



B S S S
AUSTRALIAN CAPITAL TERRITORY

Digital Technologies

A/T/M/V

For Accreditation Panel

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Supporting Qualifications from **ICT Information Communication Technology Training Package**

ICT20115 Certificate II in Information, Digital Media and Technology

ICT30115 Certificate III in Information, Digital Media and Technology

For Accreditation Panel

Cover Art provided by Canberra College student Aidan Giddings

The ACT Senior Secondary System

The ACT senior secondary system recognises a range of university, vocational or life skills pathways.

The system is based on the premise that teachers are experts in their area: they know their students and community and are thus best placed to develop curriculum and assess students according to their needs and interests. Students have ownership of their learning and are respected as young adults who have a voice.

A defining feature of the system is school-based curriculum and continuous assessment. School-based curriculum provides flexibility for teachers to address students' needs and interests. College teachers have an opportunity to develop courses for implementation across ACT schools. Based on the courses that have been accredited by the BSSS, college teachers are responsible for developing programs of learning. A program of learning is developed by individual colleges to implement the courses and units they are delivering.

Teachers must deliver all content descriptions; however, they do have flexibility to emphasise some content descriptions over others. It is at the discretion of the teacher to select the texts or materials to demonstrate the content descriptions. Teachers can choose to deliver course units in any order and teach additional (not listed) content provided it meets the specific unit goals.

School-based continuous assessment means that students are continually assessed throughout years 11 and 12, with both years contributing equally to senior secondary certification. Teachers and students are positioned to have ownership of senior secondary assessment. The system allows teachers to learn from each other and to refine their judgement and develop expertise.

Senior secondary teachers have the flexibility to assess students in a variety of ways. For example: multimedia presentation, inquiry-based project, test, essay, performance and/or practical demonstration may all have their place. College teachers are responsible for developing assessment instruments with task specific rubrics and providing feedback to students.

The integrity of the ACT Senior Secondary Certificate is upheld by a robust, collaborative and rigorous structured consensus-based peer reviewed moderation process. System moderation involves all Year 11 and 12 teachers from public, non-government and international colleges delivering the ACT Senior Secondary Certificate.

Only students who desire a pathway to university are required to sit a general aptitude test, referred to as the ACT Scaling Test (AST), which moderates student course scores across subjects and colleges. Students are required to use critical and creative thinking skills across a range of disciplines to solve problems. They are also required to interpret a stimulus and write an extended response.

Senior secondary curriculum makes provision for student-centred teaching approaches, integrated and project-based learning inquiry, formative assessment and teacher autonomy. ACT Senior Secondary Curriculum makes provision for diverse learners and students with mild to moderate intellectual disabilities, so that all students can achieve an ACT Senior Secondary Certificate

The ACT Board of Senior Secondary Studies (BSSS) leads senior secondary education. It is responsible for quality assurance in senior secondary curriculum, assessment and certification. The Board consists of representatives from colleges, universities, industry, parent organisations and unions. The Office of the Board of Senior Secondary Studies (OBSSS) consists of professional and administrative staff who support the Board in achieving its objectives and functions.

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ACT Senior Secondary Certificate

Courses of study for the ACT Senior Secondary Certificate:

- provide a variety of pathways, to meet different learning needs and encourage students to complete their secondary education
- enable students to develop the essential capabilities for twenty-first century learners
- empower students as active participants in their own learning
- engage students in contemporary issues relevant to their lives
- foster students' intellectual, social and ethical development
- nurture students' wellbeing, and physical and spiritual development
- enable effective and respectful participation in a diverse society.

Each course of study:

- comprises an integrated and interconnected set of knowledge, skills, behaviours and dispositions that students develop and use in their learning across the curriculum
- is based on a model of learning that integrates intended student outcomes, pedagogy and assessment
- outlines teaching strategies which are grounded in learning principles and encompass quality teaching
- promotes intellectual quality, establish a rich learning environment and generate relevant connections between learning and life experiences
- provides formal assessment and certification of students' achievements.

Vocational Education & Training in ACT Senior Secondary Schools

The Board of Senior Secondary Studies is responsible for the certification of senior secondary school studies in government and non-government schools in the ACT. Students can undertake Vocational Education and Training (VET) as part of a senior secondary certificate and its completion by the student provides credit towards both a recognised VET qualification and a Senior Secondary School Certificate.

The BSSS certifies VET qualifications and Statements of Attainment on behalf of ACT colleges that are Registered Training Organisations (RTOs). The Board also recognises VET qualifications delivered by external RTOs and facilitates the allocation of credit towards the ACT Senior Secondary Certificate based on hours of training and assessment.

The BSSS is not an RTO and is not responsible for those aspects that relate to VET delivery in schools or externally that fall within the role of the RTO.

Vocational programs must be assessed in accordance with the *Standards for Registered Training Organisations 2015* and the guidelines outlined in the relevant training package. Students undertaking A, T and M accredited vocational programs will be assessed against the criteria and achievement standards referenced in the framework to produce A-E grades and scores. They will also be assessed against competency standards as described in the relevant training package.

The BSSS certifies VET that:

- is listed on the national training.gov.au website, and
- is delivered and assessed by an ACT college, which is an RTO with scope from Australian Skills Quality Authority (ASQA) to deliver specified qualifications, or is delivered and assessed by a high school partnering with an ACT college RTO with a Third Party Service Agreement (TPSA)
- is delivered and assessed in accordance with relevant Training Package requirements.

Vocational learning contributes to the ACT Senior Secondary Certificate in a variety of ways:

- BSSS accredited A, T, and M vocational courses with embedded competencies delivered by college RTOs are reported with A–E grades
- BSSS accredited C courses (competency assessment only) delivered by college RTOs are reported with the grade 'Pass' where at least one competency is achieved by the student; or 'Participated' where no competencies are achieved but assessment and attendance requirements are met
- BSSS E courses recognising study at external RTOs are reported with the grade 'Pass'
- Australian School Based Apprenticeships (ASBAs) are reported as E courses with the grade 'Pass.'

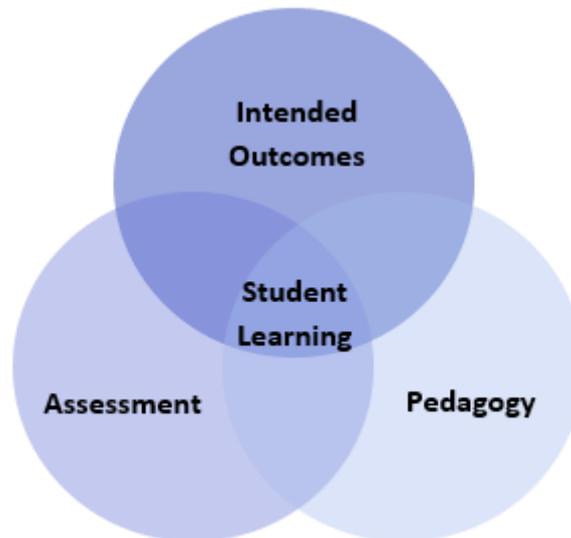
The BSSS credit arrangements recognise VET studies externally:

- through direct credit when the qualification or Units of Competence relate to a VET course that is being studied by the student
- towards the Senior Secondary Certificate, providing the VET does not duplicate school-based study.

Implementing Vocational Education and Training Courses (Appendix E) provides further course information, including training package requirements, and should be read in conjunction with course documents.

Underpinning beliefs

- All students are able to learn.
- Learning is a partnership between students and teachers.
- Teachers are responsible for advancing student learning.



Learning Principles

1. Learning builds on existing knowledge, understandings and skills.
(Prior knowledge)
2. When learning is organised around major concepts, principles and significant real world issues, within and across disciplines, it helps students make connections and build knowledge structures.
(Deep knowledge and connectedness)
3. Learning is facilitated when students actively monitor their own learning and consciously develop ways of organising and applying knowledge within and across contexts.
(Metacognition)
4. Learners' sense of self and motivation to learn affects learning.
(Self-concept)
5. Learning needs to take place in a context of high expectations.
(High expectations)
6. Learners learn in different ways and at different rates.
(Individual differences)
7. Different cultural environments, including the use of language, shape learners' understandings and the way they learn.
(Socio-cultural effects)
8. Learning is a social and collaborative function as well as an individual one.
(Collaborative learning)
9. Learning is strengthened when learning outcomes and criteria for judging learning are made explicit and when students receive frequent feedback on their progress.
(Explicit expectations and feedback)

General Capabilities

All courses of study for the ACT Senior Secondary Certificate should enable students to develop essential capabilities for twenty-first century learners. These ‘capabilities’ comprise an integrated and interconnected set of knowledge, skills, behaviours and dispositions that students develop and use in their learning across the curriculum.

The capabilities include:

- literacy
- numeracy
- information and communication technology (ICT)
- critical and creative thinking
- personal and social
- ethical behaviour
- intercultural understanding

Courses of study for the ACT Senior Secondary Certificate should be both relevant to the lives of students and incorporate the contemporary issues they face. Hence, courses address the following three priorities. These priorities are:

- Aboriginal and Torres Strait Islander histories and cultures
- Asia and Australia’s engagement with Asia
- Sustainability

Elaboration of these General Capabilities and priorities is available on the ACARA website at www.australiancurriculum.edu.au.

Literacy

In Technologies, students develop literacy as they learn how to communicate ideas, concepts and detailed proposals to a variety of audiences. They read and interpret detailed written instructions for specific technologies, often including diagrams and procedural writings such as software user manuals and design briefs. Students read and interpret online documentation and tutorial materials that support coding, prepare software instructions and write reports, project outlines, proposals and evaluations. They use computer-generated images to communicate product or systems design ideas to suit particular contexts and audiences. Students understand and use language and terminology specific to design and technology in both written and oral forms to communicate ideas about product or systems design.

Numeracy

Technologies gives students opportunities to interpret and use mathematical knowledge and skills in a range of real-life situations. Students use number to calculate and create algorithms; interpret and draw conclusions from data; measure and record throughout the process of generating ideas; develop, refine and test concepts use computational thinking in decision-making processes in identifying, deconstructing, and solving problems of interest when designing and creating best-fit solutions. Students examine the usefulness of results and prepare validation plans for calculating outputs of digital solutions. They use code that enables manipulation of numerical data in digital solutions and apply appropriate mathematical and logical concepts and thinking in programming.

Students may interpret numerical data for relevance, understand and use graphs, spreadsheets, diagrams, codes, and statistics to communicate technical data, properties of materials or systems information.

Information and Communication Technology (ICT) Capability

In digital technologies courses, students develop an understanding of the characteristics of data, digital systems, audiences, procedures and computational thinking. They apply this when they investigate, communicate and create digital solutions. Students learn to formulate problems, logically organise and analyse data and represent them in abstract forms. They automate solutions through algorithmic logic. Students decide the best combinations of data, procedures and human and physical resources to generate efficient and effective digital solutions. They create digital solutions that consider economic, environmental and social factors

In learning about and applying the design process, students gain skills using a range of software applications and digital hardware that enable them to realise their design ideas. Students use ICT when they investigate and analyse information and evaluate design ideas and communicate and collaborate online. They develop design ideas; generate plans and system diagrams to communicate their designs and produce solutions using digital technologies. They explore multi-modal ways of representing ideas including infographics. They use digital technologies to work collaboratively on creating innovative solutions.

Critical and Creative Thinking

Students develop capability in critical and creative thinking as they imagine, generate, develop and critically evaluate ideas. They develop reasoning and the capacity for abstraction through challenging problems that do not have straightforward solutions. Students identify and deconstruct problems of interest, refine concepts and reflect on the decision-making process by engaging in systems, design and computational thinking. They identify, explore and clarify technologies information and use that knowledge in a range of situations.

Students think critically and creatively about possible, probable and preferred futures. They consider how data, information, systems and tools (past and present) impact on our lives, and how these elements might be better designed and managed. They evaluate current systems and design of products. Experimenting, visualising possibilities, modelling and scoping solutions, designing and working with digital tools, equipment and software helps students to build their visual and spatial thinking, test hypotheses and to create solutions, products and services.

Personal and Social Capability

Students develop personal and social capability as they engage in project management and development in a collaborative workspace. They direct their own learning, plan and carry out investigations, and become independent learners who can apply design thinking, technologies understanding and skills when making decisions. Students develop social and employability skills through working cooperatively in teams, sharing and discussing ideas about problems, progress, and innovative solutions, listening to and respecting the perspectives of others. There are collaborative opportunities for sharing resources and processes, making group decisions, resolving conflict and showing leadership.

Ethical Behaviour

Students develop the capacity to understand and apply ethical and socially responsible principles when collaborating with others and creating, sharing and using technologies – materials, data, processes, tools and equipment. Using an ethical lens, they investigate past, current and future local, national, regional and global technological priorities. When engaged in systems thinking, students evaluate their findings against the criteria of legality, environmental sustainability, economic viability, health, social and emotional responsibility and social awareness. They explore complex issues associated with technologies such as the use of data and consider possibilities. They are encouraged to develop informed values and attitudes.

Students learn about safe and ethical procedures for investigating and working with people, data and materials. They consider the rights of others and their responsibilities in using practices that protect human rights and the planet and its life forms. They learn to appreciate and value the part they play in the social and natural systems in which they operate.

Students consider their own roles and responsibilities as discerning citizens and learn to detect bias and inaccuracies. Understanding the protection of data, intellectual property and individual privacy in the school environment helps students to be ethical digital citizens.

Intercultural Understanding

Students consider how technologies are used in diverse communities at local, national, regional and global levels, including their impact and potential to transform people's lives. They explore ways in which past and present practices enable people to use technologies to interact with one another across cultural boundaries. Students investigate how cultural identities and traditions influence the function and form of solutions, products, services and environments designed to meet the needs of daily life now and in the future.

In their interactions with others in online communities, students consider the dynamic and complex nature of cultures, including values, beliefs, practices and assumptions. They recognise and respond to the challenges of cultural diversity by applying appropriate social protocols. Students learn about the interactions between technologies and society and take responsibility for securing positive outcomes for members of all cultural groups including those faced with prejudice and misunderstanding.

Cross Curriculum Priorities

Opportunities exist for students to use Digital Technologies as a means of better understanding these priorities as they engage in research and interpretation and presentation of relevant data.

Aboriginal and Torres Strait Islander Histories and Cultures

The Aboriginal and Torres Strait Islander histories and cultures priority provides the opportunity for all young Australians to gain a deeper understanding and appreciation of Aboriginal and Torres Strait Islander histories and cultures, deep knowledge traditions and holistic world views. This knowledge and understanding will enrich all learners' ability to participate positively in the ongoing development of Australia through a deepening knowledge and connection with the world's oldest continuous living cultures.

