the lead up to Moderation Day, a College Course Presentation (comprised of a document folder and a set of student portfolios) is prepared for each A, T, M and C course/units offered by the school, and is sent in to the Office of the Board of Senior Secondary Studies.

The College C Course Presentation

The package of materials presented by a college for review on moderation days in each C course area will comprise the following:

- a folder containing supporting documentation as requested by the Office of the Board through memoranda to colleges.

- **one** student portfolio. This portfolio contains the VET assessments as presented by the student. Details of the competencies covered are to be included on the 'C' Individual Student Profile (ISP), which is available from ACS. As there is no BSSS course framework for C courses, it is essential that all details regarding the unit of competency are downloaded from **training.gov.au** and included for each of the competencies delivered over the relevant semester. Ensure that the college grade, '**P**' or '**Q**', is indicated on Part B on the Presentation Review Proforma (PRP).

Requirements for specific subject areas will be outlined by the Board Secretariat through memoranda and Information Papers.

Teachers should consult the BSSS guidelines at:
http://www.bsss.act.edu.au/grade_moderation/information_for_teachers when preparing photographic evidence.

Bibliography

Carver, RK 2009 *Stagecraft Fundamentals: A Guide and Reference for Theatrical Production* ISBN-13: 9780240808574.

Copley, S 2001, *Stage management: a practical guide*, Crowood, Marlborough.

Davis, G & Jones, R 1989, *The sound reinforcement handbook*, Hal Leonard Publishing, Milwaukee, Wis.

Fazio, L 2000, *Stage manager: the professional experience*, Focal Press, Boston.

Griffths, Trevor R 1990 *Stagecraft: the complete guide to theatrical practice*, Phaidon, London

Kelly, T A 1999, *The back stage guide to stage management*, 2nd edn, Back Stage Books, New York.

Mort, Skip 2011, *Stage Lighting: the technician's guide*, Methuen Drama, London.

Pallin, G 2000, *Stage management: the essential handbook*, Queensgate, Cookham.

Reid, F 2001, *The stage-lighting handbook*, 6th edn, A & C Black, London.

Stern, L & O'Grady A 2009, *Stage management*, 9th edn, Allyn & Bacon,

White, C A 2001, *Technical theatre: a practical introduction*, Arnold, London.

Websites

HSC Online

http://www.hsc.csu.edu.au/entertain/

On Stage Lighting - lighting resource with accessible articles on current issues

http://www.onstagelighting.co.uk/

worksafe.act.gov.au

training.gov.au

http://hazardman.act,gov.au

schooltheatre.org/education/tools/resources

stagebitz

www. asqa.gov.au

vet.edna.edu.au

industry toolboxes

www.ibsa.org.au (resources-free downloads CUA Live Performance Training Package)

These were accurate at the time of publication.

Standards for Registered Training Organisations 2015

These Standards form part of the VET Quality Framework, a system which ensures the integrity of nationally recognised qualifications.

RTOs are required to comply with these Standards and with the:

- *National Vocational Education and Training Regulator Act 2011*
- VET Quality Framework

The purpose of these Standards is to:

- set out the requirements that an organisation must meet in order to be an RTO;
- ensure that training products delivered by RTOs meet the requirements of training packages or VET accredited courses, and have integrity for employment and further study; and
- ensure RTOs operate ethically with due consideration of learners' and enterprises' needs.

To access the most recent version of the standards, refer to:
https://www.legislation.gov.au/Details/F2017C00663

To access the most recent version of the Users' Guide to the Standards refer to:
https://www.asqa.gov.au/standards

Guidelines for Colleges Seeking Cert III Scope

Colleges must apply to have their scope of registration extended for each new qualification they seek to issue. There is no system-level process. Each college must demonstrate capacity to fulfil the requirements outlined in the Training Package. Applications for extension of scope are lodged through the Australian Skills Quality Authority (ASQA).

Assessment of Certificate III Units of Competence

Colleges delivering any Units of Competence from Certificate III will need to have them listed on their scope or negotiate a Third Party Agreement with a scoped training partner. This document must be kept on record by the college as the RTO.

Physical Resources

All assessment for this qualification must occur in an event environment. All schools delivering this program must have the audio, lighting, vision systems and staging elements required within the units of competence delivered.

Proposed Evaluation Procedures

Course evaluation will be a continuous process. Teachers will meet regularly to discuss the content of the course and any requirements for modification of activities, teaching strategies and assessment instruments. The current trends and innovations in the teaching of Production for Live Theatre and Events C Course will be considered as teachers attend workshops, seminars and participate in discussion groups with other teachers such as on Moderation Day.

