



2020

**ACT Board of
Senior Secondary Studies**

Calendar & General Schedule



Term 1 2020

January

	Mon	Tue	Wed	Thu	Fri
School Holidays			01	02	03
School Holidays	06	07	08	09	10
School Holidays	13	14	15	16	17
School Holidays	20	21	22	23	24
School Holidays	27	28	29	30	31
	Australia Day Public Holiday				Term 1 commences (staff only)



Term 1 2020

February

	Mon	Tue	Wed	Thu	Fri
Week 1	03	04	05	06	07
Week 2	10	11	12	13	14
		Quality Assurance and Assessment Workshop 1 (TQI) 9:00-12:00pm HBC	Introduction to BSSS for Teachers New to the College System (TQI) 9:00-12:00pm HBC Curriculum Coordinators' Meeting 2:00-4:00pm HBC	Introduction to BSSS for Teachers New to the College System (TQI) 1:00-4:00pm HBC	
Week 3	17	18	19	20	21
	Introduction to BSSS for Teachers New to the College System (TQI) 9:00-12:00pm HBC Introduction to BSSS - VET Procedures 2:00-3:30pm HBC	INC Sub-Committee Meeting 8:30-10:00am Kosciuszko Rm Callam Offices Leading Senior Secondary Assessment in Your School (TQI) 1:00-4:00pm HBC	School Census Day	ACC Sub-Committee Meeting 8:30-10:00am Kosciuszko Rm Callam Offices Moderation Day Leaders' Seminar 4:00-5:00pm HBC	
Week 4	24	25	26	27	28
	Introduction—New Moderation Coordinators 4:00-4:30pm Callam Offices	CAC Sub-Committee Meeting 8:30-10:00am Gingera Rm Callam Offices	Board Forum 1 - Certification 2019 4:15-5:30pm Venue: St Clare's College	VET Sub-Committee Meeting 8:30 -10:00am Kosciuszko Rm Callam Offices	Uncollected Certificates & Distribution lists due at OBSSS Callam Offices



Term 1 2020

March

	Mon	Tue	Wed	Thu	Fri
Week 5	02 Designing Assessment to Assess Thinking (AST) (TQI) 9:00-3:30pm HBC	03 Moderation Day 1	04 Introduction to BSSS - Certification (TQI) 9:00-11:00am HBC AST Coordinators' Meeting 4:00-5:30pm Callam Offices	05 BSSS Certification Meeting 2:00-4:00pm St John Paul II College	06 Approximate numbers to sit AST due
Week 6	09 Canberra Day Public Holiday	10 Board Principals' Meeting 1:30pm Room 11 HBC	11	12	13
Week 7	16	17	18	19 Board Meeting 8:30am CAL	20
Week 8	23	24	25 Student AST Application Forms due to OBSSS Final Date AST Special Case Applications and Documentation due to OBSSS by COB	26 Notification of Scaling Groups, including small groups to OBSSS	27



Term 1 2020

March/April

	Mon	Tue	Wed	Thu	Fri
Week 9	March 30 <div style="border: 1px solid purple; padding: 2px;"> Writing Robust Rubrics Workshop (TQI) 9:00-12:00pm HBC </div>	31 <div style="border: 1px solid teal; padding: 2px;"> Moderation Coordinators' Meeting 3:45-4:30pm Callam Offices </div>	April 01 <div style="border: 1px solid green; padding: 2px;"> VET Certification Processing - VET Coordinators 3:00-5:00pm Callam Offices </div>	02 <div style="border: 1px solid gray; padding: 2px;"> Final Day: names of students meeting definition for 'Linguistically Diverse Background' for AST to be identified in ACS by COB </div>	03 <div style="border: 1px solid gray; padding: 2px;"> Applications to sit Modified AST papers due to OBSSS by COB </div>
Week 10	06	07	08	09 Term 1 ends	10 Good Friday Public Holiday
School Holidays	13 Easter Monday Public Holiday	14	15	16	17
School Holidays	20	21	22	23	24



Term 2 2020

April/May

	Mon	Tue	Wed	Thu	Fri
Week 11	April 27 Public Holiday (ACT) (in lieu of Anzac Day)	28 Term 2 commences Closing date for applications for ACT students to sit AST overseas	29	30	May 01
Week 12	04	05 Quality Assurance and Assessment Workshop 2 (TQI) 9:00-12:00pm HBC	06 Curriculum Coordinators' Meeting 2:00-4:00pm HBC	07 Board Forum 2 - AST 2:00-4:00pm Venue: Daramalan College	08 Dance Practical Moderation 9:00-4:00pm Venue TBC
Week 13	11	12 INC Sub-Committee Meeting 8:30-10:00am Gingera Rm Callam Offices	13	14 ACC Sub-Committee Meeting 8:30-10:00am Kosciuszko Rm Callam Offices BSSS Certification Meeting 2:00-4:00pm Melba Copland Secondary School	15
Week 14	18	19 Student and course information sent to UAC CAC Sub-Committee Meeting 8:30-10:00am TBC Callam Offices	20 Student Forum Welcome Event 3:30—5:00pm HBC	21 VET Sub-Committee Meeting 8:30-10:00am Kosciuszko Rm Callam Offices Engaging ACS for Excellence (TQI) 1:00-4:00pm CAL	22