The curriculum may provide an opportunity for students to engage with Aboriginal and Torres Strait Islander histories and culture data and information. Teachers may reference these as appropriate to course content.

Asia and Australia's Engagement with Asia

The Asia and Australia's engagement with Asia priority provides the opportunity for students to celebrate the social, cultural, political and economic links that connect Australia with Asia.

This priority will ensure that students learn about and recognise the diversity within and between the countries of the Asia region. They will develop knowledge and understanding of Asian societies, cultures, beliefs and environments, and the connections between the peoples of Asia, Australia, and the rest of the world. Asia literacy provides students with the skills to communicate and engage with the peoples of Asia, so they can effectively live, work and learn in the region.

Students investigate a range of contexts that draw on Asia and Australia's engagement with Asia. Students could explore the technological environment within the Asia region and develop an appreciation that technology developed in one area has significant impacts across the world. Students could appreciate that the Asia region plays an important role in technology and design research and development.

Sustainability

The Sustainability priority provides the opportunity for students to develop an appreciation of the necessity of acting for a more sustainable future and so address the ongoing capacity of Earth to maintain all life and meet the needs of the present without compromising the needs of future generations.

This priority will allow all young Australians to develop the knowledge, skills, values and world views necessary for them to act in ways that contribute to more sustainable patterns of living. It will enable individuals and communities to reflect on ways of interpreting and engaging with the world. The Sustainability priority is futures-oriented, focusing on protecting environments and creating a more ecologically and socially just world through informed action. Actions that support more sustainable patterns of living require consideration of environmental, social, cultural and economic systems and their interdependence.

Students appreciate the importance of looking at potential use of materials and design to predict possible effects on human and other activity, and the environment, to develop management plans or alternative technologies that minimise these effects and provide for a more sustainable future.

Rationale

This course focuses on computational thinking and the application of the design process to create and develop digital solutions using a variety of digital technologies.

Digital Technologies involves students creating new ways of doing things, generating their own ideas and creating digital solutions to problems of individual, community and global interest.

They model, analyse and evaluate data, test hypotheses, make decisions based on evidence, and create solutions. Innovative solutions may take the form of a product, prototype, and/or proof of concept that allows for improvement or disruption of existing processes or products. Students may explore a single technology deeply or may consider many different technologies in pursuit of a solution.

Through the study of Digital Technologies, students present, validate, and evaluate their solutions. In doing so, they develop and extend their understanding of designing and programming, including fundamental computer science principles such as algorithm selection and complexity, structuring data for processing and problem-solving.

Throughout the course, students are exposed to a range of strategies for managing projects and communicating their ideas from ideation to development and launch. Understanding the value of collaboration with others and the importance of stakeholder input in the design of a product is a critical part of developing any solution, including the selection of appropriate technologies and platforms.

This course serves as a basis for further education and employment in the IT industry in a range of fields including programming, web development, robotics and games development.

Goals

This course should enable students to:

- analyse problems or challenges to determine needs for solutions or products
- apply the process of design (investigate, design, plan, manage, create, evaluate solutions)
- use critical and creative thinking to design innovative solutions
- produce or create solutions or products to address a need, problem or challenge
- evaluate and use technologies in a range of contexts
- demonstrate problem solving skills
- communicate to different audiences using a range of methods
- engage confidently with and responsibly select and manipulate appropriate technologies – materials, data, systems, tools and equipment.

Course Title – Digital Technologies

Unit titles

- Digital Assets
- Digital Systems
- Digital Solutions
- Structured Project
- Negotiated Study

Organisation of Content

Digital Assets

The focus of this unit is on developing the students' understanding of the building blocks of larger systems and developing the skills necessary to effectively design and develop digital assets for more complex data-driven systems.

Students will develop the skills and knowledge required to interpret and create their own digital assets for a range of purposes and audiences.

They analyse discrete components of existing processes and products, examining how they interact within a system and/or re-design and develop assets.

Digital Systems

The focus of this unit is on managing and understanding the complexity of a data-driven system by examining the individual components involved in its operation and the interconnectedness of those components.

Students will develop the skills and knowledge required to analyse and examine existing systems.

They will design and build their own simple systems, making use of the interconnected nature of various digital assets.

Digital Solutions

The focus of this unit is creating appropriate data-driven solutions to authentic problems, and on developing students' understanding, and application, of a design process.

Students will develop the skills and knowledge required to analyse and examine existing solutions to known problems and produce their own solutions to existing problems.

They will focus on understanding how to choose and apply a design process to create a relevant solution for a client's needs.

Structured Project

The focus of this unit is on developing students' ability to conceive, define, analyse, develop, and publish of a data-driven project.

Students will develop and refine their design skills and knowledge in order to create and develop a project using a clearly defined structure in an authentic context.

They will focus on effectively applying a design process to inform and develop their project.

Negotiated Study

A negotiated study unit has an important place in senior secondary courses. It is a valuable pedagogical approach that empowers students to make decisions about their own learning.

A negotiated study unit is decided upon by a class, group(s) or individual student in consultation with the teacher and with the Principal's approval. The program of learning for a negotiated study unit must meet all the content descriptions as appears in the unit.

NOTE: There are no VET competencies attached to this unit. VET competencies may be assessed where relevant to the focus of the Unit.

Assessment

The identification of criteria within the achievement standards and assessment tasks types and weightings provide a common and agreed basis for the collection of evidence of student achievement.

Assessment Criteria (the dimensions of quality that teachers look for in evaluating student work) provide a common and agreed basis for judgement of performance against unit and course goals, within and across colleges. Over a course, teachers must use all these criteria to assess students' performance but are not required to use all criteria on each task. Assessment criteria are to be used holistically on a given task and in determining the unit grade.

Assessment Tasks elicit responses that demonstrate the degree to which students have achieved the goals of a unit based on the assessment criteria. The Common Curriculum Elements (CCE) is a guide to developing assessment tasks that promote a range of thinking skills (see Appendix B). It is highly desirable that assessment tasks engage students in demonstrating higher order thinking.

Rubrics are constructed for individual tasks, informing the assessment criteria relevant for a particular task and can be used to assess a continuum that indicates levels of student performance against each criterion.

Assessment Criteria

Students will be assessed on the degree to which they demonstrate:

- knowledge and understanding
- skills.

Assessment Task Types

Task Type	Design Process	Design Solution(s)
	<p>Suggested tasks:</p> <ul style="list-style-type: none"> • design development • design documentation • essay • extended response • oral presentation • podcast • portfolio (design process) • project management • report • research task • return brief • review • seminar • short response • storyboard • web portfolio • workshop 	<p>Suggested tasks:</p> <ul style="list-style-type: none"> • digital artefact • digital asset • major project • network • portfolio • product • prototyping • software application • storyboard • website
Weightings in T 1.0 and 0.5 Units	30 - 70%	30 - 70%
Weightings in A 1.0 and 0.5 Units	40 - 60%	40 - 60%
Weighting in M 1.0 and 0.5 Units	30 - 70%	30 - 70%

Additional Assessment Information

- For a standard unit (1.0), students must complete a minimum of three assessment tasks and a maximum of five.
- For a half standard unit (0.5), students must complete a minimum of two and a maximum of three assessment tasks.
- Assessment tasks for a standard (1.0) or half-standard (0.5) unit must be informed by the Achievement Standards.
- Students should experience a variety of task types and different modes of communication to demonstrate the Achievement Standards.

Achievement Standards

Years 11 and 12 achievement standards are written for A/T courses. A single achievement standard is written for M courses.

A Year 12 student in any unit is assessed using the Year 12 achievement standards. A Year 11 student in any unit is assessed using the Year 11 achievement standards. Year 12 achievement standards reflect higher expectations of student achievement compared to the Year 11 achievement standards. Years 11 and 12 achievement standards are differentiated by cognitive demand, the number of dimensions and the depth of inquiry.

An achievement standard cannot be used as a rubric for an individual assessment task. Assessment is the responsibility of the college. Student tasks may be assessed using rubrics or marking schemes devised by the college. A teacher may use the achievement standards to inform development of rubrics. The verbs used in achievement standards may be reflected in the rubric. In the context of combined Years 11 and 12 classes, it is best practice to have a distinct rubric for Years 11 and 12. These rubrics should be available for students prior to completion of an assessment task so that success criteria are clear.

Achievement Standards Technologies - A Course Year 11

	<i>A student who achieves an A grade typically</i>	<i>A student who achieves a B grade typically</i>	<i>A student who achieves a C grade typically</i>	<i>A student who achieves a D grade typically</i>	<i>A student who achieves an E grade typically</i>
Knowledge and understanding	<ul style="list-style-type: none"> analyses the design process and explains decision making analyses technology concepts and principles and explains the properties of materials or data or systems to address a need, problem or challenge analyses technologies, explains ethical and sustainable application thinks critically, drawing on data and information to solve complex problems and analyses opportunities for application of technology 	<ul style="list-style-type: none"> explains the design process and describes decision making explains technology concepts and principles and describes the properties of materials or data or systems to address a need, problem or challenge explains technologies, describes ethical and sustainable application thinks critically, drawing on data and information to solve problems and explains opportunities for application of technology 	<ul style="list-style-type: none"> describes the design process with reference to decision making describes technology concepts and principles with some reference to properties of materials or data or systems to address a need, problem or challenge describes technologies with some reference to ethical and sustainable application draws on data and information to solve problems and describes opportunities for application of technology 	<ul style="list-style-type: none"> identifies major features of the design process with little reference to decision making identifies major technology concepts and principles with some reference to properties of materials or data or systems to address a need, problem or challenge identifies major features of technologies with little reference to ethical and sustainable application identifies some opportunities for application of technology with limited use of information and data 	<ul style="list-style-type: none"> identifies some features of the design process identifies few technology concepts and principles with minimal reference to properties of materials or data or systems to address a need, problem or challenge identifies some features of technologies with no reference to ethical and sustainable application identifies some opportunities for application of technology with little evidence of use of information and data
Skills	<ul style="list-style-type: none"> applies technology concepts, strategies and methodologies with control and precision demonstrating understanding of the historical and cultural context and its impact creates innovative and high-quality design solutions/products using techniques and approaches and justifies ideas coherently critically analyses potential prototypes and solutions evaluating their appropriateness and effectiveness via iterative improvement and review communicates complex ideas and insights effectively in a range of mediums and justifies ideas coherently using appropriate evidence, metalanguage and accurate referencing reflects with insight on their own thinking and evaluates inter and intrapersonal skills including planning, time management, use of appropriate techniques and strategies and capacity to work both independently and collaboratively 	<ul style="list-style-type: none"> applies technology concepts, strategies and methodologies with control demonstrating understanding of the historical and cultural context and its impact creates innovative and high-quality design solutions/products using techniques and approaches and justifies ideas coherently analyses potential prototypes and solutions evaluating their appropriateness and effectiveness via iterative improvement and review communicates ideas effectively in a range of mediums and justifies ideas coherently using appropriate evidence, metalanguage and referencing reflects on their own thinking and analyses inter and intrapersonal skills including planning, time management, use of appropriate techniques and strategies and capacity to work both independently and collaboratively 	<ul style="list-style-type: none"> applies technology concepts, strategies and methodologies with some control demonstrating understanding of context and its impact creates design solutions/products using techniques and approaches and explains ideas explains potential prototypes and solutions evaluating their appropriateness and effectiveness via iterative improvement and review communicates ideas appropriately in mediums and explains ideas coherently using appropriate evidence, metalanguage and referencing reflects on their own thinking and explains inter and intrapersonal skills including planning, time management, use of appropriate techniques and strategies and capacity to work both independently and collaboratively 	<ul style="list-style-type: none"> applies technology concepts, strategies and methodologies with minimal control demonstrating understanding of its impact creates design solutions/products using some techniques and approaches and describes ideas describes analyses potential prototypes and solutions evaluating their appropriateness and effectiveness via iterative improvement and review communicates ideas in mediums and describes ideas with some use of appropriate evidence with minimal use of metalanguage and referencing reflects on their own thinking with some reference to planning, time management, use of appropriate techniques and strategies and capacity to work both independently and collaboratively 	<ul style="list-style-type: none"> applies technology concepts, strategies and methodologies with limited control demonstrating little evidence of understanding its impact creates design solutions/products using some techniques and approaches and description of ideas identifies potential prototypes and solutions with little or no reference to their appropriateness and effectiveness via iterative improvement and review communicates basic ideas in few mediums and describes ideas with little or no use of appropriate evidence and referencing reflects on their own thinking with little or no reference to planning, time management, use of appropriate techniques and strategies and capacity to work both independently and collaboratively