Teachers will monitor student performance and progress and student responses to various teaching, learning and assessment strategies. Students and teachers will complete evaluation questionnaires at the end of each unit. The results of these will be collated and reviewed from year to year. There will also be a continuous monitoring of student numbers between Years 10, 11 and 12.

Informal discussions between teachers and students, past students, parents and other teachers will contribute to the evaluation of the course.

In the process of evaluation; students, teachers and others should, as appropriate, consider:
- Implementation issues
- Curriculum issues:
  - relevance
  - scheduling
  - effectiveness of RPL processes
  - integration of training and assessment procedures (on and off the job)
- Student outcomes (achievement of qualification levels)
- Student pathways (further education and training, employment etc)
- Feedback from students, employers, CIT and any partnering RTOs
- Retention rates to graduation, any reasons for non-completion
- Are the course and Course Framework still consistent?
- Were the goals achieved?
- Was the course content appropriate?
- Were the teaching strategies used successful?
- Was the assessment program appropriate?
- Have the needs of the students been met?
- Was the course relevant?
- How many students completed the course in each of the years of accreditation?

Core Skills in Live Production   Value: 0.5

Prerequisites

Nil.

Specific Unit Goals

This unit should enable students to:

- follow OH&S requirements
- communicate effectively with others
- develop and apply creative arts industry knowledge

Content

All content below must be delivered:

- Identify OHS/WHS legislative requirements, construction hazards and control measures
- Identify OHS/WHS communication, reporting processes and incident response procedures
- Follow safe work practices and maintain personal safety standards
- Assess risks and follow emergency procedures
- Source and apply industry information
- Identify industry laws and regulations
- Update and maintain industry knowledge

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
CPCCOHS1001A	Work safely in the construction industry*	Elective
CUAWHS302	Apply work health and safety practices	Core
CUAIND201	Develop and apply creative arts industry knowledge	Core

* Due to the complex needs in meeting the requirements of CPCCOHS1001A Work safely in the construction industry, it is strongly recommended that this competency is delivered by an external RTO.

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

http://training.gov.au/Training/Details/CUA20215

Teaching and Learning Strategies

Refer to page 17.

Assessment

Refer to Assessment on page 18.

Resources

Refer to Bibliography on page 22.

Developing Skills in Live Production   Value: 0.5

Prerequisites

Nil. It is highly recommended that students who are entering this unit for the first time undertake CPCCOHS1001A *Work safely in the construction industry*

Specific Unit goals

This unit should enable students to:

- follow OH&S requirements
- communicate effectively with others
- develop and apply creative arts industry knowledge

Content

All content below must be delivered:

- develop effective workplace relationships and contribute to workgroup activities
- deal effectively with issues, problems and conflict
- follow safe work practices and maintain personal safety standards
- Assess risks and follow emergency procedures
- source and apply industry information
- identify industry laws and regulations
- update and maintain industry knowledge

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
BSBWOR203	Work effectively with others	Core
CUAWHS302	Apply work health and safety practices	Core
CUAIND201	Develop and apply creative arts industry knowledge	Core

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

http://training.gov.au/Training/Details/CUA20215

Teaching and Learning Strategies

Refer to page 17.

Assessment

Refer to Assessment on page 18.

Resources

Refer to Bibliography on page 22.

Skills and Knowledge in Lighting   Value: 0.5

Prerequisites

Nil. It is highly recommended that students who are entering this unit for the first time undertake CPCCOHS1001A *Work safely in the construction industry*

Specific Unit Goals

This unit should enable students to:

- follow safe work practices
- communicate effectively with others
- develop and apply creative arts industry knowledge in lighting

Content

All content below must be delivered:

- prepare for and complete lighting tasks
- complete post-production tasks
- identify current resource use
- comply with environmental regulations
- seek opportunities to improve resource efficiency
- organise work schedule
- complete work tasks and review work performance

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
CUALGT201	Develop basic lighting skills and knowledge	Elective A
BSBSUS201	Participate in environmentally sustainable work practices	Elective B
BSBWOR202	Organise and complete daily work activities	Elective A

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

http://training.gov.au/Training/Details/CUA20215

Teaching and Learning Strategies

Refer to page 17.

Assessment

Refer to Assessment on page 18.

Resources

Refer to Bibliography on page 22.

Skills and Knowledge in Sound   Value: 0.5

Prerequisites

Nil. It is highly recommended that students who are entering this unit for the first time undertake CPCCOHS1001A *Work safely in the construction industry*

Specific Unit Goals

This unit should enable students to:
- follow safe work practices
- communicate effectively with others
- develop and apply creative arts industry knowledge in audio

Content

All content below must be delivered:
- prepare for editing sound
- assemble sequences for editing
- edit sound sequences
- finalise sound edits
- assist with prerecording checks
- contribute to recording operations
- prepare for audio set-up
- complete tasks using audio equipment
- complete post-production tasks

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
CUASOU202	Perform basic sound editing	Elective A
CUASOU203	Assist with sound recordings	Elective A
CUASOU201	Develop basic audio skills and knowledge	Elective A

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

http://training.gov.au/Training/Details/CUA20215

Teaching and Learning Strategies

Refer to page 17.

