



**2020**

**ACT Board of  
Senior Secondary Studies**

**Calendar & General Schedule**



# Term 1 2020

# January

	Mon	Tue	Wed	Thu	Fri
School Holidays			01	02	03
School Holidays	06	07	08	09	10
School Holidays	13	14	15	16	17
School Holidays	20	21	22	23	24
School Holidays	27	28	29	30	31
	<b>Australia Day Public Holiday</b>				<b>Term 1 commences (staff only)</b>



# Term 1 2020

# February

	Mon	Tue	Wed	Thu	Fri
Week 1	03	04	05	06	07
Week 2	10	11	12	13	14
		Quality Assurance and Assessment Workshop 1 (TQI) 9:00-12:00pm HBC	Introduction to BSSS for Teachers New to the College System (TQI) 9:00-12:00pm HBC  Curriculum Coordinators' Meeting 2:00-4:00pm HBC	Introduction to BSSS for Teachers New to the College System (TQI) 1:00-4:00pm HBC	
Week 3	17	18	19	20	21
	Introduction to BSSS for Teachers New to the College System (TQI) 9:00-12:00pm HBC  Introduction to BSSS - VET Procedures 2:00-3:30pm HBC	INC Sub-Committee Meeting 8:30-10:00am Kosciuszko Rm Callam Offices  Leading Senior Secondary Assessment in Your School (TQI) 1:00-4:00pm HBC	<b>School Census Day</b>	ACC Sub-Committee Meeting 8:30-10:00am Kosciuszko Rm Callam Offices  Moderation Day Leaders' Seminar 4:00-5:00pm HBC	
Week 4	24	25	26	27	28
	Introduction—New Moderation Coordinators 4:00-4:30pm Callam Offices	CAC Sub-Committee Meeting 8:30-10:00am Gingera Rm Callam Offices	Board Forum 1 - Certification 2019 4:15-5:30pm Venue: St Clare's College	VET Sub-Committee Meeting 8:30 -10:00am Kosciuszko Rm Callam Offices	Uncollected Certificates & Distribution lists due at OBSSS Callam Offices



# Term 1 2020

# March

	Mon	Tue	Wed	Thu	Fri
Week 5	02 Designing Assessment to Assess Thinking (AST) (TQI) 9:00-3:30pm HBC	03 <b>Moderation Day 1</b>	04 Introduction to BSSS - Certification (TQI) 9:00-11:00am HBC AST Coordinators' Meeting 4:00-5:30pm Callam Offices	05 BSSS Certification Meeting 2:00-4:00pm St John Paul II College	06 Approximate numbers to sit AST due
Week 6	09 <b>Canberra Day Public Holiday</b>	10 Board Principals' Meeting 1:30pm Room 11 HBC	11	12	13
Week 7	16	17	18	19 Board Meeting 8:30am CAL	20
Week 8	23	24	25 Student AST Application Forms due to OBSSS Final Date AST Special Case Applications and Documentation due to OBSSS by COB	26 Notification of Scaling Groups, including small groups to OBSSS	27



# Term 1 2020

# March/April

	Mon	Tue	Wed	Thu	Fri
Week 9	<b>March</b> 30  <div style="border: 1px solid purple; padding: 5px; width: fit-content;">           Writing Robust Rubrics Workshop (TQI) 9:00-12:00pm HBC         </div>	31  <div style="border: 1px solid teal; padding: 5px; width: fit-content;">           Moderation Coordinators' Meeting 3:45-4:30pm Callam Offices         </div>	<b>April</b> 01  <div style="border: 1px solid green; padding: 5px; width: fit-content;">           VET Certification Processing - VET Coordinators 3:00-5:00pm Callam Offices         </div>	02  <div style="border: 1px solid gray; padding: 5px; width: fit-content;">           Final Day: names of students meeting definition for 'Linguistically Diverse Background' for AST to be identified in ACS by COB         </div>	03  <div style="border: 1px solid gray; padding: 5px; width: fit-content;">           Applications to sit Modified AST papers due to OBSSS by COB         </div>
Week 10	06	07	08	09	10
				<b>Term 1 ends</b>	<b>Good Friday Public Holiday</b>
School Holidays	13	14	15	16	17
	<b>Easter Monday Public Holiday</b>				
School Holidays	20	21	22	23	24