Achievement Standards Technologies - T Course Year 11

	<i>A student who achieves an A grade typically</i>	<i>A student who achieves a B grade typically</i>	<i>A student who achieves a C grade typically</i>	<i>A student who achieves a D grade typically</i>	<i>A student who achieves an E grade typically</i>
Knowledge and understanding	<ul style="list-style-type: none"> critically analyses the design process and evaluates constraints and implications for decision making synthesises technology theories, concepts and principles and evaluates the properties of materials or data or systems to address a need, problem or challenge critically analyses technologies and evaluates ethical and sustainable application of technology thinks critically and creatively, drawing on data and information to solve complex problems 	<ul style="list-style-type: none"> analyses the design process and explains constraints and implications for decision making analyses technology theories, concepts and principles and explains the properties of materials or data or systems to address a need, problem or challenge analyses technologies and explains ethical and sustainable application of technology thinks critically, drawing on data and information to solve complex problems 	<ul style="list-style-type: none"> explains the design process and describes constraints and implications for decision making explains technology theories, concepts and principles and describes the properties of materials or data or systems to address a need, problem or challenge explains technologies and describes ethical and sustainable application of technology thinks critically, drawing on data and information to solve problems 	<ul style="list-style-type: none"> describes the design process with some reference to constraints and implications for decision making describes technology theories, concepts and principles with some reference to properties of materials or data or systems to address a need, problem or challenge describes technologies with some reference to ethical and sustainable application of technology draws on data and information to solve problems and describes opportunities 	<ul style="list-style-type: none"> identifies features of the design process with little or no reference to decision making identifies technology theories, concepts and principles with some reference to properties of materials or data or systems to address a need, problem or challenge identifies some features of technologies with little or no reference to ethical and sustainable application of technology applying limited use of information and data
Skills	<ul style="list-style-type: none"> applies technology concepts, strategies and methodologies with control and precision demonstrating understanding of the historical and cultural context and its impact creates innovative and high quality design solutions/products using techniques and approaches and justifies ideas coherently critically analyses potential prototypes and solutions evaluating their appropriateness and effectiveness via iterative improvement and review communicates complex ideas and insights effectively in a range of mediums to a variety of audiences using appropriate evidence, metalanguage and accurate referencing reflects with insight on their own thinking and that of others and evaluates inter and intrapersonal skills including planning, time management, use of appropriate techniques and strategies and capacity to work independently and collaboratively 	<ul style="list-style-type: none"> applies technology concepts, strategies and methodologies with control demonstrating understanding of the historical and cultural context and its impact creates innovative and quality design solutions/products using techniques and approaches and justifies ideas coherently analyses potential prototypes and solutions explaining their appropriateness and effectiveness via iterative improvement and review communicates ideas effectively in a range of mediums to a variety of audiences using appropriate evidence, metalanguage and accurate referencing reflects on their own thinking and analyses inter and intrapersonal skills including planning, time management, use of appropriate techniques and strategies and capacity to work independently and collaboratively 	<ul style="list-style-type: none"> applies technology concepts, strategies and methodologies with some control demonstrating understanding of context and its impact creates quality design solutions/products using techniques and approaches and justifies ideas coherently explains potential prototypes and solutions describing their appropriateness and effectiveness via iterative improvement and review communicates ideas appropriately in a range of mediums to a variety of audiences using appropriate evidence, metalanguage and accurate referencing reflects on their own thinking and explains inter and intrapersonal skills including planning, time management, use of appropriate techniques and strategies and capacity to work independently and collaboratively 	<ul style="list-style-type: none"> applies technology concepts, strategies and methodologies with minimal control demonstrating understanding of its impact creates design solutions/products using some techniques and approaches and explains ideas describes analyses potential prototypes and solutions with some reference to their appropriateness and effectiveness via iterative improvement and review communicates ideas in mediums to a variety of audiences using some evidence, metalanguage and referencing reflects on their own thinking with some reference to inter and intrapersonal skills including planning, time management, use of appropriate techniques and strategies and capacity to work independently and collaboratively 	<ul style="list-style-type: none"> applies technology concepts, strategies and methodologies with limited control demonstrating little evidence of understanding its impact plans design solutions/products using some techniques and approaches and describes ideas identifies potential prototypes and solutions with little or no reference to their appropriateness and effectiveness via iterative improvement and review communicates basic ideas in mediums to a variety of audiences using minimal evidence, metalanguage and some referencing reflects on their own thinking with little or no reference to planning, time management, use of appropriate techniques and strategies and capacity to work independently and collaboratively

Achievement Standards Technologies - A Course Year 12

	<i>A student who achieves an A grade typically</i>	<i>A student who achieves a B grade typically</i>	<i>A student who achieves a C grade typically</i>	<i>A student who achieves a D grade typically</i>	<i>A student who achieves an E grade typically</i>
Knowledge and understanding	<ul style="list-style-type: none"> analyses the design process and explains opportunities, constraints and implications for decision making analyses technology theories, concepts and principles and explains the properties of materials or data or systems to address a need, problem or challenge analyses technologies in a range of contexts and explains ethical and sustainable application thinks critically, drawing on data and information to solve complex problems and analyses opportunities for application of technology 	<ul style="list-style-type: none"> explains the design process and describes opportunities, constraints and implications for decision making explains technology theories, concepts and principles and describes the properties of materials or data or systems to address a need, problem or challenge explains technologies in a range of contexts and describes ethical and sustainable application thinks critically, drawing on data and information to solve problems and explains opportunities for application of technology 	<ul style="list-style-type: none"> describes the design process with reference to opportunities, constraints and implications for decision making describes technology theories, concepts and principles with some reference to properties of materials or data or systems to address a need, problem or challenge describes technologies in a range of contexts with some reference to ethical and sustainable application draws on data and information to solve problems and describes opportunities for application of technology 	<ul style="list-style-type: none"> identifies major features of the design process with little reference to opportunities, constraints and implications for decision making identifies major technology theories, concepts and principles with some reference to properties of materials or data or systems to address a need, problem or challenge identifies major features of technologies with little reference to ethical and sustainable application identifies some opportunities for application of technology with limited use of information and data 	<ul style="list-style-type: none"> identifies some features of the design process with minimal understanding of opportunities, constraints and implications identifies few technology theories, concepts and principles with minimal reference to properties of materials or data or systems to address a need, problem or challenge identifies some features of technologies with no reference to ethical and sustainable application identifies some opportunities for application of technology with little evidence of use of information and data
Skills	<ul style="list-style-type: none"> applies technology concepts, strategies and methodologies with control and precision demonstrating understanding of the historical and cultural context and its impact creates innovative and high-quality design solutions/products using techniques and approaches and justifies ideas coherently critically analyses potential prototypes and solutions evaluating their appropriateness and effectiveness via iterative improvement and review communicates complex ideas and insights effectively in a range of mediums and justifies ideas coherently using appropriate evidence, metalanguage and accurate referencing reflects with insight on their own thinking and evaluates inter and intrapersonal skills including planning, time management, use of appropriate techniques and strategies and capacity to work both independently and collaboratively 	<ul style="list-style-type: none"> applies technology concepts, strategies and methodologies with control demonstrating understanding of the historical and cultural context and its impact creates quality design solutions/products using techniques and approaches and explains ideas coherently analyses potential prototypes and solutions evaluating their appropriateness and effectiveness via iterative improvement and review communicates ideas effectively in a range of mediums and justifies ideas coherently using appropriate evidence, metalanguage and referencing reflects on their own thinking and analyses inter and intrapersonal skills including planning, time management, use of appropriate techniques and strategies and capacity to work both independently and collaboratively 	<ul style="list-style-type: none"> applies technology concepts, strategies and methodologies with some control demonstrating understanding of context and its impact creates design solutions/products using some techniques and approaches and explains ideas explains potential prototypes and solutions evaluating their appropriateness and effectiveness via iterative improvement and review communicates ideas appropriately in mediums and explains ideas coherently using appropriate evidence, metalanguage and referencing reflects on their own thinking explains inter and intrapersonal skills including planning, time management, use of appropriate techniques and strategies and capacity to work both independently and collaboratively 	<ul style="list-style-type: none"> applies technology concepts, strategies and methodologies with minimal control demonstrating understanding of its impact creates design solutions/products using some techniques and approaches and describes ideas describes analyses potential prototypes and solutions evaluating their appropriateness and effectiveness via iterative improvement and review communicates ideas in mediums and describes ideas with some use of appropriate evidence with minimal use of metalanguage and referencing reflects on their own thinking with some reference to planning, time management, use of appropriate techniques and strategies and capacity to work both independently and collaboratively 	<ul style="list-style-type: none"> applies technology concepts, strategies and methodologies with limited control demonstrating little evidence of understanding its impact creates design solutions/products using some techniques and approaches and description of ideas identifies potential prototypes and solutions with little or no reference to their appropriateness and effectiveness via iterative improvement and review communicates basic ideas in few mediums and describes ideas with little or no use of appropriate evidence and referencing reflects on their own thinking with little or no reference to planning, time management, use of appropriate techniques and strategies and capacity to work both independently and collaboratively

Achievement Standards Technologies - T Course Year 12

	<i>A student who achieves an A grade typically</i>	<i>A student who achieves a B grade typically</i>	<i>A student who achieves a C grade typically</i>	<i>A student who achieves a D grade typically</i>	<i>A student who achieves an E grade typically</i>
Knowledge and understanding	<ul style="list-style-type: none"> critically analyses the design process and evaluates opportunities, constraints and implications for decision making critically analyses strategies, methodologies and procedures and evaluates their validity and reliability synthesises technology theories, concepts and principles and evaluates the properties of material or data or systems to address a need, problem or challenge critically analyses technologies in a range of contexts and evaluates ethical and sustainable application of technology thinks critically and creatively, drawing on data and information to solve complex problems and evaluates opportunities for application of technology 	<ul style="list-style-type: none"> analyses the design process and explains opportunities, constraints and implications for decision making analyses strategies, methodologies and procedures and explains their validity and reliability analyses technology theories, concepts and principles and explains the properties of materials or data or systems to address a need, problem or challenge analyses technologies in a range of contexts and explains ethical and sustainable application of technology thinks critically, drawing on data and information to solve complex problems and analyses opportunities for application of technology 	<ul style="list-style-type: none"> explains the design process and describes opportunities, constraints and implications for decision making explains strategies, methodologies and procedures and describes their validity and reliability explains technology theories, concepts and principles and describes the properties of materials or data or systems to address a need, problem or challenge explains technologies in a range of contexts and describes ethical and sustainable application of technology thinks critically, drawing on data and information at times to solve problems and explains opportunities for application of technology 	<ul style="list-style-type: none"> describes the design process with some reference to opportunities, constraints and implications for decision making describes strategies, methodologies and procedures with some reference to validity and reliability describes technology theories, concepts and principles with some reference to properties of materials or data or systems to address a need, problem or challenge describes technologies in a range of contexts with some reference to ethical and sustainable application of technology draws on data and information at times to solve problems and describes opportunities for application of technology 	<ul style="list-style-type: none"> identifies features of the design process with little or no reference to decision making identifies some strategies, methodologies and procedures with little reference to validity and reliability identifies technology theories, concepts and principles with some reference to properties of materials or data or systems to address a need, problem or challenge identifies some features of technologies in a range of contexts with little or no reference to ethical and sustainable application of technology identifies some opportunities for application of technology with limited use of information and data
Skills	<ul style="list-style-type: none"> applies technology concepts, strategies and methodologies demonstrating an understanding of the historical and cultural context and impact on individuals, groups, communities and society creates innovative and high quality design solutions/products using techniques and approaches and justifies ideas coherently critically analyses potential prototypes and solutions evaluating their appropriateness and effectiveness via iterative improvement and review communicates complex ideas and insights effectively in a range of mediums to a variety of audiences using appropriate evidence, metalanguage and accurate referencing reflects with insight on their own thinking and that of others and evaluates inter and intrapersonal skills including planning, time management, use of appropriate techniques & strategies and capacity to work independently and collaboratively 	<ul style="list-style-type: none"> applies technology concepts, strategies and methodologies with control demonstrating understanding of the historical and cultural context and impact on individuals, groups, communities and society creates innovative and quality design solutions/products using techniques and justifies ideas coherently analyses potential prototypes and solutions explaining their appropriateness and effectiveness via iterative improvement and review communicates ideas effectively in a range of mediums to a variety of audiences using appropriate evidence, metalanguage and accurate referencing reflects on their own thinking and that of others and analyses inter and intrapersonal skills including planning, time management, use of appropriate techniques and strategies and capacity to work both independently and collaboratively 	<ul style="list-style-type: none"> applies technology concepts, strategies and methodologies with some control demonstrating understanding of context and the impact on individuals, groups, communities and society creates quality design solutions/products using techniques and justifies ideas coherently explains potential prototypes and solutions describing their appropriateness and effectiveness via iterative improvement and review communicates ideas appropriately in a range of mediums to a variety of audiences using appropriate evidence, metalanguage and accurate referencing reflects on their own thinking and that of others and explains inter and intrapersonal skills including planning, time management, use of appropriate techniques and strategies and capacity to work both independently and collaboratively 	<ul style="list-style-type: none"> applies technology concepts, strategies and methodologies with minimal control demonstrating understanding of the impact on individuals, groups, communities and society creates design solutions/products using some techniques and explains ideas describes analyses potential prototypes and solutions with some reference to their appropriateness and effectiveness via iterative improvement and review communicates ideas in mediums to a variety of audiences using some evidence, metalanguage and referencing reflects on their own thinking with some reference to inter and intrapersonal skills including planning, time management, use of appropriate techniques and strategies and capacity to work both independently and collaboratively 	<ul style="list-style-type: none"> applies technology concepts, strategies and methodologies with limited control demonstrating little evidence of understanding of the impact on individuals, groups, communities and society plans design solutions/products using some techniques and describes ideas identifies potential prototypes and solutions with little or no reference to their appropriateness and effectiveness via iterative improvement and review communicates basic ideas in mediums to a variety of audiences using minimal evidence, metalanguage and some referencing reflects on their own thinking with little or no reference to planning, time management, use of appropriate techniques and strategies and capacity to work both independently and collaboratively

Achievement Standards Technologies - M Course Years 11 & 12

	<i>A student who achieves an A grade typically</i>	<i>A student who achieves a B grade typically</i>	<i>A student who achieves a C grade typically</i>	<i>A student who achieves a D grade typically</i>	<i>A student who achieves an E grade typically</i>
Knowledge and understanding	<ul style="list-style-type: none"> describes and uses the design process and procedures with independence describes practical techniques and materials required to address a need or solve a problem with independence 	<ul style="list-style-type: none"> describes and uses the design process and procedures with some assistance describes practical techniques and materials required to address a need or solve a problem with some assistance 	<ul style="list-style-type: none"> recounts design procedures used with assistance recounts practical techniques and materials used to solve a problem with assistance 	<ul style="list-style-type: none"> identifies design procedures with continuous guidance uses practical techniques and materials required with continuous guidance 	<ul style="list-style-type: none"> identifies design procedures with direct instruction identifies practical techniques and materials with direct instruction
Skills	<ul style="list-style-type: none"> communicates ideas using appropriate terminology makes discerning choice of strategies and procedures to use technology with independence demonstrates interpersonal and intrapersonal skills in a range of technology contexts always plans and undertakes independent inquiries with independence create design solutions/products with independence 	<ul style="list-style-type: none"> communicates ideas using appropriate terminology with some assistance selects strategies and procedures to use technology with some assistance demonstrates interpersonal and intrapersonal skills in a range of technology contexts frequently plans and undertakes independent inquiries with some assistance create design solutions/products with some assistance 	<ul style="list-style-type: none"> communicates ideas using appropriate, terminology with assistance selects strategies and procedures to use technology with assistance demonstrates interpersonal and intrapersonal skills in technology contexts, usually undertakes guided inquiries with assistance create design solutions/products with assistance 	<ul style="list-style-type: none"> communicates ideas using appropriate, terminology with continuous guidance selects strategies and procedures to use technology with continuous guidance demonstrates interpersonal and intrapersonal skills in technology contexts sometimes undertakes guided inquiries with continuous guidance create design solutions/products with continuous guidance 	<ul style="list-style-type: none"> communicates ideas using appropriate terminology with direct instruction selects strategies and procedures to use technology with direct instruction demonstrates interpersonal and intrapersonal skills in technology contexts seldom undertakes simple research on a topic with direct instruction create design solutions/products with direct instruction

Digital Assets

Value: 1.0

Digital Assets a

Value 0.5

Digital Assets b

Value 0.5

Unit Description

The focus of this unit is on developing the students' understanding of the building blocks of larger systems and developing the skills necessary to effectively design and develop digital assets for more complex data-driven systems.