Term 2 2020

May/June

	Mon	Tue	Wed	Thu	Fri
Week 15	May 25	26	27	28	29
			Writing Robust Rubrics (TQI) 9:00-12:00pm HBC	Student Forum Venue: TBC 3:30-5:00pm ... College	
Week 16	June 01	02	03	04	05
	Reconciliation Day Public Holiday	Board Principals' Meeting 1:30pm Room 11 HBC	CANCELLED AST Coordinators and Supervisors Seminar 2:30-4:00pm HBC		
Week 17	08	09	10	11	12
	Queen's Birthday Public Holiday			Board Meeting 8:30am CAL	
Week 18	15	16	17	18	19
			Designing a Program of Learning (TQI) 9:00-12:00pm HBC		



Term 2 2020

June/July

	Mon	Tue	Wed	Thu	Fri
Week 19	June <div style="text-align: right;">22</div>	<div style="text-align: right;">23</div>	<div style="text-align: right;">24</div>	<div style="text-align: right;">25</div> <div style="border: 1px solid black; background-color: #e0f2f1; padding: 2px;">Moderation presentations due to OBSSS</div>	<div style="text-align: right;">26</div> <div style="border: 1px solid black; background-color: #e0f2f1; padding: 2px;">Moderation presentations due to OBSSS</div> <div style="border: 1px solid black; padding: 2px; margin-top: 10px;">AST enrolments and Special Case data finalised</div>
Week 20	<div style="text-align: right;">29</div> <div style="border: 1px solid black; background-color: #e0f2f1; padding: 2px;">Moderation presentations due to OBSSS</div>	<div style="text-align: right;">30</div> <div style="border: 1px solid black; background-color: #e0f2f1; padding: 2px;">Moderation presentations due to OBSSS</div>	<div style="text-align: right;">01</div> July <div style="border: 1px solid black; background-color: #e0f2f1; padding: 2px;">Moderation presentations due to OBSSS</div>	<div style="text-align: right;">02</div>	<div style="text-align: right;">03</div> <div style="color: red; font-weight: bold;">Term 2 ends</div> <div style="border: 1px solid black; padding: 2px; margin-top: 10px;">Final date for all Year 12 'Intends T' data in ACS to be correct for AST rolls</div>
School Holidays	<div style="text-align: right;">06</div>	<div style="text-align: right;">07</div>	<div style="text-align: right;">08</div>	<div style="text-align: right;">09</div>	<div style="text-align: right;">10</div>
School Holidays	<div style="text-align: right;">13</div>	<div style="text-align: right;">14</div>	<div style="text-align: right;">15</div>	<div style="text-align: right;">16</div>	<div style="text-align: right;">17</div>



Term 3 2020

July/August

	Mon	Tue	Wed	Thu	Fri
Week 1	July 20 Term 3 commences	21	22	23 AST Rolls available for collection by college AST coordinators	24
Week 2	27	28	29 Curriculum Coordinators' Meeting 2:00-4:00pm HBC	30 BSSS Certification Meeting 2:00-4:00pm Canberra Girls Grammar School	31 School Census Day
Week 3	August 03	04 INC Sub-Committee Meeting 8:30-10:00am Gingera Rm Callam Offices	05	06 ACC Sub-Committee Meeting 8:30-10:00am Kosciuszko Rm Callam Offices Moderation Day Leaders' Seminar 3:45-5:00pm CAL	07
Week 4	10 Small group portfolios for the previous 3 semesters, for the Graduating Cohort of 2020 due at OBSSS	11 CAC Sub-Committee Meeting 8:30-10:00am TBC Callam Offices	12 Student Forum 3:30-5:00pm HBC	13 VET Sub-Committee Meeting 8:30-10:00am Kosciuszko Rm Callam Offices	14



Term 3 2020

Aug/Sept

	Mon	Tue	Wed	Thu	Fri
Week 5	August 17 Introduction to BSSS - VET Procedures 2:00-3:30pm CAL	18	19	20 Moderation Day 2	21
Week 6	24	25 Engaging ACS for Excellence (TQI) 9:00-12:00pm HBC Board Principals' Meeting 1:30pm Room 11 HBC	26	27	28
Week 7	31	September 01 AST First Sitting Sessions 1 and 2	02	03	04
Week 8	07	08	09	10	11
				Board Meeting 8:30am CAL Board Forum 3 4:15-5:30pm Venue: Radford College	Applications for Second Sitting of AST & Medical Certificates (Originals) due to OBSSS Absent candidate register due to OBSSS from AST Coordinator