# Term 2 2020

## April/May

	Mon	Tue	Wed	Thu	Fri
Week 1	<b>April</b> 27  <b>Public Holiday (ACT)</b> <b>(in lieu of Anzac Day)</b>	28  <b>Term 2 commences</b>  Closing date for applications for ACT students to sit AST overseas	29	30	<b>May</b> 01
Week 2	04	05  Quality Assurance and Assessment Workshop 2 (TQI) 9:00-12:00pm HBC	06  Curriculum Coordinators' Meeting 2:00-4:00pm HBC	07  Board Forum 2 - AST 2:00-4:00pm Venue: Daramalan College	08  Dance Practical Moderation 9:00-4:00pm Venue TBC
Week 3	11	12  INC Sub-Committee Meeting 8:30-10:00am Gingera Rm Callam Offices	13	14  ACC Sub-Committee Meeting 8:30-10:00am Kosciuszko Rm Callam Offices  BSSS Certification Meeting 2:00-4:00pm Melba Copland Secondary School	15
Week 4	18	19  Student and course information sent to UAC  CAC Sub-Committee Meeting 8:30-10:00am TBC Callam Offices	20  Student Forum Welcome Event 3:30—5:00pm HBC	21  VET Sub-Committee Meeting 8:30-10:00am Kosciuszko Rm Callam Offices  Engaging ACS for Excellence (TQI) 1:00-4:00pm CAL	22



# Term 2 2020

# May/June

	Mon	Tue	Wed	Thu	Fri
Week 5	May 25	26	27	28	29
			Writing Robust Rubrics (TQI) 9:00-12:00pm HBC	Student Forum Venue: TBC 3:30-5:00pm ... College	
Week 6	June 01	02	03	04	05
	Reconciliation Day Public Holiday	Board Principals' Meeting 1:30pm Room 11 HBC	AST Coordinators and Supervisors Seminar 2:30-4:00pm HBC		
Week 7	08	09	10	11	12
	Queen's Birthday Public Holiday			Board Meeting 8:30am CAL	
Week 8	15	16	17	18	19
			Designing a Program of Learning (TQI) 9:00-12:00pm HBC		



# Term 2 2020

# June/July

	Mon	Tue	Wed	Thu	Fri
Week 9	<b>June</b> <div style="text-align: right;">22</div>	<div style="text-align: right;">23</div>	<div style="text-align: right;">24</div>	<div style="text-align: right;">25</div> <div style="border: 1px solid black; background-color: #e0f2f1; padding: 2px;">Moderation presentations due to OBSSS</div>	<div style="text-align: right;">26</div> <div style="border: 1px solid black; background-color: #e0f2f1; padding: 2px;">Moderation presentations due to OBSSS</div> <div style="border: 1px solid black; padding: 2px; margin-top: 10px;">AST enrolments and Special Case data finalised</div>
Week 10	<div style="text-align: right;">29</div> <div style="border: 1px solid black; background-color: #e0f2f1; padding: 2px;">Moderation presentations due to OBSSS</div>	<div style="text-align: right;">30</div> <div style="border: 1px solid black; background-color: #e0f2f1; padding: 2px;">Moderation presentations due to OBSSS</div>	<div style="text-align: right;">01</div> <div style="color: red; font-weight: bold; font-size: 1.2em;">July</div> <div style="border: 1px solid black; background-color: #e0f2f1; padding: 2px;">Moderation presentations due to OBSSS</div>	<div style="text-align: right;">02</div>	<div style="text-align: right;">03</div> <div style="color: red; font-weight: bold;">Term 2 ends</div> <div style="border: 1px solid black; padding: 2px; margin-top: 10px;">Final date for all Year 12 'Intends T' data in ACS to be correct for AST rolls</div>
School Holidays	<div style="text-align: right;">06</div>	<div style="text-align: right;">07</div>	<div style="text-align: right;">08</div>	<div style="text-align: right;">09</div>	<div style="text-align: right;">10</div>
School Holidays	<div style="text-align: right;">13</div>	<div style="text-align: right;">14</div>	<div style="text-align: right;">15</div>	<div style="text-align: right;">16</div>	<div style="text-align: right;">17</div>