Students develop the skills and knowledge required to interpret and create their own digital assets for a range of purposes and audiences.

They analyse discrete components of existing processes and products, examining how they interact within a system and/or re-design and develop assets.

Specific Unit Goals

This unit should enable students to:

A Course	T Course	M Course
<ul style="list-style-type: none"> • understand a design process and develop the individual structures of data driven systems • analyse, create, evaluate, and modify digital assets • understand the nature and interactions of individual digital assets within the constraints of a larger system 	<ul style="list-style-type: none"> • comprehensively apply a design process and develop the individual structures of data driven systems • critically analyse, create, evaluate, and modify digital assets • evaluate the nature and interactions of individual digital assets within the constraints of a larger system 	<ul style="list-style-type: none"> • use a design process and procedures to develop the individual structures of data driven systems • describes practical techniques and materials to modify digital assets • understands how digital assets relate to a larger system

Content

All knowledge, understanding and skills below must be delivered:

A Course	T Course	M Course
Design process		
<ul style="list-style-type: none"> • analyse and apply a design process, explaining opportunities and constraints that impact decision making when developing assets • analyse and apply the elements and principles of the creation of digital assets, for example, sections of code, web pages or 3D models • understand and apply the design process to develop the architecture of the building blocks of basic systems, for example, pseudocode, wireframes, or flowcharts 	<ul style="list-style-type: none"> • critically analyse and apply a design process, evaluating opportunities and constraints, and explain the decision making when developing assets • critically analyse and apply the elements and principles of the creation of digital assets, for example, sections of code, web pages or 3D models • apply the design process to evaluate and develop the architecture of the building blocks of basic systems, for example, pseudocode, wireframes, or flowcharts 	<ul style="list-style-type: none"> • describe and use the design process and procedures in developing digital assets • describe practical techniques and materials to modify digital assets
Strategies, methodologies and procedures		
<ul style="list-style-type: none"> • analyse strategies, tools, and processes required to produce digital assets • research a range of appropriate digital assets and justify design decisions • understand the selection and use of specific production tools which are appropriate for constructing digital assets • create a digital asset. For example sections of code, web pages or 3D models • design assets using data-driven thinking 	<ul style="list-style-type: none"> • evaluate strategies, tools, and processes required to produce digital assets • research and investigate a range of appropriate digital assets and justify design decisions • analyse the selection and use of specific production tools which are appropriate for constructing digital assets • create a digital asset. For example sections of code, web pages or 3D models • design assets using computational, algorithmic and/or data-driven thinking 	<ul style="list-style-type: none"> • describe strategies and procedures to produce digital assets • plan and undertake inquiries into a range of digital assets • create design solutions using data-driven thinking

A Course	T Course	M Course
<ul style="list-style-type: none"> • apply strategies to work both independently and collaboratively to meet deadlines 	<ul style="list-style-type: none"> • apply strategies to work both independently and collaboratively in time sensitive environments 	<ul style="list-style-type: none"> • work both independently and collaboratively to meet deadlines
Theories, concepts and materials		
<ul style="list-style-type: none"> • analyse the theories affecting the design and development of a digital asset. For example the importance of style guides, the theory of negative space in web design, and the polygon count for 3D model development • analyse and apply fundamental computer science concepts for problem solving in the development of digital assets • analyse the factors affecting the development of a digital asset within the context of its design environment • analyse legal, social and ethical responsibilities associated with the development of digital assets 	<ul style="list-style-type: none"> • critically analyse the theories affecting the design and development of a digital asset. For example the importance of style guides, the theory of negative space in web design, and the polygon count for 3D model development • critically analyse and apply fundamental computer science concepts for problem solving in the development of digital assets • critically analyse the factors affecting the development of a digital asset within the context of its design environment • critically analyse legal, social and ethical responsibilities associated with the development of digital assets 	<ul style="list-style-type: none"> • examine the design and development of a digital asset • communicate ideas and use computer science concepts to solve problems in developing digital assets • • understand legal, social and ethical responsibilities associated with the development of digital assets
Contexts		
<ul style="list-style-type: none"> • analyse how design is influenced by context including social, historical and cultural, and how the design of a digital assets may impact systems, solutions and projects 	<ul style="list-style-type: none"> • critically analyse how design is influenced by context including social, historical and cultural, and how the design of a digital assets may impact systems, solutions and projects 	<ul style="list-style-type: none"> •

A Course	T Course	M Course
<ul style="list-style-type: none"> analyse the human considerations and challenges involved in the design and development of digital assets. For example the ethical, environmental and legal contexts, or the development of controversial technology 	<ul style="list-style-type: none"> critically analyse the human considerations and challenges involved in the design and development of digital assets. For example the ethical, environmental and legal contexts, or the development of controversial technology 	<ul style="list-style-type: none"> understand human considerations and problems involved in the design and development of digital assets
Communication		
<ul style="list-style-type: none"> communicate accurately with others in an appropriate format both orally and in writing communicate ideas and insights in a range of appropriate mediums and justify ideas coherently explain the process of solving design problems and justify the choices made during the development of digital assets justify ideas coherently using appropriate evidence and accurate referencing 	<ul style="list-style-type: none"> communicate accurately with others in an appropriate format both orally and in writing communicate ideas and insights in a range of appropriate mediums and justify ideas coherently explain the process of solving design problems and justify the choices made during the development of digital assets justify ideas coherently using appropriate evidence and accurate referencing 	<ul style="list-style-type: none"> communicate ideas to others in an appropriate format both orally and in writing <p>describe the process of solving design problems during the development of digital assets</p>
Reflection		
<ul style="list-style-type: none"> reflect on own learning style and performance including planning, time management to develop strategies to improve own learning 	<ul style="list-style-type: none"> reflect on own learning style and performance including planning, time management to develop strategies to improve own learning 	<ul style="list-style-type: none"> reflect on how to manage deadlines and improve own learning

A guide to reading and implementing content descriptions

Content descriptions specify the knowledge, understanding and skills that students are expected to learn and that teachers are expected to teach. Teachers are required to develop a program of learning that allows students to demonstrate all the content descriptions. The lens which the teacher uses to demonstrate the content descriptions may be either guided through provision of electives within each unit or determined by the teacher when developing their program of learning.

A program of learning is what a college provides to implement the course for a subject. It is at the discretion of the teacher to emphasis some content descriptions over others. The teacher may teach additional (not listed) content provided it meets the specific unit goals. This will be informed by the student needs and interests.

For colleges wishing to deliver the VET qualification, there is flexibility for a teacher (provided the RTO has scope) to develop a program of learning aligned with the elements of the VET competencies and A/ T content descriptions. The knowledge, skills and understandings within the competencies reflect the same knowledge, skills and understandings of the BSSS course unit content descriptions.

Alternatively, a college may choose the A/T course without the VET qualification. In delivering the course teachers write a program of learning aligned with students' needs and interests, meeting the A/T content descriptions.

Units of Competency

Competence must be demonstrated over time and in the full range of **Information Technology** contexts. Teachers must use this unit document in conjunction with the Units of Competence from Information and Communications Technology Training Package **Certificate II in Information, Digital Media and Technology or Certificate III in Information, Digital Media and Technology**, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made only to the mode of delivery, context and support provided according to individual student needs.

Competencies are attached to units and must be delivered in those units. However, ongoing assessment of competencies can occur while the student is enrolled as an ACT Senior Secondary student.

In order to be deemed competent to industry standard, assessment must provide authentic, valid, sufficient and current evidence as indicated in the relevant Training Package.

Certificate II in Information, Digital Media and Technology

The following core units must be delivered and assessed over the semester:

Code	Competency Title
BSBSUS201	Participate in environmentally sustainable work practices
BSBWHS201	Contribute to health and safety of self and others
ICTICT204	Operate a digital media technology package

All additional competencies associated with the relevant elective units must also be delivered to meet packaging rules:

Code	Competency Title
ICPDMT321	Capture a digital image
ICTICT205	Design basic organisational documents using computing packages

Certificate III in Information, Digital Media and Technology

The following core units must be delivered and assessed over the semester:

Code	Competency Title
BSBSUS401	Implement and monitor environmentally sustainable work practices
BSBWHS304	Participate effectively in WHS communication and consultation processes

The following elective units from the chosen specialist elective group must be delivered and assessed over the semester:

Group A - Applications		OR	Group D – Web Technologies	
Code	Competency Title		Code	Competency Title
Nil required			ICTWEB301	Create a simple markup language document
			ICTWEB302	Build simple websites using commercial programs
			ICTWEB303	Produce digital images for the web

Any elective competencies selected to meet packaging rules from the list below may also be delivered:

Code	Competency Title
ICTGAM301	Apply simple modelling techniques
ICTPRG417	Apply mathematical techniques for software development
<i>ICTWEB301*</i>	<i>Create a simple markup language document</i>
<i>ICTWEB302*</i>	<i>Build simple websites using commercial programs</i>
<i>ICTWEB303*</i>	<i>Produce digital images for the web</i>

* Units from Group D can be used as general electives if Group A is chosen as the specialist group.

** Units from Group A can be used as general electives if Group D is chosen as the specialist group.

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies.

Assessment

Refer to page 13.

Digital Systems

Value: 1.0

Digital Systems a

Value 0.5

Digital Systems b

Value 0.5

Unit Description

The focus of this unit is on managing and understanding the complexity of a data-driven system by examining the individual components involved in its operation and the interconnectedness of those components.

Students develop the skills and knowledge required to analyse and examine existing systems.

They design and build their own simple systems, making use of the interconnected nature of various digital assets.

Specific Unit Goals

This unit should enable students to:

A Course	T Course	M Course
<ul style="list-style-type: none"> • analyse the components of systems, and their interconnectedness in order to rebuild, redesign and create systems • develop computational thinking skills and strategies to identify, deconstruct, and solve problems 	<ul style="list-style-type: none"> • critically analyse the components of systems, and their interconnectedness in order to rebuild, redesign and create systems • develop and extend computational thinking skills and strategies to identify, deconstruct, and solve problems 	<ul style="list-style-type: none"> • describe the components of systems, and their interconnectedness in order to rebuild, redesign and create systems • develop computational thinking skills and strategies to identify and solve problems

Content

All knowledge, understanding and skills below must be delivered:

A Course	T Course	M Course
Design process		
<ul style="list-style-type: none"> • analyse and apply a design process, explaining opportunities and constraints that impact decision making when developing interconnected digital systems • understand and apply the elements and principles of the creation of digital systems, for example an object-oriented system, a website, or a simple game • understand and apply a design process to develop the architecture of interconnected digital systems, for example, a class diagram, a use case diagram for a website, a game design document 	<ul style="list-style-type: none"> • critically analyse and apply a design process, evaluating opportunities and constraints, and explain the decision making, when developing interconnected digital systems • critically analyse and apply the elements and principles of the creation of digital systems, for example an object-oriented system, a website, or a simple game • apply a design process to evaluate and develop the architecture of interconnected digital systems, for example, a class diagram, a use case diagram for a website, a game design document 	<ul style="list-style-type: none"> • describe and use a design process and procedures to develop interconnected digital systems • describe techniques and materials for the creation of digital systems
Strategies, methodologies and procedures		
<ul style="list-style-type: none"> • analyse strategies, tools, and processes required to produce digital systems • research interconnected systems and justify design decisions • understand the selection and use of specific production tools which are appropriate for constructing digital systems • create a digital system. For example an object-oriented system, a website, or a simple game 	<ul style="list-style-type: none"> • evaluate strategies, tools, and processes required to produce digital systems • research and investigate interconnected systems and justify design decisions • analyse the selection and use of specific production tools which are appropriate for constructing digital systems • create a digital system. For example an object-oriented system, a website, or a simple game 	<ul style="list-style-type: none"> • describe strategies and procedures to produce digital systems • plan and undertake inquiries into interconnected systems • create a digital system

A Course	T Course	M Course
<ul style="list-style-type: none"> • design systems using data-driven thinking • apply strategies to work both independently and collaboratively in time sensitive environments 	<ul style="list-style-type: none"> • design systems using computational, algorithmic and/or data-driven thinking • apply strategies to work both independently and collaboratively in time sensitive environments 	<ul style="list-style-type: none"> • create systems using computational thinking • work both independently and collaboratively to meet deadlines
Theories, concepts and materials		
<ul style="list-style-type: none"> • analyse the theories affecting the design and development of a digital system. For example, programming paradigms, client and server architecture for websites, effective management of user interaction • analyse and apply computer science concepts for problem solving in the development of digital systems • analyse the factors affecting the development of a digital system within the context of its design environment • analyse legal, social and ethical responsibilities associated with the development of digital systems 	<ul style="list-style-type: none"> • critically analyse the theories affecting the design and development of a digital system. For example, programming paradigms, client and server architecture for websites, effective management of user interaction • critically analyse and apply computer science concepts for problem solving in the development of digital systems • critically analyse the factors affecting the development of a digital system within the context of its design environment • critically analyse legal, social and ethical responsibilities associated with the development of digital systems 	<ul style="list-style-type: none"> • examine the design and development of a digital system • describe and use computer science concepts to solve problems in the development of digital systems • understand legal, social and ethical responsibilities associated with the development of digital systems
Contexts		
<ul style="list-style-type: none"> • analyse how design is influenced by context including social, historical and cultural, and how the design of a digital systems may impact assets, solutions and projects 	<ul style="list-style-type: none"> • critically analyse how design is influenced by context including social, historical and cultural, and how the design of a digital systems may impact assets, solutions and projects 	

A Course	T Course	M Course
<ul style="list-style-type: none"> analyse the human considerations and challenges involved in the design and development of digital systems. For example the ethical, environmental and legal contexts, or the development of controversial technology 	<ul style="list-style-type: none"> critically analyse the human considerations and challenges involved in the design and development of digital systems. For example the ethical, environmental and legal contexts, or the development of controversial technology 	<ul style="list-style-type: none"> understand the human considerations and challenges involved in the design and development of digital systems
Communication		
<ul style="list-style-type: none"> communicate accurately with others in an appropriate format both orally and in writing communicate ideas and insights in a range of appropriate mediums and justify ideas coherently explain the process of solving design problems and justify the choices made during the development of digital systems justify ideas coherently using appropriate evidence and accurate referencing 	<ul style="list-style-type: none"> communicate accurately with others in an appropriate format both orally and in writing communicate ideas and insights in a range of appropriate mediums and justify ideas coherently explain the process of solving design problems and justify the choices made during the development of digital systems justify ideas coherently using appropriate evidence and accurate referencing 	<ul style="list-style-type: none"> communicate ideas with others in an appropriate format both orally and in writing
Reflection		
<ul style="list-style-type: none"> reflect on own learning style and performance including planning, time management to develop strategies to improve own learning 	<ul style="list-style-type: none"> reflect on own learning style and performance including planning, time management to develop strategies to improve own learning 	<ul style="list-style-type: none"> reflect on how to manage deadlines and improve own learning

A guide to reading and implementing content descriptions

Content descriptions specify the knowledge, understanding and skills that students are expected to learn and that teachers are expected to teach. Teachers are required to develop a program of learning that allows students to demonstrate all the content descriptions. The lens which the teacher uses to demonstrate the content descriptions may be either guided through provision of electives within each unit or determined by the teacher when developing their program of learning.