Term 3 2020

Sept/Oct

	Mon	Tue	Wed	Thu	Fri
Week 9	September 14	15	16	17	18
		Moderation Coordinators' Meeting 3:45-4:30pm Callam Offices			
Week 10	21	22	23	24	25
			AST rolls and labels for second sitting colleges available for collection		Term 3 ends
School Holidays	28	29	30	October 01	02
School Holidays	05	06	07	08	09
	Labour Day Public Holiday				



Term 4 2020

Oct/Nov

	Mon	Tue	Wed	Thu	Fri
Week 11	October Term 4 commences 12	13 AST Second Sitting Sessions 1 and 2 Venues: UC SSC Lake Ginninderra & St Clare's College	14 AST Second Sitting Session 3 Venues: UC SSC Lake Ginninderra & St Clare's College	15 Quality Assurance and Assessment Workshop 2 (TQI) 9:00-12:00pm HBC - TBC BSSS Certification Meeting 2:00-4:00pm Erindale College	16 Small Group Advisor's preliminary report due to OBSSS
Week 12	19	20 Student Forum Date: TBC Venue: TBC	21 Curriculum Coordinators' Meeting 2:00-4:00pm HBC	22	23
Week 13	26	27 INC Sub-Committee Meeting 8:30-10:00am Gingera Rm Callam Offices	28	29 ACC Sub-Committee Meeting 8:30-10:00am Kosciuszko Rm Callam Offices	30
Week 14	November 02	03 CAC Sub-Committee Meeting 8:30-10:00am TBC Callam Offices	04	05 VET Sub-Committee Meeting 8:30-10:00am Kosciuszko Rm Callam Offices AST Coordinators' Forum 2021 Special Case Forms Issued 2:00-4:00pm TBC	06 Final date for Year 10 Vet com- petencies to be entered into ACS



Term 4 2020

Nov/Dec

	Mon	Tue	Wed	Thu	Fri
Week 15	November 09 Designing a Program of Learning (TQI) 9:00-12:00pm HBC	10 Writing Robust Rubrics (TQI) 9:00-12:00pm HBC	11	12	13 Closing date for nominations for Recognition of Excellence Ceremony
Week 16	16	17 Board Principals' Meeting 1:30pm Room 11 HBC	18	19	20 Recommended last day for student assessment
Week 17	23	24 Small group portfolios for Year 12 Semester 2, 2020 due at OBSSS	25	26 Board Meeting 8:30am CAL	27 Last day for students to be notified of unit and course scores.
Week 18	30 Final date for results from Outside Institutions to be provided for Year 12 certification by COB	December 01 All VET competencies to be entered into ACS by COB	02 Perfect ACS Data Day	03 ACS closes 9am for preliminary scaling	04 Preliminary results emailed from 10am Confirmation that VET data is correct due to OBSSS ACS re-opens for late editing Small group advisor's report due OBSSS by COB Last day for lodgment of Board Appeals



Term 4 2020

December

	Mon	Tue	Wed	Thu	Fri
Week 19	07 Moderation presentations due to OBSSS	08 Moderation presentations due to OBSSS College access to ACS closes for 2020. Year 12 data must be error free 9am	09 Moderation presentations due to OBSSS	10 Moderation presentations due to OBSSS	11 Moderation presentations due to OBSSS Final scaling run Year 12 student data and course score data without ATARs emailed mid-day for college checking
Week 20	14 Moderation presentations due to OBSSS ACS re-opens (No VET)	15 ATARS emailed for college checking 1pm Deadline for colleges to inform OBSSS of any errors in data used for ATAR calculation 2pm Recognition of Excellence Ceremony Llewellyn Hall 11:00am	16 All Certificates available for collection from OBSSS by colleges 9am Callam Offices Electronic release of ATARs through BSSS Profiles Online 11am	17 Closing date for adoptions and extensions of currently accredited units and courses for teaching in 2021	18 Term 4 ends Electronic release of ATARs through UAC
School Holidays	21	22	23	24	25 Christmas Day Public Holiday
School Holidays	28 Boxing Day Public Holiday	29	30	31	



Notes

Notes

Any changes to the Schedule will be posted on the ACTBSSS web site at <http://www.bsss.act.edu.au>
Colleges will be notified of such changes by e-mail

Other codes used are

Code	Explanation
CAL (BSSS Office)	Callam Offices Building B, Level 1 (Use lift 2) Easty Street, WODEN ACT 2606
HBC	Hedley Beare Centre 51 Fremantle Drive, STIRLING ACT 2611
TBC	To be confirmed

The following Board committees will meet on a needs basis and meeting dates are subject to change:

- Assessment and Certification Sub-Committee (ACC)
- Curriculum Advisory Sub-Committee (CAC)
- Vocational Education and Training Sub-Committee (VET)
- Innovation Sub-Committee (INC) (once per term)

(Dates: meetings will be held at least one week prior to Board Principals meeting papers preparation)