Assessment

Refer to Assessment on page 18.

Resources

Refer to Bibliography on page 22.

Skills and Knowledge in Vision Systems   Value: 0.5

Prerequisites

Nil. It is highly recommended that students who are entering this unit for the first time undertake CPCCOHS1001A *Work safely in the construction industry*

Specific Unit Goals

This unit should enable students to:

- follow safe work practices
- communicate effectively with others
- develop and apply creative arts industry knowledge in vision systems

Content

All content below must be delivered:

- prepare for and finalise vision system activities
- complete simple tasks using vision systems
- locate and organise information
- maintain information sources

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
CUAVSS201	Develop basic vision system skills	Elective A
CUARES201	Collect and organise content for broadcast or publication	Elective B

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

http://training.gov.au/Training/Details/CUA20215

Teaching and Learning Strategies

Refer to page 17.

Assessment

Refer to Assessment on page 18.

Resources

Refer to Bibliography on page 22.

Skills and Knowledge – Stage Design 1   Value: 0.5

Prerequisites

Nil. It is highly recommended that students who are entering this unit for the first time undertake CPCCOHS1001A *Work safely in the construction industry*

Specific Unit Goals

This unit should enable students to:
- follow safe work practices
- communicate effectively with others
- develop and apply creative arts industry knowledge in stage design

Content

All content below must be delivered:
- prepare for drawing and using a range of drawing techniques
- produce simple drawings
- prepare stage area
- lay up floor and position set pieces
- finalise activities

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
CUAACD101	Use basic drawing techniques	Elective A
CUAACD201	Develop drawing skills to communicate ideas	Elective A
CUASTA201	Develop basic staging skills	Elective A

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

http://training.gov.au/Training/Details/CUA20215

Teaching and Learning Strategies

Refer to page insert page 17.

Assessment

Refer to Assessment on page 18.

Resources

Refer to Bibliography on page 22.

Skills and Knowledge – Stage Design 2   Value: 0.5

Prerequisites

Nil. It is highly recommended that students who are entering this unit for the first time undertake CPCCOHS1001A *Work safely in the construction industry*

Specific Unit Goals

This unit should enable students to:

- follow safe work practices
- communicate effectively with others
- Develop and apply creative arts industry knowledge in extended stage design

Content

All content below must be delivered:

- prepare for prop construction and construct simple props
- finalise prop construction
- prepare for and participate in scenic art production
- complete simple scenic art tasks
- prepare for cloth construction
- construct scenic art cloths
- prime and store cloth
- prepare for set construction
- assist with the construction of set elements
- review outcomes of work.

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
CUAPRP201	Develop basic prop construction skills	Elective A
CUASCE201	Develop basic scenic art skills	Elective A
CUASCE202	Prepare and prime scenic art cloths	Elective A
CUASET201	Develop basic skills in set construction	Elective A

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

http://training.gov.au/Training/Details/CUA20215

Teaching and Learning Strategies:

Refer to page 17.

Assessment

Refer to Assessment on page 18.

Resources

Refer to Bibliography on page 22.

http://training.gov.au/Training/Details/CUA20215

Skills and Knowledge in Venue Operations   Value: 0.5

Prerequisites

Nil. It is highly recommended that students who are entering this unit for the first time undertake CPCCOHS1001A *Work safely in the construction industry*

Specific Unit Goals

This unit should enable students to:

- follow safe work practices

- communicate effectively with others

- Develop and apply creative arts industry knowledge in venue operations

Content

All content below must be delivered:

- prepare for work activities, complete tasks and review performance

- check and process tickets

- seat patrons

- monitor entry in and out of auditoriums

- access and update visitor information

- provide information to visitors and seek feedback on information provision.

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
CUAFOH201	Undertake routine front of house duties	Elective A
CUAFOH202	Usher patrons	Elective A
SITXCCS201	Provide visitor information	Elective A

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

http://training.gov.au/Training/Details/CUA20215

Teaching and Learning Strategies

Refer to page 17.

Assessment

Refer to Assessment on page 18.

Resources

Refer to Bibliography on page 22.