A program of learning is what a college provides to implement the course for a subject. It is at the discretion of the teacher to emphasis some content descriptions over others. The teacher may teach additional (not listed) content provided it meets the specific unit goals. This will be informed by the student needs and interests.

For colleges wishing to deliver the VET qualification, there is flexibility for a teacher (provided the RTO has scope) to develop a program of learning aligned with the elements of the VET competencies and A/ T content descriptions. The knowledge, skills and understandings within the competencies reflect the same knowledge, skills and understandings of the BSSS course unit content descriptions.

Alternatively, a college may choose the A/T course without the VET qualification. In delivering the course teachers write a program of learning aligned with students' needs and interests, meeting the A/T content descriptions.

Units of Competency

Competence must be demonstrated over time and in the full range of **Information Technology** contexts. Teachers must use this unit document in conjunction with the Units of Competence from the **Certificate II in Information, Digital Media and Technology** or **Certificate III in Information, Digital Media and Technology**, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made only to the mode of delivery, context and support provided according to individual student needs.

Competencies are attached to units and must be delivered in those units. However, ongoing assessment of competencies can occur while the student is enrolled as an ACT Senior Secondary student.

In order to be deemed competent to industry standard, assessment must provide authentic, valid, sufficient and current evidence as indicated in the relevant Training Package.

Certificate II in Information, Digital Media and Technology

The following core units must be delivered and assessed over the semester:

Code	Competency Title
ICTICT201	Use computer operating systems and hardware

Any elective competencies selected to meet packaging rules from the list below may also be delivered:

Code	Competency Title
ICTICT206	Install software applications
ICTICT210	Operate database applications

Certificate III in Information, Digital Media and Technology

The following core units must be delivered and assessed over the semester:

Code	Competency Title
ICTICT302	Install and optimise operating system software

The following elective units from the chosen specialist elective group must be delivered and assessed over the semester:

Group A - Applications		OR	Group D – Web Technologies	
Code	Competency Title		Code	Competency Title
ICTICT409	Develop macros and templates for clients using standard products		Nil required	

Any elective competencies selected to meet packaging rules from the list below may also be delivered:

Code	Competency Title
ICTGAM302	Design and apply simple textures to digital art
ICTICT306	Migrate to new technology
ICTDBS403	Create basic databases
ICTWEB425	Apply structured query language to extract and manipulate data
ICTICT409**	Develop macros and templates for clients using standard products

* Units from Group D can be used as general electives if Group A is chosen as the specialist group.

** Units from Group A can be used as general electives if Group D is chosen as the specialist group.

All units of competency are optional for students undertaking an M course.

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies.

Assessment

Refer to page 13.

Digital Solutions

Value: 1.0

Digital Solutions a

Value 0.5

Digital Solutions b

Value 0.5

Unit Description

The focus of this unit is creating appropriate data-driven solutions to authentic problems, and on developing students' understanding, and application, of a design process.

Students develop the skills and knowledge required to analyse and examine existing solutions to known problems and produce their own solutions to existing problems.

They focus on understanding how to choose and apply a design process to create a relevant solution for a client's needs.

Specific Unit Goals

This unit should enable students to:

A Course	T Course	M Course
<ul style="list-style-type: none"> analyse and apply a design process, evaluating opportunities and constraints, when designing relevant solutions for user requirements 	<ul style="list-style-type: none"> critically analyse and apply a design process, evaluating opportunities and constraints, when designing relevant solutions for user requirements 	<ul style="list-style-type: none"> describe and use a design process to create a solution relevant to a client's needs
<ul style="list-style-type: none"> analyse theories, concepts and principles related to the design and development of digital solutions to address existing problems think critically and creatively, drawing on data to solve problems and create innovative design solutions 	<ul style="list-style-type: none"> synthesise theories, concepts and principles related to the design and development of digital solutions to address existing problems think critically and creatively, drawing on data to solve complex problems create innovative and high quality design solutions 	<ul style="list-style-type: none"> examine theories, concepts and principles related to the development of digital solutions to existing problems apply computer science concepts in the development of digital solutions

Content

All knowledge, understanding and skills below must be delivered:

A Course	T Course	M Course
Design process		
<ul style="list-style-type: none"> • analyse and apply a design process, explaining opportunities and constraints that impact decision making when designing relevant solutions for user requirements • analyse and apply the elements and principles of the design process to enable the deconstruction of a problem and the development of a solution. For example, a program or website developed to solve a specific problem, or a game designed for an identified target audience • understand and apply the design process to develop the architecture of a solution to an authentic problem. For example the development of a suite of cryptographic tools, a website designed to manage student data, or an educational game design to promote sustainability 	<ul style="list-style-type: none"> • critically analyse and apply a design process, evaluating opportunities and constraints, and explain the decision making when designing relevant solutions for user requirements • critically analyse and apply the elements and principles of the design process to enable the deconstruction of a problem and the development of a solution. For example, a program or website developed to solve a specific problem, or a game designed for an identified target audience • apply the design process to evaluate and develop the architecture of a solution to an authentic problem. For example the development of a suite of cryptographic tools, a website designed to manage student data, or an educational game design to promote sustainability 	<ul style="list-style-type: none"> • describe and use a design process and procedures in developing solutions for user requirements • describe practical techniques and materials to solve a problem and develop a solution
Strategies, methodologies and procedures		
<ul style="list-style-type: none"> • analyse strategies, tools, and processes required to produce digital solutions • research data-driven solutions and justify design decisions 	<ul style="list-style-type: none"> • evaluate strategies, tools, and processes required to produce digital solutions • research and investigate data-driven solutions and justify design decisions 	<ul style="list-style-type: none"> • describes appropriate selection of strategies and procedures to digital solutions • plans and undertakes inquiries into data-driven solutions

A Course	T Course	M Course
<ul style="list-style-type: none"> • understand the selection and use of specific production tools which are appropriate for constructing digital solutions • create a digital solution. For example, a program or website developed to solve a specific problem, or a game designed for an identified target audience • design solutions using data-driven thinking • apply strategies to work both independently and collaboratively to meet deadlines 	<ul style="list-style-type: none"> • evaluate the selection and use of specific production tools which are appropriate for constructing digital solutions • create a digital solution. For example, a program or website developed to solve a specific problem, or a game designed for an identified target audience • design solutions using computational, algorithmic and/or data-driven thinking • apply strategies to work both independently and collaboratively in time sensitive environments 	<ul style="list-style-type: none"> • create design solutions using data-driven thinking • work both independently and collaboratively to meet deadlines
Theories, concepts and materials		
<ul style="list-style-type: none"> • analyse the theories affecting the design and development of a digital solution. For example, algorithmic efficiency or user experience design for websites and games • analyse and apply computer science concepts for problem solving in the development of digital solutions • analyse the factors affecting the development of a digital solution within the context of its design environment • understand legal, social and ethical responsibilities associated with the development of digital solutions 	<ul style="list-style-type: none"> • critically analyse the theories affecting the design and development of a digital solution. For example, algorithmic efficiency or user experience design for websites and games • critically analyse and apply computer science concepts for problem solving in the development of digital solutions • critically analyse the factors affecting the development of a digital solution within the context of its design environment • critically analyse legal, social and ethical responsibilities associated with the development of digital solutions 	<ul style="list-style-type: none"> examine the design and development of a digital solution • communicate ideas and use computer science concepts to solve problems in developing digital solutions • understand legal, social and ethical responsibilities associated with the development of digital solutions

A Course	T Course	M Course
Contexts		
<ul style="list-style-type: none"> analyse how design is influenced by context including social, historical and cultural, and how the design of a digital solutions may impact assets, systems, and projects understand the human considerations and challenges involved in the design and development of digital solutions. For example the ethical, environmental and legal contexts, or the development of controversial technology 	<ul style="list-style-type: none"> critically analyse how design is influenced by context including social, historical and cultural, and how the design of a digital solutions may impact assets, systems, and projects critically analyse the human considerations and challenges involved in the design and development of digital solutions. For example the ethical, environmental and legal contexts, or the development of controversial technology 	<ul style="list-style-type: none"> understand human considerations and problems involved in the design and development of digital solutions
Communication		
<ul style="list-style-type: none"> communicate accurately with others in an appropriate format both orally and in writing communicate ideas and insights in a range of appropriate mediums and justify ideas coherently explain the process of solving design problems and justify the choices made during the development of digital solutions justify ideas coherently using appropriate evidence and accurate referencing 	<ul style="list-style-type: none"> communicate accurately with others in an appropriate format both orally and in writing communicate ideas and insights in a range of appropriate mediums and justify ideas coherently explain the process of solving design problems and justify the choices made during the development of digital solutions justify ideas coherently using appropriate evidence and accurate referencing 	<ul style="list-style-type: none"> communicate ideas to others in an appropriate format both orally and in writing describe the process of solving design problems during the development of digital solutions
Reflection		
<ul style="list-style-type: none"> reflect on own learning style and performance including planning, time management to develop strategies to improve own learning 	<ul style="list-style-type: none"> reflect on own learning style and performance including planning, time management to develop strategies to improve own learning 	<ul style="list-style-type: none"> reflect on how to manage deadlines and improve own learning

A guide to reading and implementing content descriptions

Content descriptions specify the knowledge, understanding and skills that students are expected to learn and that teachers are expected to teach. Teachers are required to develop a program of learning that allows students to demonstrate all the content descriptions. The lens which the teacher uses to demonstrate the content descriptions may be either guided through provision of electives within each unit or determined by the teacher when developing their program of learning.

A program of learning is what a college provides to implement the course for a subject. It is at the discretion of the teacher to emphasis some content descriptions over others. The teacher may teach additional (not listed) content provided it meets the specific unit goals. This will be informed by the student needs and interests.

Units of Competency

Competence must be demonstrated over time and in the full range of **Information Technology** contexts. Teachers must use this unit document in conjunction with the Units of Competence from the **Certificate II in Information, Digital Media and Technology** or **Certificate III in Information, Digital Media and Technology**, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made only to the mode of delivery, context and support provided according to individual student needs.

Competencies are attached to units and must be delivered in those units. However, ongoing assessment of competencies can occur while the student is enrolled as an ACT Senior Secondary student.

In order to be deemed competent to industry standard, assessment must provide authentic, valid, sufficient and current evidence as indicated in the relevant Training Package.

Certificate II in Information, Digital Media and Technology

The following core units must be delivered and assessed over the semester:

Code	Competency Title
ICTICT203	Operate application software packages
ICTWEB201	Use social media tools for collaboration and engagement

Any elective competencies selected to meet packaging rules from the list below may also be delivered:

Code	Competency Title
ICTICT207	Integrate commercial computing packages
ICTICT211	Identify and use basic current industry specific technologies

Certificate III in Information, Digital Media and Technology

The following core units must be delivered and assessed over the semester:

Code	Competency Title
ICTICT301	Create user documentation
ICTSAS301	Run standard diagnostic tests

The following elective units from the chosen specialist elective group must be delivered and assessed over the semester:

Group A - Applications		OR	Group D – Web Technologies	
Code	Competency Title		Code	Competency Title
ICTICT203	Operate application software packages		BSBEBU401	Review and maintain a website
ICTICT304	Implement system software changes		ICTWEB201	Use social media tools for collaboration and engagement
ICTICT307	Customise packaged software applications for clients			
ICTICT308	Use advanced features of computer applications			

Any elective competencies selected to meet packaging rules from the list below may also be delivered:

Code	Competency Title
ICTPRG301	Apply introductory programming techniques
<i>ICTICT203**</i>	<i>Operate application software packages</i>
<i>ICTICT304**</i>	<i>Implement system software changes</i>
<i>ICTICT307**</i>	<i>Customise packaged software applications for clients</i>
<i>ICTICT308**</i>	<i>Use advanced features of computer applications</i>
<i>BSBEBU401*</i>	<i>Review and maintain a website</i>
<i>ICTWEB201*</i>	<i>Use social media tools for collaboration and engagement</i>

* Units from Group D can be used as general electives if Group A is chosen as the specialist group.

** Units from Group A can be used as general electives if Group D is chosen as the specialist group.

All units of competency are optional for students undertaking an M course.

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies.

Assessment

Refer to page 13.

Structured Project

Value: 1.0

Structured Project a

Value 0.5

Structured Project b

Value 0.5

Unit Description

The focus of this unit is on developing students' ability to conceive, define, analyse, develop, and publish of a data-driven project.

Students develop and refine their design skills and knowledge in order to create and develop a project using a clearly defined structure in an authentic context.

They focus on effectively applying a design process to inform and develop their project.