# Term 3 2020

## July/August

	Mon	Tue	Wed	Thu	Fri
Week 1	<b>July</b> 20 <b>Term 3 commences</b>	21	22	23 AST Rolls available for collection by college AST coordinators	24
Week 2	27	28	29 Curriculum Coordinators' Meeting 2:00-4:00pm HBC	30 BSSS Certification Meeting 2:00-4:00pm Canberra Girls Grammar School	31 School Census Day
Week 3	<b>August</b> 03	04 INC Sub-Committee Meeting 8:30-10:00am Gingera Rm Callam Offices	05	06 ACC Sub-Committee Meeting 8:30-10:00am Kosciuszko Rm Callam Offices Moderation Day Leaders' Seminar 3:45-5:00pm CAL	07
Week 4	10 Small group portfolios for the previous 3 semesters, for the Graduating Cohort of 2020 due at OBSSS	11 CAC Sub-Committee Meeting 8:30-10:00am TBC Callam Offices	12 Student Forum 3:30-5:00pm HBC	13 VET Sub-Committee Meeting 8:30-10:00am Kosciuszko Rm Callam Offices	14



# Term 3 2020

## Aug/Sept

	Mon	Tue	Wed	Thu	Fri
Week 5	<b>August</b> 17 Introduction to BSSS - VET Procedures 2:00-3:30pm CAL	18	19 Introduction to BSSS - New College Teachers (TQI) 9:00-12:00pm HBC	20 <b>Moderation Day 2</b>	21 Surveying Scaling (TQI) 1:00-4:00pm HBC
Week 6	24	25 Engaging ACS for Excellence (TQI) 9:00-12:00pm HBC Board Principals' Meeting 1:30pm Room 11 HBC	26	27	28
Week 7	31	<b>September</b> 01 AST First Sitting Sessions 1 and 2	02 AST First Sitting Session 3	03 Board Meeting 8:30am CAL	04 Applications for Second Sitting of AST & Medical Certificates (Originals) due to OBSSS Absent candidate register due to OBSSS from AST Coordinator
Week 8	07	08	09	10 Board Forum 3 4:15-5:30pm Venue: Radford College	11



# Term 3 2020

Sept/Oct

	Mon	Tue	Wed	Thu	Fri
Week 9	September 14	15	16	17	18
		Moderation Coordinators' Meeting 3:45-4:30pm Callam Offices			
Week 10	21	22	23	24	25
			AST rolls and labels for second sitting colleges available for collection		Term 3 ends
School Holidays	28	29	30	October 01	02
School Holidays	05	06	07	08	09
	Labour Day Public Holiday				