Skills and Knowledge in Costuming   Value: 0.5

Prerequisites

Nil. It is highly recommended that students who are entering this unit for the first time undertake CPCCOHS1001A *Work safely in the construction industry*

Specific Unit Goals

This unit should enable students to:
- follow safe work practices
- communicate effectively with others
- Develop and apply creative arts industry knowledge in costumes

Content

All content below must be delivered:
- prepare, assemble and complete garment components
- prepare workstation
- select design and millinery materials
- produce a simple headpiece
- identify fibres and fabrics
- describe qualities of fabrics and fabric construction process
- determine uses of fabrics.

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
LMTCL1001B	Produce a simple garment	Elective B
LMTML1001A	Make a simple head piece	Elective B
LMTCL2003B	Identify fibres and fabrics	Elective A

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

http://training.gov.au/Training/Details/CUA20215

Teaching and Learning Strategies

Refer to page 17.

Assessment

Refer to Assessment on page 18.

Resources

Refer to Bibliography on page 22.

Skills and Knowledge in Construction

Value: 0.5

Prerequisites

Nil. It is highly recommended that students who are entering this unit for the first time undertake CPCCOHS1001A *Work safely in the construction industry*

Specific Unit Goals

This unit should enable students to:
- follow OH&S requirements
- communicate effectively with others
- develop and apply creative arts industry knowledge in construction

Content

All content below must be delivered:
- identify and assess risks
- identify hazardous materials and other hazards on work sites
- plan, prepare for and Apply safe work practices and follow emergency procedures
- prepare materials for use on a simple construction project
- determine component requirements and assembly sequence
- use equipment safely
- construct a simple project
- identify and select hand, power and pneumatic tools
- identify, select and use plant and equipment
- operate hand tools and power tools
- clean up.

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
CPCCOHS2001A	Apply OHS requirements, policies and procedures in the construction industry	Elective A
CPCCVE1011A	Undertake a basic construction project	Elective A
CPCCCA2002B	Use carpentry tools and equipment **	Elective A
ICTTEN202	Use hand and power tools	Elective A

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

http://training.gov.au/Training/Details/CUA20215

Teaching and Learning Strategies

Refer to page 17.

Assessment

Refer to Assessment on page 18.

Resources

Refer to Bibliography on page 22.

Skills and Knowledge in Venue Staging   Value: 0.5

Prerequisites

Nil. It is highly recommended that students who are entering this unit for the first time undertake CPCCOHS1001A *Work safely in the construction industry*

Specific Unit Goals

This unit should enable students to:

- follow OH&S requirements
- communicate effectively with others
- develop and apply creative arts industry knowledge in venue staging

Content

All content below must be delivered:

- follow safe work practices and maintain personal safety standards
- assess risks and follow emergency procedures
- prepare and move physical elements for transportation
- finalise activities
- gather, convey and receive information and ideas
- complete workplace documentation and correspondence
- communicate in a way that responds positively to individual differences

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
CUAWHS302	Apply work health and safety practices	Core
CUASTA202	Assist with bump in and bump out of shows	Elective A
BSBCMM201	Communicate in the workplace	Elective B

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

http://training.gov.au/Training/Details/CUA20215

Teaching and Learning Strategies

Refer to page 17.

Assessment

Refer to Assessment on page 18.

Resources

Refer to Bibliography on page 22.

Creative Project in Live Production   Value: 0.5

Prerequisites

Nil. It is highly recommended that students who are entering this unit for the first time undertake CPCCOHS1001A *Work safely in the construction industry*

Specific Unit goals

This unit should enable students to:

- follow safe work practices
- communicate effectively with others
- Develop and apply creative arts industry knowledge

Content

All content below must be delivered:

- establish contact with customers and identify customer needs
- deliver service to customers and process customer feedback
- clarify the challenge in the design process
- explore different ideas and solutions
- select, present, implement and evaluate a solution.

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
BSBCUS201	Deliver a service to customers	Elective A
BSBDES201	Follow a design process	Elective A

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

http://training.gov.au/Training/Details/CUA20215

Teaching and Learning Strategies

Refer to page 17.

Assessment

Refer to Assessment on page 18.

Resources

Refer to Bibliography on page 22.

SWL – Lighting   Value: 0.5

Prerequisites

Nil.

Specific Unit Goals

This unit should enable students to:

- follow safe work practices
- communicate effectively with others
- develop and apply creative arts industry knowledge in lighting

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
BSBCMM201	Communicate in the workplace	Elective B
CUALGT201	Develop basic lighting skills and knowledge	Elective A

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

http://training.gov.au/Training/Details/CUA20215

Assessment

Students need to complete a minimum of 27.5 hours in a Vocational Placement to obtain credit for this unit (0.5).

Assessment of competence on the job must include observation of real work processes and procedures.

Questions related to the performance criteria and directed to the candidate, peers and business client will assist in gathering evidence to assess competence. Evidence can also be collected through supervisor's reports, third party peer and client reports.