Specific Unit Goals

This unit should enable students to:

A Course	T Course	M Course
<ul style="list-style-type: none"> • understand how a project is designed in a systematic and phased manner, starting from requirement analysis to development, implementation and evaluation • develop skills and utilise design tools in planning, analysis, design, development and evaluation • analyse a range of project management methodologies and employ these throughout the implementation of a project • create specification and user documentation 	<ul style="list-style-type: none"> • understand how a project is designed in a systematic and phased manner, starting from requirement analysis to development, implementation and evaluation • analyse and apply skills and utilise design tools in planning, analysis, design, development and evaluation • evaluate a range of project management methodologies and employ these throughout the implementation of a project • create specification and user documentation 	<ul style="list-style-type: none"> • understand how a project is designed, starting from requirement analysis to implementation <p style="text-align: center;">use design tools in planning and implementation of a project</p> <ul style="list-style-type: none"> • communicate ideas using appropriate terminology

Content

All knowledge, understanding and skills below must be delivered:

A Course	T Course	M Course
Design process		
<ul style="list-style-type: none"> • analyse and apply a design process, explaining opportunities and constraints that impact decision making when developing an end-to-end project • analyse and apply the elements and principles of the design process in the construction of a project • understand and apply the design process to develop the architecture of a project using system analysis specifications 	<ul style="list-style-type: none"> • critically analyse and apply a design process, evaluating opportunities and constraints, and explain the decision making when developing an end-to-end project • critically analyse and apply the elements and principles of the design process in the construction of a project • apply the design process to evaluate and develop the architecture of a project using system analysis specifications 	<ul style="list-style-type: none"> • describe and use a design process and procedures in the construction of a project • describe practical techniques and materials in the construction of a project
Strategies, methodologies and procedures		
<ul style="list-style-type: none"> • analyse strategies, tools, and processes required to manage and develop data-driven projects • research the development and management of larger scale projects and justify project decisions • understand the selection and use of specific production and development tools which are appropriate for the projects • create a data-driven project built to design specifications • design and develop projects using data-driven thinking 	<ul style="list-style-type: none"> • evaluate strategies, tools, and processes required to manage and develop data-driven projects • research and investigate the development and management of larger scale projects and justify project decisions • analyse the selection and use of specific production and development tools which are appropriate for the projects • create a data-driven project built to design specifications • design and develop projects using computational, algorithmic and/or data-driven thinking 	<ul style="list-style-type: none"> • describe appropriate selection of strategies and procedures to produce data-driven projects • plan and undertake independent inquiries in the development of a project • create a project using data-driven thinking

A Course	T Course	M Course
<ul style="list-style-type: none"> • apply strategies to work both independently and collaboratively to meet environments 	<ul style="list-style-type: none"> • apply strategies to work both independently and collaboratively in time sensitive environments 	<ul style="list-style-type: none"> • work both independently and collaboratively to meet deadlines
Theories, concepts and materials		
<ul style="list-style-type: none"> • analyse the theories affecting the design, development, and management of a project • analyse and apply computer science concepts for problem solving in the development of digital projects • analyse the factors affecting the design and development of a digital project within the context of its design environment • understand legal, social and ethical responsibilities associated with the development of projects 	<ul style="list-style-type: none"> • critically analyse the theories affecting the design, development, and management of a project • critically analyse and apply computer science concepts for problem solving in the development of digital projects • critically analyse the factors affecting the design and development of a digital project within the context of its design environment • critically analyse legal, social and ethical responsibilities associated with the development of projects 	<ul style="list-style-type: none"> • examine the design and development of a project • communicate ideas and use computer science in e developing digital projects • understand legal, social and ethical responsibilities associated with the development of projects
Contexts		
<ul style="list-style-type: none"> • analyse how design is influenced by context including social, historical and cultural, and how the design of a project may impact assets, systems, and projects • understand human considerations and challenges involved in the design and development of projects. For example, the ethical, environmental and legal contexts, or the development of controversial technology 	<ul style="list-style-type: none"> • critically analyse how design is influenced by context including social, historical and cultural, and how the design of a project may impact assets, systems, and projects • critically analyse the human considerations and challenges involved in the design and development of projects. For example, the ethical, environmental and legal contexts, or the development of controversial technology 	<ul style="list-style-type: none"> • understand the human considerations and problems involved in the design and development of projects

A Course	T Course	M Course
Communication		
<ul style="list-style-type: none"> • communicate accurately with others in an appropriate format both orally and in writing • communicate ideas and insights in a range of appropriate mediums and justify ideas coherently • explain the process of solving design problems and justify the choices made during the development of projects • justify ideas coherently using appropriate evidence and accurate referencing 	<ul style="list-style-type: none"> • communicate accurately with others in an appropriate format both orally and in writing • communicate ideas and insights in a range of appropriate mediums and justify ideas coherently • explain the process of solving design problems and justify the choices made during the development of projects • justify ideas coherently using appropriate evidence and accurate referencing 	<ul style="list-style-type: none"> • communicate ideas to others in an appropriate format both orally and in writing • describe the process of solving design problems and justify the choices made during the development of projects
Reflection		
<ul style="list-style-type: none"> • reflect on own learning style and performance including planning, time management to develop strategies to improve own learning 	<ul style="list-style-type: none"> • reflect on own learning style and performance including planning, time management to develop strategies to improve own learning 	<ul style="list-style-type: none"> • reflect on how to manage deadlines and improve own learning

A guide to reading and implementing content descriptions

Content descriptions specify the knowledge, understanding and skills that students are expected to learn and that teachers are expected to teach. Teachers are required to develop a program of learning that allows students to demonstrate all the content descriptions. The lens which the teacher uses to demonstrate the content descriptions may be either guided through provision of electives within each unit or determined by the teacher when developing their program of learning.

A program of learning is what a college provides to implement the course for a subject. It is at the discretion of the teacher to emphasis some content descriptions over others. The teacher may teach additional (not listed) content provided it meets the specific unit goals. This will be informed by the student needs and interests.

For colleges wishing to deliver the VET qualification, there is flexibility for a teacher (provided the RTO has scope) to develop a program of learning aligned with the elements of the VET competencies and A/ T content descriptions. The knowledge, skills and understandings within the competencies reflect the same knowledge, skills and understandings of the BSSS course unit content descriptions.

Alternatively, a college may choose the A/T course without the VET qualification. In delivering the course teachers write a program of learning aligned with students' needs and interests, meeting the A/T content descriptions.

Units of Competency

Competence must be demonstrated over time and in the full range of **Information Technology** contexts. Teachers must use this unit document in conjunction with the Units of Competence from the **Certificate II in Information, Digital Media and Technology** or **Certificate III in Information, Digital Media and Technology**, which provides performance criteria, range statements and assessment contexts.

Teachers must address **all content** related to the competencies embedded in this unit. Reasonable adjustment may be made only to the mode of delivery, context and support provided according to individual student needs.

Competencies are attached to units and must be delivered in those units. However, ongoing assessment of competencies can occur while the student is enrolled as an ACT Senior Secondary student.

In order to be deemed competent to industry standard, assessment must provide authentic, valid, sufficient and current evidence as indicated in the relevant Training Package.

Certificate II in Information, Digital Media and Technology

The following core units must be delivered and assessed over the semester:

Code	Competency Title
ICTICT202	Work and communicate effectively in an ICT environment

Any elective competencies selected to meet packaging rules from the list below may also be delivered:

Code	Competency Title
CUADIG201	Maintain interactive content
ICTICT209	Interact with ICT clients
ICTSAS202	Apply problem-solving techniques to routine ICT malfunctions

Certificate III in Information, Digital Media and Technology

The following core units must be delivered and assessed over the semester:

Code	Competency Title
ICTICT202	Work and communicate effectively in an ICT environment

The following elective units from the chosen specialist elective group must be delivered and assessed over the semester:

Group A - Applications	
Code	Competency Title
Nil required	

OR

Group D – Web Technologies	
Code	Competency Title
Nil required	

Any elective competencies selected to meet packaging rules from the list below may also be delivered:

Code	Competency Title
CUADIG302	Author interactive sequences
BSBCRT401	Articulate, present and debate ideas
ICTGAM403	Create design documents for interactive games
ICTICT402	Determine project specifications and secure client agreement
ICTICT403	Apply software development methodologies

** Units from Group D can be used as general electives if Group A is chosen as the specialist group.*

*** Units from Group A can be used as general electives if Group D is chosen as the specialist group.*

All units of competency are optional for students undertaking an M course.

It is essential to access www.training.gov.au for detailed up to date information relating to the above competencies.

Assessment

Refer to page 13.

Negotiated Study

Value: 1.0

Negotiated Study a

Value 0.5

Negotiated Study b

Value 0.5

Prerequisites

Students must have studied TWO standard 1.0 units.

Duplication of content

Students must not duplicate topics, case studies or issues studied in this course.

Unit Description

A negotiated study unit has an important place in senior secondary courses. It is a valuable pedagogical approach that empowers students to make decisions about their own learning. A negotiated study unit is decided upon by a class, group(s) or individual student in consultation with the teacher and with the Principal's approval. The program of learning for a negotiated study unit must meet all the content descriptions as appears in the unit.

NOTE: There are no VET competencies attached to this unit. VET competencies may be assessed where relevant to the focus of the Unit.

Specific Unit Goals

This unit should enable students to:

A Course	T Course	M Course
<ul style="list-style-type: none"> • analyse a design process to create a digital solution • think critically and creatively to solve problems, evaluating opportunities and constraints in applying technology • work collaboratively and independently in meeting design criteria and timelines 	<ul style="list-style-type: none"> • evaluate a design process to create a digital solution • think critically and creatively to solve problems, evaluating opportunities and constraints in applying technology • work collaboratively and independently in meeting design criteria and timelines 	<ul style="list-style-type: none"> • describe and use a design process to create a digital solution • solve problems by applying technology • work collaboratively and independently in meeting design criteria and timelines

Content

All knowledge, understanding and skills below must be delivered:

A Course	T Course	M Course
Design process		
<ul style="list-style-type: none"> • analyse and apply a design process, explaining opportunities and constraints that impact decision making when developing a project • analyse and apply the elements and principles of the design process in the construction of a project • understand and apply the design process to develop the architecture of a project using system analysis specifications 	<ul style="list-style-type: none"> • critically analyse and apply a design process, evaluating opportunities and constraints, and explain the decision making when developing a project • critically analyse and apply the elements and principles of the design process in the construction of a project • apply the design process to evaluate and develop the architecture of a project using system analysis specifications 	<ul style="list-style-type: none"> • describe and use a design process and procedures when developing a project • describe practical techniques and materials in the construction of a project
Strategies, methodologies and procedures		
<ul style="list-style-type: none"> • analyse strategies, tools, and processes required to manage and develop data-driven projects • research the development and management of larger scale projects and justify project decisions • understand the selection and use of specific production and development tools which are appropriate for the projects • create a data-driven project built to design specifications • design and develop projects using data-driven thinking 	<ul style="list-style-type: none"> • evaluate strategies, tools, and processes required to manage and develop data-driven projects • research and investigate the development and management of larger scale projects and justify project decisions • analyse the selection and use of specific production and development tools which are appropriate for the projects • create a data-driven project built to design specifications • design and develop projects using computational, algorithmic and/or data-driven thinking 	<ul style="list-style-type: none"> • describe appropriate selection of strategies and procedures to produce data-driven projects • plan and undertake independent inquiries in the development of a project • create a project using data-driven thinking

A Course	T Course	M Course
<ul style="list-style-type: none"> • apply strategies to work both independently and collaboratively to meet deadlines 	<ul style="list-style-type: none"> • apply strategies to work both independently and collaboratively in time sensitive environments 	<ul style="list-style-type: none"> • work both independently and collaboratively to meet deadlines
Theories, concepts and materials		
<ul style="list-style-type: none"> • analyse the theories affecting the design, development, and management of a project • analyse and apply computer science concepts for problem solving in the development of digital projects • analyse the factors affecting the design and development of a digital project within the context of its design environment • understand legal, social and ethical responsibilities associated with the development of projects 	<ul style="list-style-type: none"> • critically analyse the theories affecting the design, development, and management of a project • critically analyse and apply computer science concepts for problem solving in the development of digital projects • critically analyse the factors affecting the design and development of a digital project within the context of its design environment • critically analyse legal, social and ethical responsibilities associated with the development of projects 	<ul style="list-style-type: none"> • examine the design and development of a project • communicate ideas and use computer science in e developing digital projects • understand legal, social and ethical responsibilities associated with the development of projects
Contexts		
<ul style="list-style-type: none"> • analyse how design is influenced by context including social, historical and cultural, and how the design of a project may impact assets, systems, and projects • understand human considerations and challenges involved in the design and development of projects. For example, the ethical, environmental and legal contexts, or the development of controversial technology 	<ul style="list-style-type: none"> • critically analyse how design is influenced by context including social, historical and cultural, and how the design of a project may impact assets, systems, and projects • critically analyse the human considerations and challenges involved in the design and development of projects. For example, the ethical, environmental and legal contexts, or the development of controversial technology 	<ul style="list-style-type: none"> • understand the human considerations and problems involved in the design and development of projects

A Course	T Course	M Course
Communication		
<ul style="list-style-type: none"> • communicate accurately with others in an appropriate format both orally and in writing • communicate ideas and insights in a range of appropriate mediums and justify ideas coherently • explain the process of solving design problems and justify the choices made during the development of projects • justify ideas coherently using appropriate evidence and accurate referencing 	<ul style="list-style-type: none"> • communicate accurately with others in an appropriate format both orally and in writing • communicate ideas and insights in a range of appropriate mediums and justify ideas coherently • explain the process of solving design problems and justify the choices made during the development of projects • justify ideas coherently using appropriate evidence and accurate referencing 	<ul style="list-style-type: none"> • communicate ideas to others in an appropriate format both orally and in writing • describe the process of solving design problems and justify the choices made during the development of projects
Reflection		
<ul style="list-style-type: none"> • reflect on own learning style and performance including planning, time management to develop strategies to improve own learning 	<ul style="list-style-type: none"> • reflect on own learning style and performance including planning, time management to develop strategies to improve own learning 	<ul style="list-style-type: none"> • reflect on how to manage deadlines and improve own learning

A guide to reading and implementing content descriptions

Content descriptions specify the knowledge, understanding and skills that students are expected to learn and that teachers are expected to teach. Teachers are required to develop a program of learning that allows students to demonstrate all the content descriptions. The lens which the teacher uses to demonstrate the content descriptions may be either guided through provision of electives within each unit or determined by the teacher when developing their program of learning.

A program of learning is what a college provides to implement the course for a subject. It is at the discretion of the teacher to emphasis some content descriptions over others. The teacher may teach additional (not listed) content provided it meets the specific unit goals. This will be informed by the student needs and interests.

For colleges wishing to deliver the VET qualification, there is flexibility for a teacher (provided the RTO has scope) to develop a program of learning aligned with the elements of the VET competencies and A/ T content descriptions. The knowledge, skills and understandings within the competencies reflect the same knowledge, skills and understandings of the BSSS course unit content descriptions.

Alternatively, a college may choose the A/T course without the VET qualification. In delivering the course teachers write a program of learning aligned with students' needs and interests, meeting the A/T content descriptions.

Appendix A – Implementation Guidelines

Available course patterns

A standard 1.0 value unit is delivered over at least 55 hours. To be awarded a course, students must complete at least the minimum units over the whole minor, major, major/minor or double major course.

Course	Number of standard units to meet course requirements
Minor	Minimum of 2 units
Major	Minimum of 3.5 units

Units in this course can be delivered in any order.

Prerequisites for the course or units within the course:

For the Negotiated Study Unit (if applicable), students must have studied a minimum of two standard 1.0 units.

Arrangements for students continuing study in this course

Students who studied the previous course may undertake any units in this course provided there is no duplication of content.

Duplication of Content Rules

Students cannot be given credit towards the requirements for a Senior Secondary Certificate for a unit that significantly duplicates content in a unit studied in another course. The responsibility for preventing undesirable overlap of content studied by a student rests with the principal and the teacher delivering the course. While it is acceptable for a student to be given the opportunity to demonstrate competence in VET qualifications over more than one semester, substantial overlap of content is not permitted. Students will only be given credit for covering the content once.