# Term 4 2020

## Oct/Nov

	Mon	Tue	Wed	Thu	Fri
Week 1	<b>October</b> <b>Term 4 commences</b> 12	13 AST Second Sitting Sessions 1 and 2 Venues: UC SSC Lake Ginninderra & St Clare's College	14 AST Second Sitting Session 3 Venues: UC SSC Lake Ginninderra & St Clare's College	15 Quality Assurance and Assessment Workshop 2 (TQI) 9:00-12:00pm HBC - TBC BSSS Certification Meeting 2:00-4:00pm Erindale College	16 Small Group Advisor's preliminary report due to OBSSS
Week 2	19	20 Student Forum Date: TBC Venue: TBC	21 Curriculum Coordinators' Meeting 2:00-4:00pm HBC	22	23
Week 3	26	27 INC Sub-Committee Meeting 8:30-10:00am Gingera Rm Callam Offices	28	29 ACC Sub-Committee Meeting 8:30-10:00am Kosciuszko Rm Callam Offices	30
Week 4	<b>November</b> 02	03 CAC Sub-Committee Meeting 8:30-10:00am TBC Callam Offices	04	05 VET Sub-Committee Meeting 8:30-10:00am Kosciuszko Rm Callam Offices AST Coordinators' Forum 2021 Special Case Forms Issued 2:00-4:00pm TBC	06 Final date for Year 10 Vet com- petencies to be entered into ACS



# Term 4 2020

Nov/Dec

	Mon	Tue	Wed	Thu	Fri
Week 5	<b>November</b> 09 Designing a Program of Learning (TQI) 9:00-12:00pm HBC	10 Writing Robust Rubrics (TQI) 9:00-12:00pm HBC	11	12	13 Closing date for nominations for Recognition of Excellence Ceremony
Week 6	16	17 Board Principals' Meeting 1:30pm Room 11 HBC	18	19	20 Recommended last day for student assessment
Week 7	23	24 Small group portfolios for Year 12 Semester 2, 2020 due at OBSSS	25	26 Board Meeting 8:30am CAL	27 Last day for students to be notified of unit and course scores.
Week 8	30 Final date for results from Outside Institutions to be provided for Year 12 certification by COB	<b>December</b> 01 All VET competencies to be entered into ACS by COB	02 Perfect ACS Data Day	03 ACS closes 9am for preliminary scaling	04 Preliminary results emailed from 10am Confirmation that VET data is correct due to OBSSS ACS re-opens for late editing Small group advisor's report due OBSSS by COB Last day for lodgment of Board Appeals



# Term 4 2020

# December

	Mon	Tue	Wed	Thu	Fri
Week 9	07 Moderation presentations due to OBSSS	08 Moderation presentations due to OBSSS  College access to ACS closes for 2020. Year 12 data must be error free 9am	09 Moderation presentations due to OBSSS	10 Moderation presentations due to OBSSS	11 Moderation presentations due to OBSSS  Final scaling run Year 12 student data and course score data without ATARs emailed mid-day for college checking
Week 10	14 Moderation presentations due to OBSSS  ACS re-opens (No VET) ATARS emailed for college checking 9:00am Deadline for colleges to inform OBSSS of any errors in data used for ATAR calculation 12:00pm	15 All Certificates available for collection from OBSSS by colleges 1:00pm Callam Offices Electronic release of ATARs  Recognition of Excellence Ceremony Llewellyn Hall 11:00am	16	17  Closing date for adoptions and extensions of currently accredited units and courses for teaching in 2021	18  <b>Term 4 ends</b>
School Holidays	21	22	23	24	25  <b>Christmas Day Public Holiday</b>
School Holidays	28  <b>Boxing Day Public Holiday</b>	29	30	31	



# Notes

## Notes

Any changes to the Schedule will be posted on the ACTBSSS web site at <http://www.bsss.act.edu.au>  
Colleges will be notified of such changes by e-mail

Other codes used are

Code	Explanation
CAL (BSSS Office)	Callam Offices Building B, Level 1 (Use lift 2) Easty Street, WODEN ACT 2606
HBC	Hedley Beare Centre 51 Fremantle Drive, STIRLING ACT 2611
TBC	To be confirmed

The following Board committees will meet on a needs basis and meeting dates are subject to change:

- Assessment and Certification Sub-Committee (ACC)
- Curriculum Advisory Sub-Committee (CAC)
- Vocational Education and Training Sub-Committee (VET)
- Innovation Sub-Committee (INC) (once per term)

(Dates: meetings will be held at least one week prior to Board Principals meeting papers preparation)