Structured Workplace Learning Assessment

Competency Based Assessment

SWL – Sound   Value: 0.5

Prerequisites

Nil.

Specific Unit Goals

This unit should enable students to:

- follow safe work practices
- communicate effectively with others
- develop and apply creative arts industry knowledge in audio

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
BSBCMM201	Communicate in the workplace	Elective B
CUASOU201	Develop basic audio skills and knowledge	Elective A

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

http://training.gov.au/Training/Details/CUA20215

Assessment

Students need to complete a minimum of 27.5 hours in a Vocational Placement to obtain credit for this unit (0.5).

Assessment of competence on the job must include observation of real work processes and procedures.

Questions related to the performance criteria and directed to the candidate, peers and business client will assist in gathering evidence to assess competence. Evidence can also be collected through supervisor's reports, third party peer and client reports.

Structured Workplace Learning Assessment

Refer to page 21.

Competency Based Assessment

Refer to page 20.

SWL – Vision Systems   Value: 0.5

Prerequisites

Nil.

Specific Unit goals

This unit should enable students to:

- follow safe work practices
- communicate effectively with others
- develop and apply creative arts industry knowledge in vision systems

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
BSBCMM201	Communicate in the workplace	Elective B
CUAVSS201	Develop basic vision system skills	Elective A

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

http://training.gov.au/Training/Details/CUA20215

Assessment

Students need to complete a minimum of 27.5 hours in a Vocational Placement to obtain credit for this unit (0.5).

Assessment of competence on the job must include observation of real work processes and procedures.

Questions related to the performance criteria and directed to the candidate, peers and business client will assist in gathering evidence to assess competence. Evidence can also be collected through supervisor's reports, third party peer and client reports.

Structured Workplace Learning Assessment

Refer to page 21.

Competency Based Assessment

Refer to page 20.

SWL – Stage Design   Value: 0.5

Prerequisites

Nil.

Specific Unit Goals

This unit should enable students to:

- follow safe work practices
- communicate effectively with others
- develop and apply creative arts industry knowledge in stage design

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
BSBWOR203	Work effectively with others	Core
CUASTA201	Develop basic staging skills	Elective A

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

http://training.gov.au/Training/Details/CUA20215

Assessment

Students need to complete a minimum of 27.5 hours in a Vocational Placement to obtain credit for this unit (0.5).

Assessment of competence on the job must include observation of real work processes and procedures.

Questions related to the performance criteria and directed to the candidate, peers and business client will assist in gathering evidence to assess competence. Evidence can also be collected through supervisor's reports, third party peer and client reports.

Structured Workplace Learning Assessment

Refer to page 21.

Competency Based Assessment

Refer to page 20.

SWL – Venue Operation   Value: 0.5

Prerequisites

Nil.

Specific Unit Goals

This unit should enable students to:

- follow safe work practices
- communicate effectively with others
- develop and apply creative arts industry knowledge in venue operations

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
BSBWOR203	Work effectively with others	Core
CUAFOH201	Undertake routine front of house duties	Elective A

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

http://training.gov.au/Training/Details/CUA20215

Assessment

Students need to complete a minimum of 27.5 hours in a Vocational Placement to obtain credit for this unit (0.5).

Assessment of competence on the job must include observation of real work processes and procedures.

Questions related to the performance criteria and directed to the candidate, peers and business client will assist in gathering evidence to assess competence. Evidence can also be collected through supervisor's reports, third party peer and client reports.

Structured Workplace Learning Assessment

Refer to page 21.

Competency Based Assessment

Refer to page 20.

SWL – Costuming   Value: 0.5

Prerequisites

Nil.

Specific Unit Goals

This unit should enable students to:

- follow safe work practices
- communicate effectively with others
- develop and apply creative arts industry knowledge in costumes

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
BSBWOR203	Work effectively with others	Core
CUAIND201	Develop and apply creative arts industry knowledge	Core

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

http://training.gov.au/Training/Details/CUA20215

Assessment

Students need to complete a minimum of 27.5 hours in a Vocational Placement to obtain credit for this unit (0.5).

Assessment of competence on the job must include observation of real work processes and procedures.

Questions related to the performance criteria and directed to the candidate, peers and business client will assist in gathering evidence to assess competence. Evidence can also be collected through supervisor's reports, third party peer and client reports.

Structured Workplace Learning Assessment

Competency Based Assessment

SWL – Construction   Value: 0.5

Prerequisites

Nil.