Relationship to other courses

This course shares common competencies with other BSSS accredited courses:

- Data Science
- Networking and Security
- Digital Products
- Robotics & Mechatronics

New and/or updated Training Package

Training Packages are regularly updated through the mandatory continuous improvement cycle. This may result in updating of qualifications and a change in the composition of competencies within a qualification. Where qualifications from the new Training Package have been deemed to be equivalent, students may continue their study without interruption. Students will be granted direct credit for those competencies already achieved.

Where there are new competencies or updated competencies with significant change and these are deemed not equivalent, students may apply for Recognition of Prior Learning (RPL) for all or part of competencies.

Granting of RPL for competencies does not equate to points towards the Senior Secondary Certificate.

Recognition of Prior Learning (RPL)

RPL is an assessment process that assesses an individual's formal, non-formal and informal learning to determine the extent to which that individual has achieved the required learning outcomes, competence outcomes, or standards for entry to, and/or partial or total completion of, a VET qualification.

Recognition of competence through the RPL process should be granted to students through gathering supplementary evidence against elements, skills and knowledge from the Training Package as well as through established assessment criteria. RPL may be granted for individual Units of Competence where the evidence is sufficient to do so.

A student having been granted RPL for one or more Units of Competence will still be required to fulfill the time based component of units that contributes to points and A to E grading for the Senior Secondary Certificate.

To cater for this requirement, curriculum designers should design the course to be flexible enough to accommodate students who have gained some competencies through RPL.

Students may demonstrate the achievement of learning outcomes through challenge testing, interview or other means that the teacher deems reasonable. Full records of the RPL process and results must be stored by the college for perusal by the National VET Regulator upon request and should confirmation be required for VET certification. The college must be informed of the application of RPL before the start of the unit that includes the competency. For RPL to be awarded, the Units of Competency must be demonstrated in the Industry context.

Guidelines for Delivery

Program of Learning

A program of learning is what a school provides to implement the course for a subject. This meets the requirements for context, scope and sequence set out in the Board endorsed course. Students follow programs of learning in a college as part of their senior secondary studies. The detail, design and layout of a program of learning are a college decision.

The program of learning must be documented to show the planned learning activities and experiences that meet the needs of particular groups of students, taking into account their interests, prior knowledge, abilities and backgrounds. The program of learning is a record of the learning experiences that enable students to achieve the knowledge, understanding and skills of the content descriptions. There is no requirement to submit a program of learning to the OBSSS for approval. The Principal will need to sign off at the end of Year 12 that courses have been delivered as accredited.

Content Descriptions

Are all content descriptions of equal importance? No. It depends on the focus of study. Teachers can customise their program of learning to meet their own students' needs, adding additional content descriptions if desired or emphasising some over others. A teacher must balance student needs with their responsibility to teach all content descriptions. It is mandatory that teachers address all content descriptions and that students engage with all content descriptions.

Half standard 0.5 units

Half standard units appear on the course adoption form but are not explicitly documented in courses. It is at the discretion of the college principal to split a standard 1.0 unit into two half standard 0.5 units. Colleges are required to adopt the half standard 0.5 units. However, colleges are not required to submit explicit documentation outlining their half standard 0.5 units to the BSSS. Colleges must assess students using the half standard 0.5 assessment task weightings outlined in the framework. It is the responsibility of the college principal to ensure that all content is delivered in units approved by the Board.

Reasonable Adjustment

Units in this course are suitable for students requiring reasonable adjustment for delivery and assessment. However, standards of competency (outcomes) as dictated by National Training Packages **cannot be modified**. Students must demonstrate competence to the level required by industry in order to gain a Statement of Attainment or Vocational Certificate.

Moderation

Moderation is a system designed and implemented to:

- provide comparability in the system of school-based assessment
- form the basis for valid and reliable assessment in senior secondary schools
- involve the ACT Board of Senior Secondary Studies and colleges in cooperation and partnership
- maintain the quality of school-based assessment and the credibility, validity and acceptability of Board certificates.

Moderation commences within individual colleges. Teachers develop assessment programs and instruments, apply assessment criteria, and allocate Unit Grades, according to the relevant Course Framework. Teachers within course teaching groups conduct consensus discussions to moderate marking or grading of individual assessment instruments and unit grade decisions.

The Moderation Model

Moderation within the ACT encompasses structured, consensus-based peer review of Unit Grades for all accredited courses, as well as statistical moderation of course scores, including small group procedures, for T courses.

Moderation by Structured, Consensus-based Peer Review

Review is a subcategory of moderation, comprising the review of standards and the validation of Unit Grades. In the review process, Unit Grades, determined for Year 11 and Year 12 student assessment portfolios that have been assessed in schools by teachers under accredited courses, are moderated by peer review against system wide criteria and standards. This is done by matching student performance with the criteria and standards outlined in the unit grade descriptors as stated in the Course Framework. Advice is then given to colleges to assist teachers with, and/or reassure them on, their judgments.

Preparation for Structured, Consensus-based Peer Review

Each year, teachers teaching a Year 11 class are asked to retain originals or copies of student work completed in Semester 2. Similarly, teachers teaching a Year 12 class should retain originals or copies of student work completed in Semester 1. Assessment and other documentation required by the Office of the Board of Senior Secondary Studies should also be kept. Year 11 work from Semester 2 of the previous year is presented for review at Moderation Day 1 in March, and Year 12 work from Semester 1 is presented for review at Moderation Day 2 in August.

In the lead up to Moderation Day, a College Course Presentation (comprised of a document folder and a set of student portfolios) is prepared for each A, T and M course/units offered by the school and is sent in to the Office of the Board of Senior Secondary Studies.

The College Course Presentation

The package of materials (College Course Presentation) presented by a college for review on moderation days in each course area will comprise the following:

- a folder containing supporting documentation as requested by the Office of the Board through memoranda to colleges
- a set of student portfolios containing marked and/or graded written and non-written assessment responses and completed criteria and standards feedback forms. Evidence of all assessment responses on which the unit grade decision has been made is to be included in the student review portfolios.

Specific requirements for subject areas and types of evidence to be presented for each Moderation Day will be outlined by the Board Secretariat through memoranda and Information Papers.

Visual evidence for judgements made about practical performances

(also refer to BSSS Website Guidelines)

It is a requirement that schools' judgements of standards to practical performances (A/T/M) be supported by visual evidence (still photos or video).

The photographic evidence submitted must be drawn from practical skills performed as part of the assessment process.

Teachers should consult the BSSS guidelines for current information regarding all moderation requirements including subject specific and photographic evidence at:

http://www.bsss.act.edu.au/grade_moderation/moderation_information_for_teachers

Course Developers

Name	College

Appendix B – Common Curriculum Elements

Common curriculum elements assist in the development of high-quality assessment tasks by encouraging breadth and depth and discrimination in levels of achievement.

Organisers	Elements	Examples
create, compose and apply	apply	ideas and procedures in unfamiliar situations, content and processes in non-routine settings
	compose	oral, written and multimodal texts, music, visual images, responses to complex topics, new outcomes
	represent	images, symbols or signs
	create	creative thinking to identify areas for change, growth and innovation, recognise opportunities, experiment to achieve innovative solutions, construct objects, imagine alternatives
	manipulate	images, text, data, points of view
analyse, synthesise and evaluate	justify	arguments, points of view, phenomena, choices
	hypothesise	statement/theory that can be tested by data
	extrapolate	trends, cause/effect, impact of a decision
	predict	data, trends, inferences
	evaluate	text, images, points of view, solutions, phenomenon, graphics
	test	validity of assumptions, ideas, procedures, strategies
	argue	trends, cause/effect, strengths and weaknesses
	reflect	on strengths and weaknesses
	synthesise	data and knowledge, points of view from several sources
	analyse	text, images, graphs, data, points of view
	examine	data, visual images, arguments, points of view
	investigate	issues, problems
organise, sequence and explain	sequence	text, data, relationships, arguments, patterns
	visualise	trends, futures, patterns, cause and effect
	compare/contrast	data, visual images, arguments, points of view
	discuss	issues, data, relationships, choices/options
	interpret	symbols, text, images, graphs
	explain	explicit/implicit assumptions, bias, themes/arguments, cause/effect, strengths/weaknesses
	translate	data, visual images, arguments, points of view
	assess	probabilities, choices/options
	select	main points, words, ideas in text
identify, summarise and plan	reproduce	information, data, words, images, graphics
	respond	data, visual images, arguments, points of view
	relate	events, processes, situations
	demonstrate	probabilities, choices/options
	describe	data, visual images, arguments, points of view
	plan	strategies, ideas in text, arguments
	classify	information, data, words, images
	identify	spatial relationships, patterns, interrelationships
	summarise	main points, words, ideas in text, review, draft and edit

Appendix C – Glossary of Verbs

Verbs	Definition
Analyse	Consider in detail for the purpose of finding meaning or relationships, and identifying patterns, similarities and differences
Apply	Use, utilise or employ in a particular situation
Argue	Give reasons for or against something
Assess	Make a Judgement about the value of
Classify	Arrange into named categories in order to sort, group or identify
Compare	Estimate, measure or note how things are similar or dissimilar
Compose	The activity that occurs when students produce written, spoken, or visual texts
Contrast	Compare in such a way as to emphasise differences
Create	Bring into existence, to originate
Demonstrate	Give a practical exhibition an explanation
Describe	Give an account of characteristics or features
Discuss	Talk or write about a topic, taking into account different issues or ideas
Evaluate	Examine and judge the merit or significance of something
Examine	Determine the nature or condition of
Explain	Provide additional information that demonstrates understanding of reasoning and /or application
Extrapolate	Infer from what is known
Hypothesise	Put forward a supposition or conjecture to account for certain facts and used as a basis for further investigation by which it may be proved or disproved
Identify	Recognise and name
Interpret	Draw meaning from
Investigate	Planning, inquiry into and drawing conclusions about
Justify	Show how argument or conclusion is right or reasonable
Manipulate	Adapt or change
Plan	Strategize, develop a series of steps, processes
Predict	Suggest what might happen in the future or as a consequence of something
Reflect	The thought process by which students develop an understanding and appreciation of their own learning. This process draws on both cognitive and affective experience
Relate	Tell or report about happenings, events or circumstances
Represent	Use words, images, symbols or signs to convey meaning
Reproduce	Copy or make close imitation
Respond	React to a person or text
Select	Choose in preference to another or others
Sequence	Arrange in order
Summarise	Give a brief statement of the main points
Synthesise	Combine elements (information/ideas/components) into a coherent whole
Test	Examine qualities or abilities
Translate	Express in another language or form, or in simpler terms
Visualise	The ability to decode, interpret, create, question, challenge and evaluate texts that communicate with visual images as well as, or rather than, words

Appendix D – Glossary for ACT Senior Secondary Curriculum

Courses will detail what teachers are expected to teach and students are expected to learn for year 11 and 12. They will describe the knowledge, understanding and skills that students will be expected to develop for each learning area across the years of schooling.

Learning areas are broad areas of the curriculum, including English, mathematics, science, the arts, languages, health and physical education.

A **subject** is a discrete area of study that is part of a learning area. There may be one or more subjects in a single learning area.

Frameworks are system documents for Years 11 and 12 which provide the basis for the development and accreditation of any course within a designated learning area. In addition, frameworks provide a common basis for assessment, moderation and reporting of student outcomes in courses based on the framework.

The **course** sets out the requirements for the implementation of a subject. Key elements of a course include the rationale, goals, content descriptions, assessment, and achievement standards as designated by the framework.

BSSS courses will be organised into units. A unit is a distinct focus of study within a course. A standard 1.0 unit is delivered for a minimum of 55 hours generally over one semester.

Core units are foundational units that provide students with the breadth of the subject.

Additional units are avenues of learning that cannot be provided for within the four core 1.0 standard units by an adjustment to the program of learning.

A **negotiated study unit** makes provision for students, classes, groups or individuals to negotiate the program of learning based on the specific unit goals, content descriptions, assessment and achievement standards of the course.

An **elective** is a lens for demonstrating the content descriptions within a standard 1.0 or half standard 0.5 unit.

A **lens** is a particular focus or viewpoint within a broader study.

Content descriptions refer to the subject-based knowledge, understanding and skills to be taught and learned.

A **program of learning** is what a college develops to implement the course for a subject and to ensure that the content descriptions are taught and learned.

Achievement standards provide an indication of typical performance at five different levels (corresponding to grades A to E) following completion of study of senior secondary course content for units in a subject.

ACT senior secondary system **curriculum** comprises all BSSS approved courses of study.

Appendix E – Implementation of VET Qualifications

VET Qualifications

For **ICT20115 Certificate II in Information, Digital Media and Technology**, (Release 2) the following packaging rules apply:

Total number of units = 14

7 core units plus

7 elective units

The elective units consist of:

- Up to 7 from the elective units listed below
- Up to 3 from elsewhere in ICT Information and Communications Technology Training Package or any other Training Package or accredited course at Certificate II or III level

This course, with listed competencies, meets these requirements at time of development.

Colleges are advised to check current training package requirements before delivery.

If the full requirements of a Certificate are not met, students will be awarded a Statement of Attainment listing Units of Competence achieved according to Standard 3 of the Standards for Registered Training Organisations (RTOs) 2015.

Competencies for Certificate II in Information, Digital Media and Technology

Code	Competency Title	Core/Elective
BSBSUS201	Participate in environmentally sustainable work practices	Core
BSBWHS201	Contribute to health and safety of self and others	Core
ICTICT201	Use computer operating systems and hardware	Core
ICTICT202	Work and communicate effectively in an ICT environment	Core
ICTICT203	Operate application software packages	Core
ICTICT204	Operate a digital media technology package	Core
ICTWEB201	Use social media tools for collaboration and engagement	Core
CUADIG201	Maintain interactive content	Elective
ICPDMT321	Capture a digital image	Elective
ICTICT205	Design basic organisational documents using computing packages	Elective
ICTICT206	Install software applications	Elective
ICTICT207	Integrate commercial computing packages	Elective
ICTICT209	Interact with ICT clients	Elective
ICTICT210	Operate database applications	Elective
ICTICT211	Identify and use basic current industry specific technologies	Elective
ICTSAS202	Apply problem-solving techniques to routine ICT malfunctions	Elective

ICT30115 Certificate III in Information, Digital Media and Technology

For ICT30115 Certificate III in Information, Digital Media and Technology, (Release 2) the following packaging rules apply:

Total number of units = 17

6 core units plus

11 elective units

The elective units consist of:

- 5 units from one of the following specialist elective groups:
 - Group A Applications
 - Group B Network administration
 - Group C Support
 - Group D Web technologies
 - Group E Multimedia
- Up to 6 from any of the specialist elective groups A-E, or from Group F general elective units
- Up to 3 from elsewhere in ICT Information and Communications Technology Training Package or any other Training Package or accredited course at Certificate III or IV level.