Specific Unit Goals

This unit should enable students to:

- follow OH&S requirements
- communicate effectively with others
- develop and apply creative arts industry knowledge in construction

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
BSBCMM201	Communicate in the workplace	Elective B
CPCCOHS2001A	Apply OHS requirements, policies and procedures in the construction industry	Elective A

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

http://training.gov.au/Training/Details/CUA20215

Assessment

Students need to complete a minimum of 27.5 hours in a Vocational Placement to obtain credit for this unit (0.5).

Assessment of competence on the job must include observation of real work processes and procedures.

Questions related to the performance criteria and directed to the candidate, peers and business client will assist in gathering evidence to assess competence. Evidence can also be collected through supervisor's reports, third party peer and client reports.

Structured Workplace Learning Assessment

Refer to page 21.

Competency Based Assessment

Refer to page 20.

SWL – Backstage   Value: 0.5

Prerequisites

Nil.

Specific Unit Goals

This unit should enable students to:

- follow safe work practices
- communicate effectively with others
- develop and apply creative arts industry knowledge in backstage

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
CUASTA202	Assist with bump in and bump out of shows	Elective A
BSBCMM201	Communicate in the workplace	Elective B

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

http://training.gov.au/Training/Details/CUA20215

Assessment

Students need to complete a minimum of 27.5 hours in a Vocational Placement to obtain credit for this unit (0.5).

Assessment of competence on the job must include observation of real work processes and procedures.

Questions related to the performance criteria and directed to the candidate, peers and business client will assist in gathering evidence to assess competence. Evidence can also be collected through supervisor's reports, third party peer and client reports.

Structured Workplace Learning Assessment

Refer to page 21.

Competency Based Assessment

Refer to page 20.

Structured Workplace Learning Opportunities

Theatre Work at Venues **Venues such as:** Primary Schools High Schools Canberra Rep Street Theatre Erindale Theatre Belconnen Theatre Tuggeranong Community Arts Theatre National Museum Art Gallery School of Music ANU Arts centre ANU Drama Lab C Block Gorman House Gungahlin Theatre Canberra College Theatre Bogong Theatre War Memorial Parliament House Canberra Theatre Centre Step into the Limelight	**Theatre Work at Indoor Events** **Indoor Events such as:** Gang Show Graduation Dance Festival Rock Eisteddfod Mindmatters Comedy Festival Community Arts Productions Fast and Fresh CIT Music Industry Centre
Theatre Work at Outdoor Events **Outdoor Events such as:** Floriade Folk Festival Shakespeare Festival Multicultural Festival Moon Festival Skate and Rap Irish Dancing Festival Community Arts Production Other such events	**Theatre Companies such as:** Big Heart Free Rain Dancefest

Production Skills Extended 1   Value: 1.0

Prerequisites

Nil. It is highly recommended that students who are entering this unit for the first time undertake CPCCOHS1001A *Work safely in the construction industry*

Specific Unit Goals

This unit should enable students to:
- follow OH&S requirements
- communicate effectively with others
- develop skills in working effectively with others in an industry context, by demonstrating the ability to organise work priorities and working safely and effectively in the creative arts industry
- develop skills in installing staging elements, lighting, audio and video assets.

Content

All content below must be delivered:
- maintain currency of own industry knowledge and establish effective contractual relationships
- complete work tasks effectively
- participate in project set-up
- contribute to creative work and work collaboratively
- review collaborative work and participate in technical and creative run-throughs
- identify OHS/WHS legislative requirements, construction hazards and control measures
- identify OHS/WHS communication, reporting processes and incident response procedures
- prepare for work backstage
- participate in technical and dress rehearsals
- assist backstage during performances and complete post-performance procedures
- analyse the production staging process
- prepare to operate floor electrics
- operate floor electrics
- shut down and disassemble equipment
- prepare for live performances
- assist with production operations during and after performances
- participate in production debriefs
- prepare to install staging elements
- complete staging installation tasks and check staging elements after installation
- prepare for staging operations
- operate staging during performances and complete post-performance tasks

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
CUAIND301	Work effectively in the creative arts industry	Core
CUAPPR304	Participate in collaborative creative projects	Core
CPCCOHS1001A	Work safely in the construction industry*	Core
CUASMT301	Work effectively backstage during performances	Elective A
CUALGT305	Operate floor electrics	Elective A
CUASTA301	Assist with production operations for live performances	Elective A
CUASTA302	Install staging elements	Elective A
CUASTA303	Operate staging elements	Elective A

* Due to the complex needs in meeting the requirements of CPCCOHS1001A Work safely in the construction industry, it is strongly recommended that this competency is delivered by an external RTO.

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

https://training.gov.au/Training/Details/CUA30415

Teaching and Learning Strategies

Refer to page 17.

Assessment

Refer to Assessment on page 18.

Resources

Refer to Bibliography on page 22.

Production Skills Extended 1(a)   Value: 0.5

Prerequisites

Nil. It is highly recommended that students who are entering this unit for the first time undertake CPCCOHS1001A *Work safely in the construction industry*

Specific Unit Goals

This unit should enable students to:
- follow OH&S requirements
- communicate effectively with others
- develop skills in working effectively with others in an industry context, by demonstrating the ability to organise work priorities and working safely and effectively in the creative arts industry
- develop skills in installing staging elements, lighting, audio and video assets.

Content

All content below must be delivered:
- maintain currency of own industry knowledge and establish effective contractual relationships
- complete work tasks effectively
- identify OHS/WHS legislative requirements, construction hazards and control measures
- identify OHS/WHS communication, reporting processes and incident response procedures
- prepare for work backstage
- participate in technical and dress rehearsals
- assist backstage during performances and complete post-performance procedures
- analyse the production staging process
- prepare for live performances
- assist with production operations during and after performances
- participate in production debriefs

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
CUAIND301	Work effectively in the creative arts industry	Core
CPCCOHS1001A	Work safely in the construction industry*	Core
CUASMT301	Work effectively backstage during performances	Elective A
CUASTA301	Assist with production operations for live performances	Elective A

* Due to the complex needs in meeting the requirements of CPCCOHS1001A Work safely in the construction industry, it is strongly recommended that this competency is delivered by an external RTO.

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

https://training.gov.au/Training/Details/CUA30415

Teaching and Learning Strategies

Assessment

Resources

Production Skills Extended 1(b)   Value: 0.5

Prerequisites

Nil. It is highly recommended that students who are entering this unit for the first time undertake CPCCOHS1001A *Work safely in the construction industry*

Specific Unit Goals

This unit should enable students to:

- follow safe work practices
- communicate effectively with others
- develop skills in working effectively with others in an industry context, by demonstrating the ability to organise work priorities and working safely and effectively in the creative arts industry
- develop skills in installing staging elements, lighting, audio and video assets.

Content

All content below must be delivered:

- participate in project set-up
- contribute to creative work and work collaboratively
- review collaborative work and participate in technical and creative run-throughs
- prepare to operate floor electrics
- operate floor electrics
- shut down and disassemble equipment
- prepare to install staging elements
- complete staging installation tasks and check staging elements after installation
- prepare for staging operations
- operate staging during performances and complete post-performance tasks

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
CUAPPR304	Participate in collaborative creative projects	Core
CUALGT305	Operate floor electrics	Elective A
CUASTA302	Install staging elements	Elective A
CUASTA303	Operate staging elements	Elective A

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

https://training.gov.au/Training/Details/CUA30415

Teaching and Learning Strategies

Assessment

Resources

Production Skills Extended 2   Value: 1.0

Prerequisites

Nil. It is highly recommended that students who are entering this unit for the first time undertake CPCCOHS1001A *Work safely in the construction industry*

Specific Unit Goals

This unit should enable students to:
- follow OH&S requirements
- communicate effectively with others
- develop skills in working effectively with others in an industry context, by demonstrating the ability to organise work priorities and working safely and effectively in the creative arts industry
- develop skills in installing staging elements, lighting, audio and video assets.

Content

All content below must be delivered:
- follow safe work practices and maintain personal safety standards
- assess risks and follow emergency procedures
- communicate with internal and external customers
- deliver service according to defined standards
- provide service to customers and respond to customer complaints
- provide internal feedback on customer service practices
- organise and complete own work schedule and monitor own work performance
- coordinate personal skill development and learning
- identify, prepare and package audio assets
- prepare for and monitor sound reinforcement operations
- prepare for installation of audio equipment
- install, align and test audio equipment
- disassemble audio equipment
- prepare for lighting operations
- plot and operate lighting cues
- conduct basic troubleshooting
- complete post-show procedures
- identify task requirements and plan steps to complete tasks
- organise work and review planning and organising process

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
CUAWHS302	Apply work health and safety practices	Core
SITXCCS303	Provide service to customers	Core
BSBWOR301	Organise personal work priorities and development	Core
CUASOU304	Prepare audio assets	Elective A
CUASOU306	Operate sound reinforcement systems	Elective A
CUASOU308	Install and disassemble audio equipment	Elective A
CUALGT301	Operate basic lighting	Elective A
CPCCCM1013A	Plan and organise work	Elective A

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

https://training.gov.au/Training/Details/CUA30415

Teaching and Learning Strategies

Refer to page 17.

Assessment

Refer to Assessment on page 18.

Resources

Refer to Bibliography on page 22.