This course, with listed competencies, meets these requirements at time of development.

Colleges are advised to check current training package requirements before delivery.

If the full requirements of a Certificate are not met, students will be awarded a Statement of Attainment listing Units of Competence achieved according to Standard 3 of the Standards for Registered Training Organisations (RTOs) 2015.

Competencies for Certificate III in Information, Digital Media and Technology

Note: The following competencies for Certificate III in Information, Digital Media and Technology have been aligned to the Data Science course from the training package. Specialist Group A or D electives must be delivered along with a selection of 6 other electives with no more than 3 from imported competencies.

Code	Competency Title	Core/Elective
BSBSUS401	Implement and monitor environmentally sustainable work practices	Core
BSBWHS304	Participate effectively in WHS communication and consultation processes	Core
ICTICT202	Work and communicate effectively in an ICT environment	Core
ICTICT301	Create user documentation	Core
ICTICT302	Install and optimise operating system software	Core
ICTSAS301	Run standard diagnostic tests	Core

Code	Competency Title	Core/Elective
Group A - Applications		
ICTICT203	Operate application software packages	Elective
ICTICT304	Implement system software changes	Elective
Code	Competency Title	Core/Elective
ICTICT307	Customise packaged software applications for clients	Elective
ICTICT308	Use advanced features of computer applications	Elective
ICTICT409	Develop macros and templates for clients using standard products	Elective
Group D - Web technologies		
BSBEBU401	Review and maintain a website	Elective
ICTWEB201	Use social media tools for collaboration and engagement	Elective
ICTWEB301	Create a simple markup language document	Elective
ICTWEB302	Build simple websites using commercial programs	Elective
ICTWEB303	Produce digital images for the web	Elective
Group E - Multimedia		
ICTGAM301	Apply simple modelling techniques	Elective
ICTGAM302	Design and apply simple textures to digital art	Elective
Group F - General elective units		
CUADIG302	Author interactive sequences	Elective
ICTICT306	Migrate to new technology	Elective
ICTPRG301	Apply introductory programming techniques	Elective

Imported Competencies (allowed in Training Package packaging rules)

Code	Competency Title	Imported from
BSBCRT401	Articulate, present and debate ideas	Cert IV IT
ICTDBS403	Create basic databases	Cert IV IT
ICTGAM403	Create design documents for interactive games	Cert IV IT
ICTICT402	Determine project specifications and secure client agreement	Cert IV IT
ICTICT403	Apply software development methodologies	Cert IV IT
ICTPRG417	Apply mathematical techniques for software development	Cert IV IT
ICTWEB425	Apply structured query language to extract and manipulate data	Cert IV IT

If the full requirements of a Certificate are not met, students will be awarded a Statement of Attainment listing Units of Competence achieved according to Standard 3 of the Standards for Registered Training Organisations (RTOs) 2015.

VET Competencies Mapped to Course Units

Grouping of competencies within units may not be changed by individual colleges.

Competencies designated at the Certificate III level can only be delivered by schools that have scope to do so. Colleges must apply to have additional competencies at a higher level listed on their scope of registration.

Note: When selecting units, colleges must ensure that they follow packaging rules and meet the requirements for the Certificate level. In the event that full Certificate requirements are not met a Statement of Attainment will be issued.

All core competencies must be delivered in the relevant unit. The elective competencies delivered are dependent on the elective units chosen.

VET Implementation Summary

ICT20115 Certificate II in Information, Digital Media and Technology

BSSS Unit Title	Competencies
Digital Assets	<p>BSBSUS201 Participate in environmentally sustainable work practices</p> <p>BSBWHS201 Contribute to health and safety of self and others</p> <p>ICTICT204 Operate a digital media technology package</p> <p>ICPDMT321 Capture a digital image</p> <p>ICTICT205 Design basic organisational documents using computing packages</p>
Programs and Platforms	<p>ICTICT201 Use computer operating systems and hardware</p> <p>ICTICT206 Install software applications</p> <p>ICTICT210 Operate database applications</p>
Digital Solutions	<p>ICTICT203 Operate application software packages</p> <p>ICTWEB201 Use social media tools for collaboration and engagement</p> <p>ICTICT207 Integrate commercial computing packages</p> <p>ICTICT211 Identify and use basic current industry specific technologies</p>
Structured Project	<p>ICTICT202 Work and communicate effectively in an ICT environment</p> <p>CUADIG201 Maintain interactive content</p> <p>ICTICT209 Interact with ICT clients</p> <p>ICTSAS202 Apply problem-solving techniques to routine ICT malfunctions</p>

ICT30115 Certificate III in Information, Digital Media and Technology

BSSS Unit Title	Competencies
Digital Assets	<p>BSBSUS401 Implement and monitor environmentally sustainable work practices</p> <p>BSBWHS304 Participate effectively in WHS communication and consultation processes</p> <p>ICTWEB301 Create a simple markup language document</p> <p>ICTWEB302 Build simple websites using commercial programs</p> <p>ICTWEB303 Produce digital images for the web</p> <p>ICTGAM301 Apply simple modelling techniques</p> <p>ICTPRG417 Apply mathematical techniques for software development</p>
Programs and Platforms	<p>ICTICT302 Install and optimise operating system software</p> <p>ICTICT409 Develop macros and templates for clients using standard products</p> <p>ICTGAM302 Design and apply simple textures to digital art</p> <p>ICTICT306 Migrate to new technology</p> <p>ICTDBS403 Create basic databases</p> <p>ICTWEB425 Apply structured query language to extract and manipulate data</p>
Digital Solutions	<p>ICTICT301 Create user documentation</p> <p>ICTSAS301 Run standard diagnostic tests</p> <p>ICTICT203 Operate application software packages</p> <p>ICTICT304 Implement system software changes</p> <p>ICTICT307 Customise packaged software applications for clients</p> <p>ICTICT308 Use advanced features of computer applications</p> <p>BSBEBU401 Review and maintain a website</p> <p>ICTWEB201 Use social media tools for collaboration and engagement</p> <p>ICTPRG301 Apply introductory programming techniques</p>
Structured Project	<p>ICTICT202 Work and communicate effectively in an ICT environment</p> <p>CUADIG302 Author interactive sequences</p> <p>BSBCRT401 Articulate, present and debate ideas</p> <p>ICTGAM403 Create design documents for interactive games</p> <p>ICTICT402 Determine project specifications and secure client agreement</p> <p>ICTICT403 Apply software development methodologies</p>

Competency Based Assessment

The assessment of competence must focus on the competency standards and the associated elements as identified in the Training Package. Assessors must develop assessment strategies that enable them to obtain sufficient evidence to deem students competent. This evidence must be gathered over a number of assessment items. Competence to industry standard requires a student to be able to demonstrate the relevant skills and knowledge in a variety of industry contexts on repeated occasions. Assessment must be designed to collect evidence against the four dimensions of competency.

- **Task skills** – undertaking specific work place task(s)
- **Task management skills** – managing a number of different tasks to complete a whole work activity
- **Contingency management skills** – responding to problems and irregularities when undertaking a work activity, such as: breakdowns, changes in routine, unexpected or atypical results, difficult or dissatisfied clients
- **Job/role environment skills** – dealing with the responsibilities and expectations of the work environment when undertaking a work activity, such as: working with others, interacting with clients and suppliers, complying with standard operating procedures or observing enterprise policy and procedures.

The most appropriate method of assessing workplace competence is on-the-job in an industry setting under normal working conditions. This includes using industry standard tools, equipment and job aids and working with trade colleagues. Where this is not available, a simulated workplace environment that mirrors the industry setting will be used. The following general principles and strategies apply:

- assessment is competency based
- assessment is criterion-referenced

Quality outcomes can only be assured through the assessment process. The strategy for assessment is based on an integration of the workplace competencies for the learning modules into a holistic activity. The awarding of vocational qualifications is dependent on successful demonstration of the learning outcomes within the modules through the integrated competency assessment that meets the Training Package rules and requirements.

The integrated assessment activity will require the learner to:

- use the appropriate key competencies,
- apply the skills and knowledge which underpin the process required to demonstrate competency in the workplace,
- integrate the most critical aspects of the competencies for which workplace competency must be demonstrated, and
- provide evidence for grades and or scores for the Board course component of the assessment process.

Standards for Registered Training Organisations 2015

These Standards form part of the VET Quality Framework, a system which ensures the integrity of nationally recognised qualifications.

RTOs are required to comply with these Standards and with the:

- National Vocational Education and Training Regulator Act 2011
- VET Quality Framework

The purpose of these Standards is to:

- set out the requirements that an organisation must meet in order to be an RTO;
- ensure that training products delivered by RTOs meet the requirements of training packages or VET accredited courses, and have integrity for employment and further study; and
- ensure RTOs operate ethically with due consideration of learners' and enterprises' needs.

To access the standards, refer to:

<https://www.legislation.gov.au/Details/F2017C00663>

To access The Users' Guide to the Standards refer to:

<https://www.asqa.gov.au/standards>

Guidelines for Colleges Seeking Scope

Colleges must apply to have their scope of registration extended for each new qualification they seek to issue. There is no system-level process. Each college must demonstrate capacity to fulfil the requirements outlined in the Training Package. Applications for extension of scope are lodged through the Australian Skills Quality Authority (ASQA).

Assessment of Certificate III Units of Competence

Colleges delivering any Units of Competence from Certificate III (apart from those competencies allowed in training package rules) will need to have them listed on their scope **or** negotiate a Third Party Agreement with a scoped training partner. This document must be kept on record by the college as the RTO.

Appendix F – Course Adoption Forms

		<h3>Course Adoption Form for Accredited A Course</h3>			
<p>The college is entered on the National Register (training.gov.au) to award Certificates or Statements of Attainment (SOA) delivered by this course (V Adoption only)</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p>					
College:					
Course Title: Digital Technologies			Classification: A		<input type="checkbox"/> V Adoption
Framework: Technologies 2018					
Dates of Course Accreditation:		From	2020	To	20xx
Identify units to be adopted by ticking the check boxes					
Adopt	Unit Title		Value (1.0/0.5)	Length	
<input type="checkbox"/>	Digital Assets		1.0		
<input type="checkbox"/>	Digital Assets a		0.5		
<input type="checkbox"/>	Digital Assets b		0.5		
<input type="checkbox"/>	Digital Systems		1.0		
<input type="checkbox"/>	Digital Systems a		0.5		
<input type="checkbox"/>	Digital Systems b		0.5		
<input type="checkbox"/>	Digital Solutions		1.0		
<input type="checkbox"/>	Digital Solutions a		0.5		
<input type="checkbox"/>	Digital Solutions b		0.5		
<input type="checkbox"/>	Structured Project		1.0		
<input type="checkbox"/>	Structured Project a		0.5		
<input type="checkbox"/>	Structured Project b		0.5		
<input type="checkbox"/>	Negotiated Study		1.0		
<input type="checkbox"/>	Negotiated Study a		1.0		
<input type="checkbox"/>	Negotiated Study b		1.0		
<p>Condition of Adoption The course and units named above are consistent with the philosophy and goals of the college and the adopting college has the human and physical resources to implement the course.</p>					
Principal:			/	/20	
College Board Chair:			/	/20	
BSSS Office Use					
Entered into database:			/	/20	

		<h2>Course Adoption Form for Accredited T Course</h2>			
<p>The college is entered on the National Register (training.gov.au) to award Certificates or Statements of Attainment (SOA) delivered by this course (V Adoption only)</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p>					
College:					
Course Title: Digital Technologies			Classification: T		<input type="checkbox"/> V Adoption
Framework: Technologies 2018					
Dates of Course Accreditation:			From	2020	To 20xx
Identify units to be adopted by ticking the check boxes					
Adopt	Unit Title	Value (1.0/0.5)	Length		
<input type="checkbox"/>	Digital Assets	1.0			
<input type="checkbox"/>	Digital Assets a	0.5			
<input type="checkbox"/>	Digital Assets b	0.5			
<input type="checkbox"/>	Digital Systems	1.0			
<input type="checkbox"/>	Digital Systems a	0.5			
<input type="checkbox"/>	Digital Systems b	0.5			
<input type="checkbox"/>	Digital Solutions	1.0			
<input type="checkbox"/>	Digital Solutions a	0.5			
<input type="checkbox"/>	Digital Solutions b	0.5			
<input type="checkbox"/>	Structured Project	1.0			
<input type="checkbox"/>	Structured Project a	0.5			
<input type="checkbox"/>	Structured Project b	0.5			
<input type="checkbox"/>	Negotiated Study	1.0			
<input type="checkbox"/>	Negotiated Study a	1.0			
<input type="checkbox"/>	Negotiated Study b	1.0			
<p>Condition of Adoption The course and units named above are consistent with the philosophy and goals of the college and the adopting college has the human and physical resources to implement the course.</p>					
Principal: / /20			College Board Chair: / /20		
BSSS Office Use					
Entered into database: / /20					

		<h2>Course Adoption Form for Accredited M Course</h2>		
<p>The college is entered on the National Register (training.gov.au) to award Certificates or Statements of Attainment (SOA) delivered by this course (V Adoption only)</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p>				
College:				
Course Title: Digital Technologies		Classification: M		<input type="checkbox"/> V Adoption
Framework: Technologies 2018				
Dates of Course Accreditation:		From	2020	To 20xx
Identify units to be adopted by ticking the check boxes				
Adopt	Unit Title	Value (1.0/0.5)	Length	
<input type="checkbox"/>	Digital Assets	1.0		
<input type="checkbox"/>	Digital Assets a	0.5		
<input type="checkbox"/>	Digital Assets b	0.5		
<input type="checkbox"/>	Digital Systems	1.0		
<input type="checkbox"/>	Digital Systems a	0.5		
<input type="checkbox"/>	Digital Systems b	0.5		
<input type="checkbox"/>	Digital Solutions	1.0		
<input type="checkbox"/>	Digital Solutions a	0.5		
<input type="checkbox"/>	Digital Solutions b	0.5		
<input type="checkbox"/>	Structured Project	1.0		
<input type="checkbox"/>	Structured Project a	0.5		
<input type="checkbox"/>	Structured Project b	0.5		
<input type="checkbox"/>	Negotiated Study	1.0		
<input type="checkbox"/>	Negotiated Study a	1.0		
<input type="checkbox"/>	Negotiated Study b	1.0		
<p>Condition of Adoption The course and units named above are consistent with the philosophy and goals of the college and the adopting college has the human and physical resources to implement the course.</p>				
Principal:		/	/20	College Board Chair:
		/	/20	
BSSS Office Use				
Entered into database:		/	/20	