Production Skills Extended 2(a)   Value: 0.5

Prerequisites

Nil. It is highly recommended that students who are entering this unit for the first time undertake CPCCOHS1001A *Work safely in the construction industry*

Specific Unit Goals

This unit should enable students to:

- follow safe work practices
- communicate effectively with others
- develop skills in working effectively with others in an industry context, by demonstrating the ability to organise work priorities and working safely and effectively in the creative arts industry
- develop skills in installing staging elements, lighting, audio and video assets.

Content

All content below must be delivered:

- communicate with internal and external customers
- deliver service according to defined standards
- provide service to customers and respond to customer complaints
- provide internal feedback on customer service practices
- identify, prepare and package audio assets
- prepare for and monitor sound reinforcement operations
- prepare for installation of audio equipment
- install, align and test audio equipment
- disassemble audio equipment

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
SITXCCS303	Provide service to customers	Core
CUASOU304	Prepare audio assets	Elective A
CUASOU306	Operate sound reinforcement systems	Elective A
CUASOU308	Install and disassemble audio equipment	Elective A

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

https://training.gov.au/Training/Details/CUA30415

Teaching and Learning Strategies

Refer to page 17.

Assessment

Refer to Assessment on page 18.

Resources

Refer to Bibliography on page 22.

Production Skills Extended 2(b)   Value: 0.5

Prerequisites

Nil. It is highly recommended that students who are entering this unit for the first time undertake CPCCOHS1001A *Work safely in the construction industry*

Specific Unit Goals

This unit should enable students to:

- follow OH&S requirements

- communicate effectively with others

- develop skills in working effectively with others in an industry context, by demonstrating the ability to organise work priorities and working safely and effectively in the creative arts industry

- develop skills in installing staging elements, lighting, audio and video assets.

Content

All content below must be delivered:

- follow safe work practices and maintain personal safety standards

- assess risks and follow emergency procedures

- organise and complete own work schedule and monitor own work performance

- coordinate personal skill development and learning

- prepare for lighting operations

- plot and operate lighting cues

- conduct basic troubleshooting

- complete post-show procedures

- identify task requirements and plan steps to complete tasks

- organise work and review planning and organising process

Units of Competency

Competence must be demonstrated over time and in the full range of Live Performance and Entertainment contexts. Teachers must use this unit document in conjunction with the Units of Competence from the CUA Creative Arts and Culture Training Package, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made to the mode of delivery, context and support provided according to individual student needs. In order to be deemed competent to industry standard, assessment must provide authentic, valid and sufficient evidence as indicated in the relevant Training Package.

Code	Competency Title	Core/Elective
CUAWHS302	Apply work health and safety practices	Core
BSBWOR301	Organise personal work priorities and development	Core
CUALGT301	Operate basic lighting	Elective A
CPCCCM1013A	Plan and organise work	Elective A

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies. A direct link to the specific qualification can be found at:

https://training.gov.au/Training/Details/CUA30415

Teaching and Learning Strategies

Refer to page 17.

Assessment

Refer to Assessment on page 18.

Resources

Refer to Bibliography on page 22.

Appendix A – Example of Evidence for a Unit of Competency

Every competency delivered in the relevant semester requires an Assessment Rubric

TRAINING PACKAGE	CUA	Creative Arts and Culture Training Package					
COMPETENCY	CUAWHS302	Apply work health and safety practices					
QUALIFICATION	CUA20215	Certificate II in Creative Industries	Practical Demonstration *	Written/Oral Questions *	Third Party Report	Project or portfolio	**C/NYC**
ELEMENT		PERFORMANCE CRITERIA					
1		Implement safe work practices			**Tick method of assessment**		
1.1		Develop and maintain own knowledge of WHS legislation, codes of practice and workplace policies and procedures					
1.2		Interpret legislative requirements, safety documentation and signage, and apply to work tasks					
1.3		Comply with duty of care requirements					
1.4		Use personal protective equipment and other measures as required to prevent injury or impairment					
1.5		Use tools, equipment and materials according to safe work practices					
1.6		Contribute to WHS consultative activities					
1.7		Raise WHS issue with relevant personnel					
2		Participate in hazard identification and risk assessment and control					
2.1		Identify and report hazards or WHS issues in the workplace to relevant personnel					
2.2		Assess and control risks according to own level of responsibility, in line with workplace procedures					
2.3		Document risk control actions as required					
2.4		Contribute to reporting workplace WHS, hazard, accident and incident reports as required					
3		Follow emergency procedures					
3.1		Report emergencies and incidents promptly to relevant personnel or authorities, according to workplace procedures					
3.2		Deal with emergencies in line with own level of responsibility					
3.3		Implement evacuation procedures as required					

* Please be aware of moderation requirements for these forms of evidence. The requirements can be found at: http://www.bsss.act.edu.au/grade_moderation/moderation_information_for_teachers